



DURHAM COUNTY MEMORIAL STADIUM AUTHORITY

(Minutes of the February 5, 2013 Meeting)

The Durham County Memorial Stadium Authority (the “Authority”) convened at 12:10 p.m. on February 5, 2013 at the Durham County Memorial Stadium, 750 Stadium Drive, Durham, North Carolina. Members present: Tommy Hunt, Frank Davis, Willie Bradshaw, James Hedrick, Dan Moushon, Omar Beasley and Commissioner Wendy Jacobs. Also present were: Reco Chavis, Stadium Manager (the Manager); Carol Hammett, Assistant County Attorney; Motiro Keambiroiro, Director of General Services (the Director).

Agenda Items

1. Minutes

The November 6, 2012 Stadium Authority meeting minutes were approved as submitted.

2. Voting of Officers

John T. Hunt was nominated as Chairman nominated by Dan Moushon and seconded by James Hedrick. There were no other persons nominated. Willie Bradshaw was nominated as Vice-Chair by James Hedrick and seconded by Dan Moushon. Omar Beasley was nominated as Recording Secretary by Dan Moushon and it was seconded by Tommy Hunt.

3. Service Recognition

Tommy Hunt recognized James Hedrick for his service as secretary.

4. Sidewalk Installation Addition Update

Bids will be accepted beginning February 5, 2013. The current sidewalk system does not meet ADA requirements. There were also requests to add sidewalk access from both sides of the stadium. An Authority member remarked that the modifications proposed would be a great opportunity for small businesses. A member also commented that the railing along the stadium would be available for signage. The deadline for RFP’s is March 7, 2013.

5. Concessions Upgrade Update

County Commissioners have approved the installation of two deep fryers and grill. The deadline for bids is March 14, 2013. Review of the proposals will occur prior to the May 7, 2013 Authority meeting.

6. Northern High School Contract

The Authority discussed including a clause in contracts with Durham Public Schools regarding concessions.

7. Future Facility Upgrades and Renovations

- Gravel or fill-in near east end of parking lot near the dumpster and scoreboard gate.
- Daktronics demo of digital scoreboard for marquee and scoreboard

- Discussed the need for the marquee on Duke Street
- Replacement of the damaged bleachers

8. Access Badges

The Authority reviewed sample access badges for Authority. Motion by Omar Beasley and seconded by Dan Moushon for the Manager to make badges for the Authority.

9. Budget

Reco Chavis presented the budget and Dan Moushon requested that it reflect a breakdown of the utilities.

10. Durham Striders

The Authority discussed trying to accommodate the Durham Striders Blunt meet which costs \$30,000 to host according to Frank Davis. Commissioner Jacobs stated that she would request assistance from Durham County. The Authority also discussed forming a subcommittee consisting the Durham Chamber of Commerce, Durham Convention & Visitors Bureau, Merchants Association and USA Track and Field Association (NC). Tommy Hunt stated that he would research the economic impact from past events. Members representing the Authority on the subcommittee were Frank Davis and Commissioner Jacobs.

11. Championship Games

Omar Beasley suggested that the PAC 6 and Durham middle school championship games should receive a reduced rate. The motion was denied. The Authority discussed that a funding source was needed to supplement costs for those events.

12. Procedure Revision

The Manager introduced a revised procedure clause change: *Procedures for Prioritizing Booking Dates by Renters*. Moved by Willie Bradshaw and seconded by Dan Moushon.

Upon motion the meeting was adjourned.

Respectfully submitted,

Omar Beasley, Recording Secretary
Durham County Memorial Stadium Authority