

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, August 5, 2013

9:00 A.M. Worksession

**AGENDA**

**1. Citizen Comments (30 min)**

- 1) The Board of County Commissioners will provide a 30-minute comment period at the beginning of its Worksession meeting on the first Monday of each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/email address and telephone number so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the Worksession to allow an opportunity for research prior to the meeting. **All speakers shall have three minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

**Resource Person(s):** Michelle Parker-Evans, Clerk to the Board

**County Manager's Recommendation:** The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

**2. Bus and Rail Investment Plan Update for Triangle Transit Authority (TTA) (30 min)**

- 1) The Board is requested to receive an update from David King, CEO and General Manager of the Triangle Transit Authority, on the implantation of the Bus and Rail Investment Plan. Mr. King will also address one-half cent sales tax collections and expenditures to date.

**Resource Persons:** David King, CEO and General Manager, Triangle Transit Authority

**County Manager's Recommendation:** The County Manager recommends that the Board receive the report and advise the staff if additional action or information is necessary.

**3. Presentation by the Durham County Women's Commission (DCWC) (15 min)**

- 1) The Board is requested to review the status report and proposed actions submitted by the DCWC on behalf of Durham County women (attached). This document focuses on two major goals of the Durham Strategic Plan, and the Board is requested to provide insights, comment, and action plan addressing the concerns of the DCWC. Members of the DCWC will be available at the Aug. 5, 2013 Work Session to discuss and refine the report. The DCWC looks forward to ongoing conversations with the Commission on these and other topics regarding the status of women in Durham County.

**Resource Persons:** Jina Dhillon, DCWC; Heidi Marks, DCWC

**County Manager's Recommendation:** The County Manager recommends that the Board receive the report from the Women's Commission.

**4. NC FAST Presentation by the Department of Social Services (20 min)**

- 1) The Department of Social Services is subject to process changes initiated by the state's new North Carolina Families Accessing Services Through Technology (NC FAST) system that process applications for Food and Nutrition Services. The leadership of DSS requests time to inform the Board of County Commissioners of issues related to this transition and its impact on the residents of Durham.

**Resource Persons:** Catherine Williamson-Hardy, Assistant Director and Rhonda Stevens, Assistant Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation.

**5. Discussion of Key Legislation impacting Durham County from 2013 General Assembly Session (45 min)**

- 1) The 2013 General Assembly Session concluded early on Friday, July 26<sup>th</sup>. Lawmakers may return for a possible special session in the coming months, but their adjournment resolution brings them back to Raleigh on May 14, 2014 to handle Year 2 budget adjustments and noncontroversial legislation left pending.
- 2) County Manager Michael Ruffin will lead a discussion detailing key new legislation that substantively impacts operations, systems and processes in various departments. Changes to some ordinances and policies will likely result in order to conform to the new laws.
- 3) County Attorney Lowell Siler is preparing a report that will be shared in a separate mailing to the Board.

**Resource Persons:** Michael M. Ruffin, County Manager; Lowell L. Siler, County Attorney; Deborah Craig-Ray, Assistant County Manager; Kathy Everett-Perry, Assistant County Attorney

**County Manager's Recommendation:** The County Manager recommends that the Commissioners receive the legislative report and direct staff to initiate appropriate policy changes.

**6. Discussion of Non-Profit Funding Process and Insurance Requirements (30 min)**

- 1) The Board is requested to discuss and offer any feedback they have on the non-profit funding process, including insurance requirements.

**Resource Persons:** Lowell Siler, County Attorney; Michael M. Ruffin, County Manager; and Pam Meyer, Director, Budget and Management Services

**County Manager's Recommendation:** The County Manager recommends that the Board discuss and offer any feedback they have on the non-profit funding process, including insurance requirements.

**7. Strategic Plan Update (20 min)**

- 1) The Board is requested to hear an update on implementation progress on the Durham County Strategic Plan. Now in its second year of implementation, the Strategic Plan continues to engage County employees on initiatives and processes designed to improve service delivery to Durham County residents. This update will include information on:
  - FY13-14 Strategic Plan initiatives
  - Performance Measurement/Website development
  - Communications
  - Employee engagement
  - City-County-DPS collaboration
  - Departmental engagement

**Resource Person:** Michael Davis, Strategic Initiative Manager

**County Manager's Recommendation:** The County Manager recommends that the Board hear the Strategic Plan Update and make any comments as needed.

**8. Commissioners' Directives (10 min)**

- 1) The Board is requested to review the previous month's directives for staff and make comments as necessary. This set of directives covers April, May, June and July of 2013.

**Resource Persons:** Michael Davis, Strategic Initiative Manager

**County Manager's Recommendation:** The County Manager recommends that the Board review the May BOCC directives and make comments to staff as necessary.