

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, April 7, 2014

9:00 A.M. Worksession

AGENDA

1. Citizen Comments (30 min)

- 1) The Board of County Commissioners will provide a 30-minute comment period at the beginning of its Worksession meeting on the first Monday of each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the Worksession to allow an opportunity for research prior to the meeting. **All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

Resource Person(s): V. Michelle Parker-Evans, Clerk to the Board

County Manager's Recommendation: The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

2. Proclamation - Durham TRY PREVENTION! Annual Conference (10 min)

- 1) The Board is requested to suspend the rules and approve this proclamation to support the (Together for Resilient Youth) TRY PREVENTION! Annual Conference set for April 12, 2014 at the Carolina Theatre. Founder Wanda Boone will attend the meeting to discuss the agenda, and receive the proclamation.
- 2) Alignment with Strategic Plan: The proclamation for Durham TRY aligns with Strategic Plan Goal 1: Community & Family Prosperity and Enrichment.

Resource Persons: Chairman Michael D. Page

County Manager's Recommendation: The County Manager recommends that the Board suspend the rules, approve the proclamation and present to Mrs. Wanda Boone of Durham TRY.

3. Presentation on Food Insecurity and Impact on Women and Families in Durham County by Durham County Women's Commission (10 min)

- 1) The Board is requested to participate in a brief discussion following a presentation by Durham County Women's Commission Member Rosa Anderson. If there are any follow-up action items or further discussions to be had on this topic, we request the

Board to provide such requests in writing to be shared at the next upcoming meeting of the Women's Commission.

- 2) **Alignment with Strategic Plan:** In line with the Strategic Plan's focus on the well-being, health and security of all Durham residents, it is imperative to explore and better understand the impact of food insecurity on Durham county women and families. Food insecurity has an impact on a wide range of areas addressed by the Strategic Plan, including but not limited to health and well-being, education, employment, and safety.

Resource Persons: Rosa Anderson, Durham County Women's Commission Member and Director of Student Services Programs and Undergraduate Program at NCCU.

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation from the Women's Commission and direct staff as appropriate.

4. **Update on Durham Convention Center Operations (15 min)**

- 1) The Board is requested to receive a brief update on the operations of the Durham Convention Center and ask any questions they may see fit.
- 2) The City and County of Durham jointly own the Durham Convention Center. Operations under the management of Global Spectrum, Convention Center operator since August of 2011. The financial support required of the City and County for Convention Center operations has decreased dramatically over that time, and Patrick Byker, Chair of the Convention Center Authority, would like to provide a brief update on the facility and its current operational status.
- 3) **Alignment with Strategic Plan:** A thriving convention center supports and attracts a broad array of economic activity in Durham (Goal 1), and management improvements in recent years reflect accountable and efficient government at its best.

Resource Persons: Patrick Byker, Chair, Durham Convention Center Authority; Drew Cummings, Assistant County Manager

County Manager's Recommendation: The County Manager recommends that the Board receive a brief update on the operations of the Durham Convention Center and ask any questions they may see fit.

5. **Lincoln Community Health Center (LCHC) & Duke University Health System (DUHS) Collaboration on a Unified Electronic Health Record (30 min)**

- 1) The Board is requested to assist with half of the financial support for the Implementation of the DUHS Epic (Maestro Care) Electronic Health Record at LCHC. As part of ongoing efforts to improve the quality and efficiency and lower the costs of healthcare provided to medically underserved patients in Durham County, LCHC has requested and DUHS desires to assist LCHC with the implementation, access and use of a common Electronic Health Record with a new Unified Database for patients served by the two institutions.

- 2) Alignment with Strategic Plan: Initiative is consistent with LCHC's goal for the meaningful use of health information technology to improve the quality and lower the cost of health care services in Durham County. The initiative aligns with Goal 2, Health and Well-being for All of the County's Strategic Plan.

Resource Persons: Mary-Ann Black, AVP for Community Relations for DUHS; Howard Eisenson MD CMO of LCHC; Kathleen Galbraith, Interim President of DRH; Philip Harewood, CEO of LCHC; Thomas A Owens MD, CMO of DUHS; & Craig Savage, Financial Secretary, LCHC BOD

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation from Lincoln Community Health Center and direct staff as appropriate.

6. Discussion of EMS Facilities Projects (30 min)

- 1) The Board is requested to schedule thirty (30) minutes of work session time to discuss re-allocation of funds already appropriated for renovation of EMS station 1, to allow for comprehensive study of EMS facilities location.
- 2) This request is to provide information and answer Commissioner questions concerning an item to be placed on the April 14 regular session agenda, at which time the Board will be requested to:
 - a. Appropriate \$365,000 of unspent County Contribution funds currently budgeted in the EMS Station #1 Renovations capital project (Capital Project Amendment No. 14CPA0000?),
 - b. To move those funds to the EMS Operating Budget in the General Fund (Budget Ordinance Amendment No. 14BC0000??),
 - c. To authorize sole source procurement of Optima Predict Operational Analysis software. \$215,000 is for the procurement of Optima Predict Operational Analysis software, which will be used to evaluate EMS station placement.
 - d. To authorize \$50,000 for an evaluation of the physical condition of existing EMS facilities in
 - e. To authorize \$100,000 for preparation of a long range plan for EMS facilities based on the needs identified in the using the Optima software and the information derived from the physical condition study.
- 3) The already approved EMS Station #1 Renovation capital project (Budget of \$2,063,499) will pause until the evaluation of all existing EMS facilities and an EMS long range facility plan is complete. The new EMS long range plan will better clarify future building needs for EMS Station #1 and the available funds needed for that capital project.
- 4) Alignment with Strategic Plan: This item supports Strategic Plan Goal #2 (Health and Well-Being for All); Goal #3 (Safe and Secure Community); and Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Skip Kirkwood, Director of Emergency Medical Services; Chris Roberts, Interim County Engineer; Peri Manns, Interim Sr. Project Manager, Engineering & Environmental Services; Keith Lane, Interim Budget Director; Lee Worsley, Interim County Manager

County Manager's Recommendation: The County Manager recommends that the Board allocate 30 minutes of the April 7 work session to this discussion.

7. Presentation to Establish a Program to Provide Assistance to Owners of Malfunctioning Septic Systems that are in Need of Repair, Replacement, or Connection to Municipal Sewer (30 min)

- 1) The Board is requested to receive a presentation from Public Health that will highlight the need to establish a program to provide assistance to owners of malfunctioning septic systems that are in need of repair, replacement, or connection to municipal sewer.
- 2) Areas of Durham County outside of the corporate limits of the City of Durham are almost exclusively served by septic systems. Many of these systems have exceeded or will soon exceed their expected service life. Replacement septic systems can cost homeowners in excess of \$30,000. Many homeowners lack these resources. As residential developments from the 1970's and 1980's age, the incidence of septic system malfunctions will increase. Other jurisdictions in the United States and in North Carolina have addressed this issue through innovative programs that offer grants and no-interest or low-interest loans to septic system owners. These programs aid in abating the public health hazard, avoiding property abandonment, or preventing eviction via court order.
- 3) **Alignment with Strategic Plan:** This presentation aligns with Goal 2, Health and Well-being for All, in that it offers a solution to prevent the potential spread of disease associated with malfunctioning septic systems.
- 4) The Board of Health has received and accepted this presentation.

Resource Persons: Gayle B. Harris, Public Health Director and Patrick Eaton, Environmental Health Program Supervisor, On-site Water Protection Program

County Manager's Recommendation: The County Manager recommends that the Board receive this presentation and direct staff as appropriate.

8. Discussion of 2014 General Assembly Legislative Agenda (30 min)

- 1) The North Carolina General Assembly will convene at noon on May 14, 2014 to consider adjustments to the state's budget and to take up legislation. Indications so far are that the lawmakers will try to keep the session as brief as possible owing to this election year.
- 2) The adjournment resolution established the local bill deadlines for the 2014 session as Wednesday, May 21, 2014, at 4 p.m. for the House of Representatives, and at 4 p.m. Wednesday, May 28 for the Senate.

- 3) A local bill must be “accompanied by a certificate signed by the principal sponsor stating that no public hearing will be required or asked for by a member on the bill, the bill is noncontroversial, and that the bill is approved for introduction by each member of the House of Representatives and the Senate whose district includes the area to which the bill applies.
- 4) Staff is preparing a list of legislative items for the Board’s approval that will adhere to the General Assembly’s stated conditions for consideration during this short session.

Resource Persons: Deborah Craig-Ray, Assistant County Manager; Kathy Everett-Perry, Assistant County Attorney; and Lowell L. Siler, County Attorney

County Manager’s Recommendation: The County Manager recommends that the Board discuss and direct staff to finalize a list of legislative issues for final approval at the April 14, 2014 regular session.

9. Facility Use Policy (20 min)

- 1) The Board is requested to consider a proposed Facility Use Policy. This policy is proposed to assure certain facilities owned and operated by Durham County are utilized in a manner that has a public purpose which meets the needs and interests of the community, as well as to set clear policies, procedures, regulations and fees regarding such uses. Once approved, this policy will supersede all other County and Department policies regarding the use of County facilities as defined in this policy.
- 2) Key employee stakeholders of affected facilities participated in developing the policy.
- 3) **Alignment with Strategic Plan:** This proposed policy aligns with Goal 5: Accountable, Efficient and Visionary Government objectives to harness community resources and foster informed public engagement.

Resource Persons: Motiryo Keambiroiro, Director of General Services; Lowell Siler, County Attorney

County Manager’s Recommendation: The Interim County Manager recommends that the Board consider the proposed Facility Use Policy for approval at the April 14, 2014 regular meeting.

10. Directives (10 min)

- 1) The Board is requested to review the previous month’s directives for staff and make comments as necessary. This set of directives covers December 2013 and January, February and March of 2014.
- 2) **Alignment with Strategic Plan:** Following up on the directives from the Board of County Commissioner meetings aligns with Goal 5 of the Strategic Plan – Accountable, Efficient and Visionary Government.

Resource Persons: Dionne Hines, County Intern

County Manager's Recommendation: The County Manager recommends that the Board review the December BOCC directives and make comments to staff as necessary.

11. Closed Session (20 min)

- 1) The Board is requested to adjourn to closed session pursuant to G.S. 143-318.11(a)(3) to consult with an attorney in order to preserve the attorney-client privilege.
- 2) The Board is requested to adjourn to closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes G.S. 143-318.11(a)(1).

County Manager's Recommendation: The County Manager recommends that the Board adjourn to Closed Session and direct staff as appropriate.

12. Public Comment Period for Nonprofit Agencies Applying for FY 2014-2015 Funding

- 1) The Board is requested to hear presentations from nonprofit agencies that have applied for funding in the 2014-2015 Fiscal Year.
- 2) Alignment with Strategic Plan: The Nonprofit Funding Program aligns with Goal 5 of Accountable, Efficient and Visionary Government and the objective of harnessing community resources, expertise and intellectual capacity by financially supporting nonprofits that further the County's Strategic Plan.

Resource Persons: Keith Lane, Interim Budget and Management Services Director; Andy Miracle, Budget Analyst

County Manager's Recommendation: The County Manager recommends that the Board receive comments from presenting nonprofit agencies.