

MINUTES

Farmland Protection Program Durham Soil and Water Conservation District 721 Foster Street Durham, NC 27701

Meeting Number: 3 (Farmland Advisory Board) Date: October 16, 2013

Advisory Board Present:

Neil Frank- Vice-Chairman- At Large
Will Wilson- 2nd Vice Chairman
John Monroe- At Large
Anthony Lopez- Falls/Lick Creek VAD
Gus Gray- Cape Fear VAD
Talmage Layton- At Large
Douglas Daye- Flat River VAD
Wendy Jacobs- County Commissioner
Samantha Gasson- At Large

Others Present:

Eddie Culberson- Soil & Water, Director
Lisa Marochak- Soil & Water
Jennifer Brooks- Soil & Water
Mike Dupree- Soil & Water
Wendy Seddon- Open Space & Real-Estate
Jane Korest- Open Space, Manager
Michelle Wallace- Cooperative Extension
Lin Lopez- citizen

The regular monthly meeting of the Farmland Protection Advisory Board was held on Thursday, October 16, 2013 and called to order at 8:01 am by the Vice-Chairman. The meeting was held at 721 Foster Street in the second floor conference room.

1. **Minutes** – A motion was made by Talmage Layton to approve the minutes from the last meeting with one correction. Will Wilson seconded the motion. Motion passed without dissent.
3. **VAD update-** Eddie Culberson reported on the following:
 - **VAD Application**
Working on getting applications updated. We will have the applications available at the three Farmer Appreciation breakfasts.
4. **Membership Update-** Tabled for a future meeting
5. **Easement Updates-** Jane Korest reported on the following:
 - Federal shutdown has not helped with the easement progress.
6. **Ag Development Coordinator-** Mike Dupree reported on the following:
 - **GAP Certification**
 - Farmland Board to decide if they are going to offer a GAP Certification class by December's meeting.
 - Mike Dupree and Michelle Wallace to work together to see if there is a need for the GAP Certification class. If there is they will work together to organize the class.
 - Mike Dupree is going to see if Orange, Person or Granville County is interested in partnering to put on a GAP Certification class.
 - Charge between \$20 and \$25 per person
 - **Business Plan for Food Processing Center/Grant**
 - Was emailed to the board

- A motion was made by John Monroe to allow staff to send in a grant application to ADAFP to assist in development of a processing center in Durham. Will Wilson seconded the motion. Motion passed without dissent.
 - Reinvestment Partners will be providing a match and possibly the City of Durham.
 - Staff should work with Larry Ricks on getting a business plan.

7. Market Brochure

- The Durham Visitors Bureau printed 1,000 copies of the Durham Market Brochure for the board and staff to distribute.

8. Breakfast series/event planning- Eddie Culberson reported on the following:

- The First breakfast will be held on November 14th at the home of Neil & Catherine Frank.
- Lisa Marochak reported that she will email the flyer for the breakfast to the board this week. The invitations will be mailed to the VAD members and the BOCC. Please forward the invitation to anybody you think may be interested in attending.
- Suggestion Box- Lisa Marochak will make a box & suggestion cards for each breakfast.

NEW BUSINESS

- **No-till Drill-** Eddie Culberson reported that staff has gotten some request from the Northern part of the County that a no-till drill is needed in the county for landowners to rent. Staff would like to run the drill through the Durham Soil & Water Board. The board suggested that staff compile a list of owners that are interested in renting a no-till drill.
- **Solar Panel Farm-** Tabled until future meeting

Next Meeting Date – December 19, 2013 at 8am- 721 Foster St; Durham, NC 27701

Adjourn – With no further discussion or business, Vice-Chairman Neil Frank adjourned the meeting at 9:24 am.

Neil Frank
Vice-Chairman

Will Wilson
Second Vice Chairman