



JUVENILE CRIME PREVENTION COUNCIL

May 22, 2013 Meeting Minutes

Note Taker: Celia Jefferson

Members Present: Arnold Dennis, DeWarren K. Langley, Anna Lee Mosley, Tonya Griffis, Michael Becketts, Umar Muhammad, Gayle Harris, Drew Cummings, Stephanie L Williams, Jennifer Rogers, Angela Nunn, Olivia Marks, Herman Scott, Michelle Smith

Members Excused: Lauren Wright, Johnnie Foster, Brenda Howerton, Karen K. Thompson, Georgette O'Mary, Judge Patricia Evans

Members Absent: Stephen Watson, George Roberson

Visitor Present: Cindy Porterfield

Staff Present: Jim Stuit, Gudrun Parmer, Celia Jefferson, Ellen Paddock (intern)

Welcome and Introductions

Anna Lee Mosley, JCPC secretary opened the meeting with a welcome and asked everyone to introduce themselves.

Approval of Minutes

Jennifer asked the council to review the minutes. Motion: Umar motioned that the minutes be adopted as presented. Action: Seconded and Approved.

DJJ Updates

Cindy informed the council that the Community Programs Section of the Division of Juvenile Justice of Department of Public Safety received approval from OSBM to move ahead with discretionary funding for FY 2012-13. They realized that this is occurring late in the fiscal year and that not every county or program will be able to benefit from this opportunity. Many JCPCs will be challenged to meet the deadline that was set; however, they felt it was important to assist counties and JCPC-funded programs in meeting needs since discretionary funds have not been available for several years. To be eligible for these funds, JCPC funded programs must be able to provide the required local match for these funds. The purchase of equipment or capital outlay requires a cash match with the exception of JCPC administrative funds; the discretionary funds must be spent by June 30, 2013. The following JCPC Program Providers requested funds and was awarded discretionary funds: Parenting of Adolescent Program, The P.R.O.U.D Program, Teen Court and Restitution Program, and Young Warriors Athlete Scholarship Program. The county cash fund in the amount of \$2,000 from our JCPC Administrative Budget was used to help the following two programs that requested funds for a cash match: Parenting of Adolescent, and Teen Court and Restitution.

Cindy informed the council that the NC Secretary of Public Safety Kieran Shanahan has named James "J.R." Gorham as Commissioner of Juvenile Justice effective immediately. She also let the council know that she will monitor the Young Warriors Athlete Scholarship Program on July 27, due to it has been three years since they

were last monitored by the State.

A Presentation from Milestones Culinary Institute, Inc

Milestones Culinary Institute primary mission is to serve all citizens of Durham, They have a particular focus on indigent and historically underserved populations. They offer a short (condensed), twelve-week intensive formal training program in the culinary arts that upon successful graduation and testing leads to the award of a certificate of completion and certification by the National Restaurant Association.

The program is staffed by a team of five culinary professionals who jointly have a combined experience of greater than 35 years in the culinary industry. The program covers topics that range from the basics of meal planning to safe food handling, and pastry baking to knife skills. The program culminates with the award of the serve-safe certification. They have graduated 225 Durham citizens and a 73% gainful employment rate post graduation. This is a statistic of which they are particularly proud given the populations they serve. Students range between the ages of 15-19. The founder of Milestones Culinary Institute is James S. Davis. James and his staff are proud of the program they have developed, and the good works they have done in the lives of lower-income and traditionally marginalized populations of Durham. He hopes that JCPC will take a strong interest in their services.

Nominating of JCPC Officers – FY 2013-2014

Jennifer Rogers stated the our By Laws reads as the officers of the Durham JCPC shall include a Chairperson, Vice-Chairperson, Secretary, Treasurer, and Parliamentarian. Additional vice-chairs and such other assistant officers as needed may be authorized by the Council. Section 2. Election of Officers: Officers shall be elected annually by a majority vote at a regular or special meeting prior to the end of the fiscal year; and will assume office on the following July 1. The nominating committee shall present a proposed slate of officers to the JCPC, with additional nominations accepted from the floor. Voting will be accomplished by written ballot. Officers shall be elected for one year terms and may succeed themselves.

The nominating committee proposed a slate of officers who had all agreed to serve. See the attachment. It was suggested by the committee as noted from last year that positions for assistant officers should be elected as a backup. The reason for assistant positions is a method of spreading knowledge so that more than one person knows the function of the position, allows for a smooth transition as officers rotate off the board, a possibility to use as succession planning, and allow persons to fill in for officers who are on the JCPC Executive Board when needed.

Jennifer opened the floor for nominations. Umar Muhammad was recommended for vice-chair, Arnold Dennis was recommended for Secretary and Olivia Marks was recommended for Assistant Secretary.

Motion: Jennifer motioned that we accept the recommendations from the proposed nominating slate as presented, and from the floor as recommended: **Action:** Seconded and Approved.

Celia tallied all ballots. All votes were unanimous except for the nominees for the Vice Chair position. DeWarren Langley and Umar Muhammad. DeWarren was selected by one vote more than Umar.

Primary Officers

Chair - Angela Nunn

Vice-Chair – DeWarren Langley

Assistant Officers

Assistant Treasurer – Drew Cumming

Assistant Secretary – Olivia Marks

Secretary – Arnold Dennis
Treasurer – Karen K. Thompson
Parliamentarian – Herman Scott

Assistant Parliamentarian – Open

Duties of JCPC Officers

Chair - Provide guidance for the Board meeting agenda and preparation, make sure the Board completes its duties and responsibilities according to the Bylaws and is responsible for the operation of the Council on behalf of Board members.

Vice Chair – Serves as backup person when the chair is not available.

Secretary- Serves as a backup person to the JCPC chair person when needed and to the coordinator to make sure that information in the minutes is edited and recorded accurately.

Treasurer – The treasurer’s main responsibility is to oversee the RFP process and to be available for technical assistance for the programs and the County if there are changes in the state. It will take a lot of time and historical knowledge.

Parliamentarian – The person in this position is to learn the Bylaws of the JCPC. The rules for parliamentary procedure shall be those of the latest edition of “Robert’s Rules of Order.”

Public Awareness and Publicity Event

Jennifer reminded the council of the dates and times the events will be held and presented details of the event bulletin. Umar is our keynote speaker at both events. She asked the Council to sign up for the event they can attend. Also, the two events will replace the June JCPC meeting.

Announcements

DeWarren informed the Council that the office of Economic Workforce Development is planning the Youth Summit this year. Contact James Dixon at 560-4965 x 15217 for more details. Umar announced, that on July 19 & 20, Hillside high school basketball tournament will begin. Also, on August 16&17 at the Emily K. Center, a leadership retreat will be held for rising ninth grade boys. Umar will email registration forms to anyone that request one. The cost is \$125 which include a jersey, all sessions, food, and a hotel room. Scholarships are being offered to parents who require one.

Gudrun reminded the Council of Ellen Paddock, a Public Policy student at Duke University, who reached out to JCPC in regards to writing her senior thesis around the Criminal Justice System. The JCPC Leadership suggested that she address a concern that had been raised at several Council meetings this fiscal year. When reviewing Durham’s Annual Risk/Needs Assessment reports of court involved youth we discussed that the number of youth who identify themselves as gang members or associates continues to increase beyond the state average. Ellen is investigating this concern for us as a mean of better informing the work of all member agencies in the Council.

Meeting adjourned.