

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, January 3, 2011

9:00 A.M. Work session

AGENDA

1. **Citizen Comments**

30min.

The Board of County Commissioners will provide a 30-minute comment period at the beginning of its Work session meeting on the first Monday of each month. Any citizen of Durham County wishing to speak shall have an opportunity to do so. The Board may direct staff to research and reply to the concerns, if appropriate. Speakers must sign in prior to the start of the meeting providing a mail/ email address and telephone numbers so that staff may reply to comments and/or questions. Citizens who request an immediate response from the Board are encouraged to submit a brief description of the issue to the Clerk to the Board two weeks prior to the Work session to allow an opportunity for research prior to the meeting. **All speakers shall have three (3) minutes to speak and are requested to refrain from addressing issues related to personnel matters.**

Resource Person(s): Michelle Parker-Evans, Clerk to the Board

County Manager's Recommendation: The Manager recommends that the Board receive citizen comments and direct staff to respond, as deemed appropriate.

2. **RTP Strategic Plan**

20min.

The Research Triangle Park (RTP) Foundation is undertaking the first comprehensive master plan for the Research Triangle Park since its inception in 1959. The Foundation would like to brief the Commissioners on the reasons for undertaking the master plan, the scope of the plan, its timeline to completion and the areas in which the Foundation will be seeking feedback and support from the Commissioners.

Resource Persons: Rick Weddle, President and CEO, Research Triangle Foundation; Liz Rooks, Executive Vice President; Tina Valdecanas, Chief Strategy and Branding Officer; Cris Mulder, Director of Sales and Marketing; Bill MacIntosh, Partner; Cooper, Robertson and Partners; Ed Hoel, Managing Principal; Cresa Partners, Tony Sease, Director of Business Development - Mixed Use, Natural Systems Utilities

County Manager's Recommendation: The Manager recommends that the Board receive the presentation and provide feedback as deemed appropriate.

3. **Durham County Department of Social Services - Update**

20min.

The Board of County Commissioners is requested to receive an update including a review and analysis of poverty data in Durham County from the provider of mandated

safety net services. Durham County Department of Social Services' (DCDSS) budget has been reduced over the last two fiscal years while the need for mandated safety net programs continues to increase. The Board will be briefed on challenges facing the most vulnerable citizens of Durham County and the DCDSS' struggle to provide them safety net services. DCDSS customers are becoming more diverse and more apt to advocate for themselves hence the briefing provides BOCC's reference in budget preparation and review. Fiscal strategies to leverage all funds and resources will be shared.

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The Board will also be briefed on the Department's imaging project and dual goals of moving into a paperless environment and preparing for movement into the new Human Resource Building in 2012.

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Resource Person : Gerri Robinson, Director, Department of Social Services

County Manager's Recommendation : The County Manager recommends that the Board receive the report and provide any feedback as appropriate.

4. **Architectural Service With Vines Architecture, Inc For the Design of Two Mezzanine Floors in the General Service Building**

20min.

The Board approved in the 2010-2011 budget for architectural design services for two grated mezzanine floors in the General Services building to provide additional storage space. Staff solicited a Request for Qualification No 11-003 on September 16, 2010. There were five (5) respondents, and Vines Architecture, Inc of Research Triangle Park was selected as the preferred firm.

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Contract negotiations were entered into with the understanding that the project would be in two (2) phases. In Phase 1, the designer will develop and provide plans, specifications and cost estimates suitable for bidding and construction of two freestanding mezzanines within the Durham County General Services building to comply with all building codes. Phase 2 will consist of supplemental services for construction, bidding and contract administration should the project be funded for construction in the 2011-2012 budget.

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The Board is requested to authorize the County Manager to execute the contract with Vines Architecture for the Phase 1 design service for General Service mezzanine floors. This agreement would allow Phase 2 work to proceed if the construction budget is authorized in the 2011-2012 budgets for construction and administrative services which will be provided by the Architect.

Resource Persons : Motiryo Keambiroiro, General Services Director; Don Hasselbach, Assistant Director General Services

County Manager's Recommendation : The County Manager recommends that the Board discuss the matter and ask respective questions related to this project. In the event that

all concerns are satisfied, the Board is requested to move the item to the January 10, 2011 consent agenda.

5. Review of Proposed Contracts with Global Spectrum for Management of Durham Convention Center During and After Renovations

45min.

After 15 years of contracting with The Shaner Group, LLC, for management of the Durham Convention Center, the City and County, equal co-owners of the facility, put the management contract out to bid in the fall of 2010. Three bids, including one from Shaner, were received by the end of October. Representatives from all three bidders were interviewed on November 11th by a seven person review committee comprised of top City and County staff, including staff with deep familiarity with the facility as well as the City and County finance directors. Global Spectrum was the unanimous first choice of the committee.

The work Global Spectrum will be doing on behalf of the owners is split into two parts. They will be ramping up their operation, doing sales and marketing, and managing a few, select events (including Full Frame Film Festival in April 2011) during the period in which the Convention Center will be under construction (roughly January – July 2011). A second contract will cover their management of the facility *post-construction*. Both periods and contracts are to be discussed today.

Resource Persons : Drew Cummings, Assistant County Manager; Carol Hammett, Deputy County Attorney; Joel Reitzer, Dir. of City General Services, representatives from Global Spectrum

County Manager's Recommendation : The County Manager recommends that the Commissioners discuss the attached contracts and, with any desired changes, put in on the January 10th, 2011 consent agenda for approval.

2hrs. 15min.