

Durham County
Transportation Advisory Board Meeting Minutes
March 12, 2013

Present:

Wayland Burton
Christian Alva
Dick Ford

Others Present:

Margaret Scully
Vinson Hines
Deborah Williams
Linda Crawford
Tamra Shaw
Tara Caldwell
Kyna Lewis

Meeting was called to order at 4:00 pm.

Introductions

Introductions by all in attendance were made by stating their names and roles.

Performance Reports:

Performance reports for months of December, 2012, January 2013 and February 2013 were reviewed. It was noted that on-time performance was slipping. Several suggestions were proposed by Tara Caldwell to improve performance including creating additional split shift/routes, developing group trips to certain popular medical destinations, and creating a will-call system for passengers requiring a return trip after medical appointments with unknown completion time.

Updates and New Business:

Board procedures were discussed. Emails cannot be used for voting by the TAB as it does not meet requirement of open-meeting law.

Development of an update to the Local Coordinated Human Service Transportation Plan will occur this spring in order to remain eligible for 5310, 5316 and 5317 grant funding. Board members who wish to participate in planning may contact Scully. Workshop for plan will occur in April.

NC Board of Transportation – March meeting was canceled which may slow down process for approval and contracting of grants for FY14.

Non-emergency Medicaid Transportation - 7 – 8 responses to NEMT RFP for a statewide broker were received by the NC DHHS and a selection committee has been formed. It is unknown when and if a contract will be negotiated.

Public Comment

No comments from public provided.

Approval of Minutes:

TAB approved minutes from January 8, 2013 meeting. Motion made by Ford, seconded by Alva, passed unanimously.

Reallocation of service: TAB approved re-allocation of \$3,560 from DSPA and \$2,000 from RSVP to TPP and requested staff to make minor changes to allocations through rest of fiscal year in order to efficiently spend down grant funding for service. Motion by Ford, seconded by Alva, passed unanimously.

Approval of SSPP: TAB approved Durham County ACCESS System Safety Program Plan – 2013. Motion by Alva, second by Ford, passed unanimously.

Updates New Business (continued):

DATA ACCESS service area – the City of Durham/DATA has analyzed financial implications of reducing ADA service area to ¾ mile from fixed-route bus which would pressure DCA to provide service to residents who are considered to have a disability but live/travel outside the reduced DATA ACCESS service area. DCA staff have met with City and TTA to discuss implications.

Grants – NCDOT/PTD staff will recommend FY14-15 5310 and FY14 5311 grants to the NC Board of Transportation for funding. FY13 5310 grant is complete. FY13 5317 and FY5311 grants continue to fund program. Vehicles from 5311 capital grant will be ordered as soon as state approves ordering from state contract.

Meeting was adjourned at 4:43 pm.

The next meeting will be May, 14, 2013 at 4:00 pm at Cooperative Extension.