

DURHAM COUNTY BOARD OF SOCIAL SERVICES
Work Session Minutes
June 13, 2013

The Durham County Board of Social Services held a work session on Thursday, June 13, 2013, 9:00 a.m., at 220 East Main Street conference room 609 Right. The following DSS Board Members were in attendance: Chair Newman Aguiar, Vice Chair Dr. Tara L. Fikes Board member Helen J. Berry, Board member Jane Volland and Commissioner Wendy Jacobs.

The DCDSS Department was represented by Director Michael A. Becketts and Montrella Springfield.

Chair Newman Aguiar called the work session to order.

No public comments.

The Proposed Agenda was accepted as printed.

DSS Board Policies and Procedures

Board member Helen Berry facilitated the discussion on the recommendations for the DSS Board Policies and Procedures. The DSS Board Policies and Procedures were reviewed and modified. The document will be revised and forwarded to Board members. The DSS Board Policies and Procedures will be included on the agenda for the regular meeting scheduled for June.

Director Becketts will speak with Jovetta Whitfield about the child protection team meetings and forward information to Board member Jane Volland.

Chair Aguiar and the Director's Office are creating a binder for the DSS Board. The proposed time for completion is July.

Mission/Vision Statements

Vice Chair Tara Fikes lead the discussion on the proposed revisions to the Mission and Vision Statements. Suggested amendments were made to the Vision and Mission Statements by the Board. Director Becketts will send the proposed Mission/Vision statements to staff. The Mission/Vision Statements will be added to the June agenda for approval.

East Durham Community Initiative (EDCI) Proposal

There were concerns and questions regarding adding children in the EDCI Zone to the child care priority list. Director Becketts will craft a Memorandum of Understanding. The proposal will be added to the June agenda.

Board Web Portal

Director Becketts briefed the Board on the Board Web Portal. DSS Board Members will have access to board reports via the intranet. The Board will be given instructions upon completion.

Differential Report of Benefits compared to other Counties

The County is assessing all positions. Results will be relayed to the Board after the study is complete.

Attend meeting concerning Intake Housing Coordinator Funding

- Director Becketts has a meeting scheduled with Reginald Johnson and plans to attend Durham Homeless Services Advisory Committee (HSAC) meeting.

Newsletter

Board members can send requested information to Michelle Lynn for the agency newsletter.

DSS Board Regular Meeting Proposed Agenda - June

The DSS Board Regular scheduled meeting is June 26, 2013. The items listed below will be added to the agenda.

- DSS Board Policies and Procedures Approval
- Vision and Mission Statement Approval
- East Durham Community Initiative (EDCI) Proposal
- Election of Officers
- Closed Session

Chair Newman Aguiar moved to adjourn the work session. Members of the DSS Board agreed and the work session was adjourned at 11:04 am.

Respectfully submitted

Chairperson

Date

Secretary to the Board

Date