

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, May 5, 2014

9:00 A.M. Worksession

**AGENDA**

**1. Citizen Comments (30 min)**

- 1) The Board of County Commissioners will provide a 30-minute comment period at the beginning of its Worksession meeting on the first Monday of each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the Worksession to allow an opportunity for research prior to the meeting. **All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

**Resource Person(s):** V. Michelle Parker-Evans, Clerk to the Board

**County Manager's Recommendation:** The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

**2. Lincoln Community Health Center (LCHC) & Duke University Health System (DUHS) Collaboration on a Unified Electronic Health (20 min)**

- 1) The Board is requested to assist with \$500,000.00 in financial support for the implementation of the DUHS Epic (Maestro Care) Electronic Health Record at LCHC. As part of ongoing efforts to improve the quality and efficiency and lower the costs of healthcare provided to medically underserved patients in Durham County, LCHC has requested and DUHS desires to assist LCHC with the implementation, access and use of a common Electronic Health Record with a new Unified Database for patients served by the two institutions. LCHC has stated that it does not have the funds to participate in the implementation and requests County assistance.
- 2) **Alignment with Strategic Plan:** This initiative is consistent with LCHC's goal for meaningful use of health information technology to improve the quality and lower the cost of health care services in Durham County. The initiative aligns with Goal 2, Health and Well-being for All.

**Resource Persons:** Marqueta Welton, Deputy County Manager; Philip Harewood, CEO of LCHC; Howard Eisenson MD CMO of LCHC; Kathleen Galbraith, President of DRH; Thomas A Owens MD, CMO of DUHS; & Craig Savage, Financial Secretary, LCHC BOD

**County Manager's Recommendation:** The County Manager recommends that the Board suspend the Rules; and authorize \$500,000.00 for Lincoln Community Health Center for the implementation of the DUHS Epic Electronic Health Record system.

**3. 2013 Annual Report - Durham Alcoholic Beverage Control (ABC) Board (10 min)**

- 1) The Board is requested to receive the 2013 Annual Report of the Durham Alcoholic Beverage Control Board.
- 2) Alignment with Strategic Plan: The ABC Board aligns with Goal 1 through some of its initiatives to help provide technology access; and Goals 2 and 3 by partnering with community agencies to provide funding for education on alcohol and substance abuse.

**Resource Persons:** Wayland Burton, Chair, ABC Board

**County Manager's Recommendation:** The County Manager recommends that the Board receive the annual report.

**4. Memorial Stadium Authority Annual Report (10 min)**

- 1) The Board is requested to formally review, discuss and accept the Durham County Memorial Stadium's Annual Report for Fiscal Year 2013 as presented by the Stadium Authority. The annual report summarizes the operation, financial condition, event schedule and the Stadium's Fiscal Year 2014 year to date financial position.
- 2) Alignment with Strategic Plan: This agenda item aligns with Goal 2: Health and Well-being for all by providing an avenue for adults and youth to engage in physical exercise and activities including football, lacrosse, soccer and track and field; as well as, Goal 5: Accountable, Efficient and Visionary Government through the use of the Stadium as an economic generator for tourism.

**Resource Persons:** John T. Hunt, Stadium Authority Chairman; Reco A. Chavis, Stadium Manager; Motiryo Keambiroiro, Director General Services

**County Manager's Recommendation:** The County Manager recommends that the Board accept the annual report of the Durham County Memorial Stadium Comprehensive Annual Report for Fiscal Year 2013 presentation.

**5. 2013 Annual Report - Durham Bicycle and Pedestrian Advisory Commission (10 min)**

- 1) The Board is requested to receive the 2013 Annual Report of the Durham Bicycle and Pedestrian Advisory Commission (BPAC).
- 2) Alignment with Strategic Plan: The work of BPAC aligns with Goal 2, Health and Well-being for All, and Goal 4, Environmental Stewardship.

**Resource Persons:** Erik Landfried, Chair, Bicycle and Pedestrian Advisory Commission

**County Manager's Recommendation:** The County Manager recommends that the Board receive the annual report.

**6. Classification and Compensation Study for Durham County (60 min)**

- 1) The Board is requested to receive a presentation from a representative from Evergreen Solutions regarding the comprehensive Classification and Compensation Study.
- 2) The Board authorized the County Manager to enter into a contract with Evergreen Solutions to conduct a comprehensive review of the County's classification and compensation system. This review involved conducting a compensation and benefits survey; completing a market equity analysis of employee salaries; performing an analysis of all positions and identifying essential duties; reviewing the current job evaluation methodology; and working with County officials to establish a compensation philosophy.
- 3) The presentation will summarize the results of the study and Evergreen's recommendations for implementation.
- 4) **Alignment with Strategic Plan:** This request relates to the following elements of the Durham County Strategic Plan: the effort aligns with Goal #1 (Community and Family Prosperity and Enrichment) and Goal #5 (Accountable, Efficient, and Visionary Government).

**Resource Persons:** Jeff Ling, Executive Vice-President for Evergreen Solutions; Cora Wilson, Human Resources Director; Tony Noel, Compensation and HRIS Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation from Evergreen Solutions and discuss the initial phase of the plan that is recommended for implementation in the current fiscal year. This portion of the proposal impacts approximately 350 employees and would move them to the proposed new minimum salary ranges. A more robust discussion of the recommendations will be slated for the ensuing budget deliberations.

**7. 2013 Evaluation and Assessment Report of the Durham Comprehensive Plan (20 min)**

- 1) The Board is requested to receive a presentation on the 2013 Evaluation and Assessment Report (EAR) of the Durham Comprehensive Plan.
- 2) **Alignment with Strategic Plan:** The EAR is aligned with Goal 5 of the County Strategic Plan, Accountable, Efficient, and Visionary Government.

**Resource Persons:** Karla Rosenberg, Planner, and Steven L. Medlin, AICP, Director.

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation on the 2013 Evaluation and Assessment Report of the Durham Comprehensive Plan.

**8. Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Revised Memorandum of Understanding (20 min)**

- 1) The Board is requested to review the revised Memorandum of Understanding recently approved by the Technical Advisory Committee of the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.
- 2) Alignment with Strategic Plan: This project aligns with Goal 5 of the County's Strategic Plan for a visionary government by allowing Durham County to participate in regional transportation planning.

**Resource Persons:** Ellen Beckmann, AICP, Senior Transportation Planner, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization and Aaron Cain, AICP, Planning Supervisor, Durham City-County Planning Department.

**County Manager's Recommendation:** The County Manager recommends that the Board review and comment on the proposed revised Memorandum of Understanding.

**9. American Campus, LLC (South Parking Deck) (15 min)**

- 1) The Board is requested to review the attached contract with American Campus, LLC (South Parking Deck). The contract is for a term of 20 years with two ten year renewal options. The annual rent is \$541,920 up from \$431,920 received in FY2013. In the past the revenues received were a combination of baseball and DPAC parking and a general rate. We have combined all into one rate. The new rate will begin on July 1, 2014, if approved.
- 2) Alignment with Strategic Plan: This request aligns with Goal 5 of the Strategic Plan, Accountable, Efficient and Visionary Government. By embracing new and efficient ways of using capital, County dollars can do more for its citizens.

**Resource Persons:** George K. Quick, Chief Financial Officer

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation of the proposed lease and discuss the item.

**10. Review of BOCC Directives (10 min)**

- 1) The Board is requested to review the previous month's directives for staff and make comments as necessary. This set of directives covers February, March and April of 2014.
- 2) Alignment with Strategic Plan: Following up on the directives from the Board of County Commissioner meetings aligns with Goal 5 of the Strategic Plan – Accountable, Efficient and Visionary Government.

**Resource Persons:** Dionne Hines, County Intern

**County Manager's Recommendation:** The County Manager recommends that the Board review the BOCC directives and make comments to staff as necessary.

**11. Closed Session (20 min)**

- 1) The Board is requested to adjourn to Closed Session pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.
- 2) Alignment with Strategic Plan: This discussion aligns with Goal 1: Community and Family Prosperity and Enrichment.

**County Manager's Recommendation:** The County Manager recommends that the Board adjourn to Closed Session pursuant to G. S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of a business or industry.