

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, September 26, 2005

7:00 P.M. Regular Session

MINUTES

Place: Commissioners' Room, second floor, Durham County Government
Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Ellen W. Reckhow, Vice-Chairman Becky M. Heron, and
Commissioners Lewis A. Cheek, Commissioner Philip R. Cousin Jr., and
Michael D. Page

Absent: None

Presider: Chairman Reckhow

Opening of Regular Session—Pledge of Allegiance

Agenda Adjustments

Chairman Reckhow acknowledged the postponement of Consent Agenda Item No. 10g, Contracts with AOC for Assistant District Attorney and Deputy Clerk Positions, and Regular Item No. 13, Boards and Commissions Appointments.

Announcements

Chairman Reckhow announced the following events:

- Durham Cable Television Advisory Board (DCTAB) —Public Hearing
Tuesday, September 27, 2005—Durham City Council Chambers of City
Hall—7:00 p.m.
- Forum on the Ten-Year Plan to End Homelessness in Durham
“*Where Will the Homeless Live?*”
Thursday, October 6, 2005—Nehemiah Christian Center—7:00 – 9:00 p.m.
- Women’s Commission Fall Forum
Saturday, October 8, 2005—NCCU—9:00 a.m. – 12:30 p.m.

Minutes

Commissioner Cousin moved, seconded by Vice-Chairman Heron, to approve as submitted the September 6, 2005 Worksession and September 12, 2005 Regular Session Minutes.

The motion carried unanimously.

“Durham Reads Together” Presentation

Nancy Blood, Durham County Library, “Durham Reads Together” Coordinator, presented the program and activities throughout Durham focusing on the book, “The Color of Water: A Black Man’s Tribute to His White Mother”, by James McBride. Ms. Blood stated the program’s mission, which is to strengthen the Durham community through a celebration of reading the same book. “Durham Reads Together” will inspire a wide array of programs and activities presented by the Durham County Library and numerous community partners that will spark deep discussions about issues important to Durham, such as race, family, identity, religion, faith, education, culture, and music.

Ms. Blood invited citizens of all ages and all walks of life to read and discuss, participate in community programs, and attend the author events.

Dr. E. Lavonia Allison, P.O. Box 428, Durham, NC 27702, signed to speak. She inquired about the selection criteria of books chosen for the program.

Commissioner Page commended staff for extensively publicizing the event and for their hard work. He expressed interest in seeing more events comparable to “Durham Reads Together”.

Philip Cherry, Library Director, thanked the Board, staff, and citizens for their support and contributions. He responded to Dr. Allison’s question about book selection criteria. The community will be involved with selecting future books to cover various topics.

Resolution Honoring Junior League of Durham and Orange Counties

Chairman Reckhow read the following resolution to recognize the significant contributions made by the Junior League:

RESOLUTION

WHEREAS, the Junior League of Durham and Orange Counties, Inc. is an organization of women committed to improving communities through the effective action and leadership of trained volunteers; and

WHEREAS, over the last several years, JLDOC has focused its efforts on strengthening the community by working to improve the lives of the elderly; and

WHEREAS, in this ongoing effort, three different committees of women collaborated on the following projects targeted to bring attention to and to improve the wellbeing of seniors in the area:

- Reach Out To Seniors Campaign;
- The Seniors Activities Committee; and
- The Charles House Committee; and

WHEREAS, these projects include public awareness campaigns, outreach to seniors who live alone, assistance with household projects and yard work, a senior citizens annual 90+ birthday party, social events at nursing homes, adult day care provision, and more; and

WHEREAS, Junior League of Durham and Orange Counties has developed a legislative agenda outlining key recommendations to elected officials regarding older adult issues and this advocacy is highly effective; and

WHEREAS, because of Junior League's broad spectrum of efforts to raise public awareness of the needs of our seniors, the organization has been nominated to receive the Southeastern Association of Area Agencies on Aging "2005 Outstanding Community Service Award" which will be awarded later this fall:

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Durham County Board of Commissioners, do hereby congratulate

JUNIOR LEAGUE OF DURHAM AND ORANGE COUNTIES, INC.

for dynamic leadership and an unwavering commitment to improving the lives of area senior citizens. We call upon all citizens of Durham County to wish this organization well as they compete for this coveted award.

This the 26th day of September, 2005.

Betsy Lovell, President Elect, Junior League of Durham and Orange Counties, accepted the resolution and thanked the Board for the recognition. She stated that the Junior League of Durham and Orange Counties had been nominated to receive the "2005 Outstanding Community Service Award", given by the Southeastern Association of Area Agencies on Aging. The organization, led by President Eleanor D. Boyd, is noted for its efforts to improve the quality of life for the elderly in this community.

Resolution Honoring Ann B. Johnson

Vice-Chairman Becky Heron introduced Ann B. Johnson, a well-known community activist. Ms. Johnson had been nominated to receive the "2005 Outstanding Volunteer in Aging Award" given by the Southeastern Association of Area Agencies on Aging. Ms. Johnson has positively affected the way organizations in the aging network serve their constituency.

Vice-Chairman Heron read the following resolution into the record to honor Ms. Johnson, recognizing the significant contributions she has made locally, regionally, and nationally:

RESOLUTION

WHEREAS, for over 40 years, Ann B. Johnson has distinguished herself as a vigilant and effective advocate for aging issues; and

WHEREAS, she has been involved on a broad range of local, regional, state, and national initiatives designed to better conditions for seniors; and

WHEREAS, after beginning her career in the state of Florida, Ms. Johnson moved to North Carolina in 1960 and in 1967 began a 23-year career as Executive Director of the Coordinating Council for Senior Citizens in Durham; and

WHEREAS, she is highly regarded for her leadership development of older adults and has received many honors and accolades, including the "Leadership in Aging Award" of the Long-Term Care Resources Program of the Duke University Center for the Study of Aging and Human Development in 2000; and

WHEREAS, Ann Johnson has served on the Governor's Advisory Council on Aging under four governors and in 2001, the North Carolina Division of Aging named its newly created Institute for Senior Center Management in her honor; and

WHEREAS, because of her tireless efforts to make generations of people sensitive to the needs of those in our society who are often overlooked, Ms. Johnson has been nominated to receive the Southeastern Association of Area Agencies on Aging "2005 Outstanding Volunteer Aging Award", which will be awarded later this fall:

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Durham County Board of Commissioners, do hereby congratulate

ANN B. JOHNSON, ACSW

a compassionate, creative and visionary community servant who has given her talents to improve the lives of senior citizens. We call upon all citizens of Durham County to salute her extraordinary contributions she has made in this community, state, and nation, in particular the lives and wellbeing of our senior citizens. We wish her well as she competes for this coveted award.

This the 26th day of September, 2005.

Vice-Chairman Heron presented the resolution to Ms. Johnson.

Ms. Johnson thanked the Board for acknowledging her contributions to Durham County.

Recognize Register of Deeds Willie Covington

Chairman Reckhow stated that Durham County Register of Deeds Willie L. Covington was sworn in as North Carolina Association of Registers of Deeds President on Tuesday, August 30, 2005, in Pinehurst. Mr. Covington, Durham County's Register of Deeds since 1996, is the first African-American male to serve as President of the Association.

He is also the first Register of Deeds from Durham County chosen to lead the organization.

The purpose of the association is to serve as a professional support organization for the state's Registers of Deeds. The group provides a forum for exchanging ideas and experiences and is particularly focused on integrating new technologies in the traditional business processes in their offices. The group's officers and Board of Directors also lobby the General Assembly on matters of interest to its members.

Mr. Covington, a Durham native and North Carolina Central University graduate, is also a member of the International Association of Clerks, Recorders, Elected Officials and Treasurers, the National Black Forum for Black Public Administrators, and the Property Records Industry Association.

Mr. Covington extended thanks to the Board for recognizing his latest accomplishment as President of the North Carolina Association of Registers of Deeds.

September Anchor Award Winner—Mike Turner

County Manager Mike Ruffin gave a brief introduction to September's Anchor Award winner, Mike Turner – who has given 29 years of service to Durham County.

Don Hasselbach, Assistant General Services Director, nominated Mr. Turner, Director of General Services, for the award. Mr. Turner was recognized for this honor because of superior work and particularly for his years of dedicated service to Durham County.

Mr. Turner was lauded for his attention to detail, exceptional leadership, and customer service skills. He has long been recognized as an effective mentor, manager, and employee.

Mr. Turner made remarks of appreciation to the Board.

Chairman Reckhow presented the award to Mr. Turner and congratulated him on his achievements.

Introduction of Human Resources Director

County Manager Ruffin introduced Ms. Marqueta Welton as the new Human Resources Director. Ms. Welton began her employment on September 19, 2005. She formerly held positions with the City of North Las Vegas as Deputy City Attorney for human resources, civil rights and business contracts, Employee/Labor Relations Manager, and Acting Director of Human Resources. She holds undergraduate and law degrees from Wayne State University in Detroit, Michigan and is a certified mediator.

Ms. Welton briefly thanked the Board and County Manager Ruffin and remarked on her newest role as Durham County Human Resources Director.

Chairman Reckhow welcomed Ms. Welton to Durham County.

Consent Agenda

Commissioner Cousin moved, seconded by Commissioner Cheek, to approve the following consent agenda items:

- *b. Street Annexation Petition—Montibillo Parkway (Fairfield Subdivision) (adopt the resolution to approve the addition to the state's road maintenance system subject to the certification of eligibility by the appropriate officials of the NC Department of Transportation);
- d. December 5, 2005 Worksession Time Change to 1:00 p.m. due to a Joint BOCC/City Council meeting to be held at 9:00 a.m. on December 5 to discuss the Unified Development Ordinance);
- f. Sanitary Sewer Easement and Non-Warranty Deed to the City of Durham—2005 Hillock Place (approve the conveyance over and across the County property at no cost to the City; approve the Non-Warranty Deed to the City; and direct staff to explore whether the State of North Carolina is interested in obtaining Lot 1 in fee for inclusion into the State Park System); and
- i. Offer to Purchase County Surplus Properties (531 S. Briggs Ave, 307 Elliott Street, 2009 S. Roxboro Street, and 4413 Denfield Road) (pursue the upset bid process; the Board has the authority to accept or reject any offer at the conclusion of the upset bid process).

*Documents related to these items follow:

Consent Agenda Item No. b. Street Annexation Petition—Montibillo Parkway (Fairfield Subdivision) (adopt the resolution to approve the addition to the state's road maintenance system subject to the certification of eligibility by the appropriate officials of the NC Department of Transportation).

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ADDITION OF STATE MAINTAINED SECONDARY ROAD SYSTEM

North Carolina
County of Durham

Road Description: Montibillo Parkway (Fairfield Subdivision)—1 mile east of the intersection of Herndon Road and Route 103. Length of road—1/3 mile.

WHEREAS, the petition has been filed with the Board of County Commissioners of the County of Durham requesting that the above-described road, the location of which has been indicated in red on the attached map,* be added to the secondary road system; and

WHEREAS, the Board of County Commissioners is of the opinion that the above-described road should be added to the secondary road system, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the system:

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Durham that the Division of Highways is hereby requested to review the above-described road and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of County Commissioners of the County of Durham at a meeting on the day of September 26, 2005.

Witness my hand and official seal this the day of September 30, 2005.

/s/ Vonda C. Sessoms
Clerk, Board of Commissioners
County of Durham

Consent Agenda Items Removed for Discussion

Consent Agenda Item No. a. Property Tax Releases and Refunds for Fiscal Year 2005-06 (accept the property tax release and refund report for August 2005 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report).

Vice-Chairman Heron inquired about properties outside of Durham County and prorated bills.

Ken Joyner, Tax Administrator, explained that the personal property outside of Durham County was due to a new company located at RDU erroneously listing 19 Boeing airplanes with Durham County; he will follow up on the taxes. The prorations are for vehicle taxes.

Vice-Chairman Heron moved, seconded by Commissioner Cheek, to approve the property tax release and refund report for August 2005.

The motion carried unanimously.

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings, and clerical errors, etc., the report details releases and refunds for the month of August 2005.

Releases & Refunds for 2005 Taxes:

Real Estate	\$	52,042.76
Personal	\$	484,493.44
Registered Vehicles	\$	28,426.77
Vehicle Fees	\$	560.00
Vehicle Fees	\$	<u>800.00</u>
Total for 2005 Taxes and Fees	\$	566,322.97

Prior years' (2001-2004) releases and refunds for August 2005 are in the amount of \$15,159.58.

The total current year and prior years' releases and refunds amount to \$581,482.55.

Consent Agenda Item No. c. Personnel Ordinance Amendment (adopt the proposed changes to the ordinance).

Commissioner Page recommended delaying approval until Human Resources Director Marqueta Welton could review the Personnel Ordinance, since she has an extensive legal background.

The Board discussed deferring the item.

In response to Vice-Chairman Heron's question, County Attorney Chuck Kitchen stated that the ordinance amendment has the same effect as the City of Durham's Ordinance, which labels employees as "regular", granting them no property rights.

Commissioner Cheek and Vice-Chairman Heron concurred that the amendment clarifies terminology used to label employees; a deferment would not be necessary.

Commissioner Page elaborated on his reason for recommending the delay. He stated that employees have concerns about the amendment.

Vice-Chairman Heron opposed delaying the item past the October 10, 2005 Regular Session.

Commissioner Cheek reiterated that the amendment clarifies language; it would not change the Ordinance. He supported delaying the item to allow Ms. Welton to review the Ordinance to relieve Commissioner Page's concerns.

Commissioner Cheek made the motion to delay action on the item until the October 10, 2005 Regular Session.

The motion failed for lack of a second.

Commissioner Cousin asked Commissioner Page if he would prefer 30 days as opposed to two weeks to allow Ms. Welton to review the Ordinance.

Commissioner Page supported a two-week delay.

Commissioner Cheek restated the motion to delay action on the item for two weeks to allow Human Resources Director Marqueta Welton to review the ordinance. Commissioner Cousin seconded the motion.

The motion carried unanimously.

Commissioner Page thanked the Commissioners for supporting his recommendation.

Consent Agenda Item No. e. Exemption of Durham County Detention Center—Fingerprinting Facility & Detention Center Expansion Projects from RFQ Procedures for Hiring an Architect (to allow the construction schedule to move as quickly as possible and ensure coordination of the projects);

Victoria Peterson, P.O. Box 101, Durham, NC 27702, requested time to speak on this item. She inquired about the project cost for the Fingerprinting Facility.

County Engineer Glen Whisler addressed Ms. Peterson's question. An architect must be hired prior to setting a budget for the project to assess the proposed expansions and modifications.

Chairman Reckhow agreed to issue Ms. Peterson a copy of the budget once it is completed.

Vice-Chairman Heron moved, seconded by Commissioner Cousin, to approve Consent Agenda Item No. e.

The motion carried unanimously.

Consent Agenda Item No. h. Budget Ordinance Amendment No. 06BCC000018b and Capital Project Amendment No. 06CPA000003—Financing for Vehicle, Equipment Replacement, and Countywide PC Hardware Replacement Capital Project DC-080 (approve the 3.08% bid by RBC Centura Bank for a \$5,830,000 forty-eight-month Installment Purchase Contract; approve \$2,105,000 for vehicle and equipment financing and \$3,725,000 for the Countywide hardware replacement authorize the Manager to sign and execute the appropriate documents; these funds will be set up in the new ERP financial system, once the system is active in early October).

Dr. E. Lavonia Allison, P.O. Box 428, Durham, NC 27702, requested to speak on this item. She expressed concerns about increasing the budget (since its approval in June 2005) for vehicles and equipment.

Finance Director George Quick responded that the \$2,105,000 for vehicles and equipment was approved in the budget. However, the County negotiated with the low bidder to include the financing of the replacement PCs. As such, RBC Centura Bank has agreed to provide \$5,830,000 in financing over a 48-month period. The repayment terms will be structured such that the PCs will be repaid over a 36-month period and the vehicles over a 48-month period.

County Manager Mike Ruffin responded to a question posed by Chairman Reckhow about rotating vehicles. He stated that vehicles are being rotated in the Sheriff's Office so that higher mileage vehicles are rotated to staff who do minimal driving. Surplus vehicles in the Sheriff's Office will be rotated to other departments as well.

Chairman Reckhow requested to view the Vehicle Fleet Policy. If one is not available, then a policy must be drafted.

Chairman Reckhow encouraged staff who attend nightly Board meetings to carpool, considering the increase in gas prices.

Vice-Chairman Heron suggested looking into fuel-efficiency cars.

County Manager Ruffin concurred with Vice-Chairman Heron's suggestion. However, the Sheriff's Office vehicles are as fuel-efficient as law enforcement vehicles can be considering the larger engines and heavy duty chassis. He added that employees are currently carpooling to save fuel and money.

Chairman Reckhow directed County Manager Ruffin to look into fuel-efficient vehicles for departments other than the Sheriff's Office.

Mr. Quick informed the Board that departments were contacted about cost of fuel-efficient vehicles compared to what is budgeted. For a comparable size vehicle, the cost of fuel-efficient vehicles would be as much as 20-30% higher than traditional vehicles.

Vice-Chairman Heron clarified that her suggestion referred to smaller, four-cylinder cars instead of fuel-efficient cars such as Hybrids to use for local driving.

Commissioner Cheek moved, seconded by Vice-Chairman Heron, to approve Consent Agenda Item No. h.

The motion carried unanimously.

Vice-Chairman Heron inquired about the interest rate on the loan.

Chairman Reckhow directed the County Manager to supply background information to Dr. Allison.

DURHAM COUNTY, NORTH CAROLINA
FY 2005-06 Budget Ordinance
Amendment No. 06BCC000018b

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2005-06 Budget Ordinance is hereby amended to reflect budget adjustments.

Revenue:

<u>Category</u>	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>GENERAL FUND</u>			
Other Financing Sources	\$19,589,177	\$2,105,000	\$21,694,177

Expenditures:

<u>Activity</u>			
<u>GENERAL FUND</u>			
Other	\$2,999,764	\$2,105,000	\$5,104,764

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 26th day of September, 2005.

DURHAM COUNTY, NORTH CAROLINA
FY 2005-06 Capital Project Ordinance
Amendment No. 06CPA000003

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2005-06 Capital Project Ordinance is hereby amended to reflect budget adjustments for the following projects:

	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>			
Countywide IT			
Hardware Replacement	\$3,100,000	\$3,725,000	\$6,825,000

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 26th day of September, 2005.

Consent Agenda Item No. j. Interlocal Agreement with the City of Durham Regarding Keep Durham Beautiful Inc. (approve and authorize the Manager to execute the agreement).

Vice-Chairman Heron requested quarterly reports on Keep Durham Beautiful's progress.

Vice-Chairman Heron moved, seconded by Commissioner Cousin, to approve the Interlocal Agreement.

The motion carried unanimously.

Consent Agenda Item No. k. Appointments—Criminal Justice Partnership Act Advisory Board and the Juvenile Crime Prevention Council (approve the recommended appointees).

Chairman Reckhow recognized signed speaker Victoria Peterson, P.O. Box 101, Durham, NC 27702, for comments.

Ms. Peterson opined that a greater diversity is needed on boards and commissions to better represent Durham. She suggested that the Board consider appointing diverse citizens.

Chairman Reckhow explained that these appointments are required by N.C. General Statutes, therefore, are not advertised.

Commissioner Cheek enlightened Ms. Peterson on the Board's efforts to appoint citizens to diversify board and commission membership. Unfortunately, the Board has no control over who applies for vacancies.

Commissioner Cheek moved, seconded by Commissioner Page, to approve appointments to the Criminal Justice Partnership Act Advisory Board and the Juvenile Crime Prevention Council.

The motion carried unanimously.

Criminal Justice Partnership Act Advisory Board

County Manager—Carolyn P. Titus
Chief District Court Judge—Ann McKown
District Attorney—Michael B. Nifong
Sheriff—Wes Crabtree
Mental Health—Ellen Holliman
Public Health—Gayle B. Harris

Juvenile Crime Prevention Council

Theresa Wahome, Ed.D.—School Superintendent

Public Hearing—Zoning Map Change—Leigh Farm Road (Upchurch Property) (Z05-16)

Frank M. Duke, City-County Planning Director, requested that the Board approve a request by Lindbrook Development Services for a zoning map change for a 3.49-acre site located on the northeast corner of the intersection of Leigh Farm Road and NC 54, east of I-40. PIN 0708-02-58-8042

Request: R-20 and O&I-1 to O&I-2(D)

A development plan was submitted as part of the rezoning request. Staff recommended approval. The Durham Planning Commission conducted a public hearing on August 9, 2005 and recommended approval with a vote of 9-3.

The public hearing for this request was advertised on September 9 and 16, 2005 in The Herald-Sun.

Vice-Chairman Heron asked about the level spreader.

Mr. Duke responded that County Engineering must answer that question. The final site plan may not come back before the Board, which depends on the requirement of Unified Development Ordinance. If the project extends into the stream buffer, then the site plan would be resubmitted to the Board.

Vice-Chairman Heron inquired about capacity and school impact.

Mr. Duke stated that once new school figures are released, the reports would be revised to reflect those numbers.

Chairman Reckhow directed Mr. Duke to work with the County Manager to draft a report on school utilization, building capacity, and available capacity at the three school levels (elementary, middle, and high) and submit it for the November Worksession.

Commissioner Page asked questions pertaining to school impact.

Chairman Reckhow opened the public hearing that was properly advertised and called the following signed speakers forward for comments:

Patrick Byker, representing Lindbrook Development Services, 2614 Stuart Drive,
Durham, NC 27707

Dr. E. Lavonia Allison, P.O. Box 428, Durham, NC 27702

Mr. Duke elaborated on the impact of traffic per Chairman Reckhow's request.

Mr. Duke addressed additional questions by the Board.

Chairman Reckhow directed Mr. Duke to follow up on the Palladium development from year 2000.

Chairman Reckhow commented on finding long-term transportation solutions.

Chairman Reckhow closed the public hearing and referred the matter back to the Board.

Commissioner Cousin moved, seconded by Commissioner Cheek, to approve Zoning Map Change—Leigh Farm Road (Upchurch Property) (Z05-16).

Vice-Chairman Heron directed Mr. Duke to communicate her request to the developers to avoid construction in the stream buffer.

Mr. Duke informed Vice-Chairman Heron that the project may encroach into the 100-foot stream buffer.

Commissioner Page commented on traffic issues near Highway 54.

Chairman Reckhow asked Mr. Duke to contact North Carolina Department of Transportation to find out when a traffic count will be conducted on Highway 54 and include the findings in the report for the November Worksession.

The motion carried unanimously.

Major Site Plan—Carolina Mechanical Services (D05-386)

Planning Director Frank Duke stated that HadenStanziale, P.A., on behalf of Carolina Mechanical Services, has submitted a major site plan for the addition of a 9,006-square-foot loading area with a retaining wall to an existing 27,049-square-foot manufacturing facility on a 10-acre site, zoned I-2 and F/J-A.

(The property is located at 5100 International Drive, on the east side of International Drive and north of Old Oxford Highway. PIN 0845-04-53-3685)

Planning staff recommended approval.

Vice-Chairman Heron moved, seconded by Commissioner Cheek, to approve Major Site Plan—Carolina Mechanical Services (D05-386).

The motion carried unanimously.

Closed Session

Commissioner Cousin moved, seconded by Commissioner Page, to adjourn to Closed Session to consider the performance of a public officer or employee pursuant to G.S. § 143-318.11(a)(6).

The motion carried unanimously.

Reconvene to Open Session

Chairman Reckhow announced that the Board met in Closed Session and directives were given to staff; no action was taken.

Adjournment

There being no further business, Chairman Reckhow adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Yvonne R. Gordon
Deputy Clerk to the Board