

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Wednesday, May 21, 2003

1:00 P.M. Budget Worksession

MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman Ellen W. Reckhow, Vice-Chairman Joe W. Bowser, and Commissioners Philip R. Cousin Jr. (arrived 1:08 p.m.), Becky M. Heron (arrived 1:25 p.m.), and Mary D. Jacobs

Absent: None

Presider: Chairman Reckhow

Durham Center Budget Presentation

Ellen Holliman, Area Director, presented a PowerPoint presentation to the County Commissioners. The following information was highlighted in the budget presentation:

Durham Center Budget Principles

- Accountability
- Target Populations
- Best Practice Models
- Performance Measurement
- Consumers
- Stewardship
- Service Needs and Gaps

Outcomes: Court/Crisis Unit

- Objective
- Indicators
- Findings
- FY 04 Objective

Outcomes: Child Unit

- Objective
- Indicators
- Findings
- FY04
- Objective

Outcomes: Adult Unit

- Objective
- Indicators
- Findings
- FY Objective

Budget Priorities: FY03-04

- Crisis System
- Employment
- Housing
- Substance Abuse Services
- Level IV Treatment Facility for Children

Mental Health Reform

- Divestiture of Direct Services
- Building Community Capacity
- Through Funds from JIH

Durham Center Budget Data

- FY 02-03 Budget--\$28,790,000
- FY 03-04 Budget--\$36,440,000

Breakdown by Disability Area

- Child Mental Health \$ 7,671,667
- Adult Mental Health \$ 4,377,640
- Developmental Disability \$14,570,655
- Substance Abuse \$ 9,846,224

Total \$36,466,186

Chairman Reckhow opened the Budget Worksession for questions and comments.

Ms. Holliman and various staff members responded to the questions and comments.

Several Mental Health Board members made comments about the proposed budget and the work of The Durham Center.

Public Health Department Budget Presentation

Chairman Ellen W. Reckhow recognized Public Health Department Director Brian Letourneau to present the Public Health Department Budget. The Chairman asked Mr. Letourneau to introduce the two staff members that were present. They were Gayle Harris, Assistant Health Director; and Marcia Robinson, Local Health Administrator.

Mr. Letourneau said the Public Health budget in the County Manager's Proposed Budget was \$14,495,084. Of that figure, \$5,128,433 or 35.38 % comes from revenue other than county taxes.

Mr. Letourneau presented a detailed budget narrative to the Board of County Commissioners in the budget worksession.

Public Health Director Letourneau used the organization of the Public Health Department to make his presentation as follows:

Dental Division (6218)
Health Education Division (6216)
Community Health Division

- Family Planning (62250)
- Maternal Health (6232)
- Child Service Coordination (CSC)
- Home Health (6234)
- Jail Health (6235)
- School Health (6236)
- Neighborhood Nursing (6237)

General Health Services Division
Environmental Health Division
Administration
Nutrition Division
Conclusion

The Board of County Commissioners asked questions and made remarks about the budget. Mr. Letourneau and County Manager Ruffin responded to the questions and comments.

Chairman Reckhow directed Mr. Letourneau to renew discussion with the Sheriff about assessing people when they come into the jail concerning their health problems and who, based on the crime and the bond, might be a candidate to go before a judge and use the state as an option. Mr. Letourneau and County Attorney Kitchen gave information regarding when the County would be obligated to provide healthcare to suspects in custody.

Chairman Reckhow told the Budget Manager that the County needs “to start closing the loop. We need to see the good, the bad, and the ugly next year and get results on the objectives listed whether it is Public Health or any other department.” She said the County is always looking forward, but we also need to assess. The accomplishments part of the budget section should match the objectives from the previous year. They should tell us how they performed on the objectives that were laid out the previous year.

Durham County Department of Social Services—Moving to Outcome-Based Budgeting

Daniel C. Hudgins, Director of Social Services, presented the Social Services budget request by using a PowerPoint program. The budget was presented on the Outcome-Based Budgeting method.

The four directors responsible for the four program areas assisted with the budget presentation. The four directors are as follows:

Catherine Williamson-Hardy	Director for Family Economic Stability
Chuck Harris	Director of Family Safety and Permanence
Arnold Dennis	Director for Family Economic Independence
Sharon Hurst	Director for Customer Access and Program Support Services

The PowerPoint presentation included the following screens:

Vision: To partner with families and the community to achieve prosperity, permanence, and safety and well being.

- Organization Chart
- Family Safety and Permanence
- Family Economic Stability
- Family Economic Independence
- Customer Access and Program Support
- Demystifying the DSS Budget
- Revenues
- FY2003 Revenues
- Expenditures
- FY 2003 Expenditures
- Understanding Match Rates
- FY04 Funding Request
- Reducing Family Poverty/ Providing Economic Stability
- Poverty Indicators
- Child Support Performance
- Emergency Assistance
- Child Day Care Outcomes

- Medicaid & Health Choice
- Food Stamp Caseload
- Increasing Family Permanence
- Challenge: Increase in Children, especially Adolescents, in Foster Care
- Child Placement Performance Indicators
- Reducing Institutional Care, Increasing Family-type Care
- Child Placement Performance Indicators
- Links: Improving Outcomes for Children “Aging Out” of Foster Care
- Maintaining Stable In-Home Placements for Adults
- Increasing Family Safety and Well Being
- CPS Investigations and Substantiations
- Abuse and Neglect Reports and Substantiations
- Providing Safety and Well Being for Elderly & Disabled Adults
- Improving Access to Services and Customer Service
- Demand for Services Increases Clients not being seen/long waits
- Access to Services and Customer Service
- Increased Demand for Services for Limited English Proficient Families
- Records Management: Technology and HIPAA
- County Share of DSS Budget
- Where are the Increases?

Budget Information for FY 2003-2004

The total FY 2003-2004 Budget for the Social Services Department is \$311,919,910.
The increases in the Budget are as follows:

- Medicaid up \$393,451
- Special Assistance to Adults up \$57,389
- Foster Care and Adoption up \$352,219
- Staffing \$118,879 (salary and benefits)
- Imaging System \$500,000

Katharine T. Bartlett, Chairman of the Social Services Board, made remarks in support of the imaging system, Human Services Complex, and the request for eight additional employees.

Chairman Reckhow recognized the County Commissioners for questions and comments.

The Directors responded to the questions and comments.

Chairman Reckhow directed the County Manager to talk to Dan Hudgins about the eight positions in the Social Services budget.

City/County Planning Department—Budget Presentation

Mr. Frank Duke, Director, City/County Planning Department, presented to the Board of County Commissioners a PowerPoint presentation in reference to the FY 2003-2004 Budget. He spoke about the slides in the PowerPoint presentation as follows:

The presentation began with the Planning Department Organization Chart for FY 2003-2004. The department has 36.25 FTEs (full-time employees) funded positions and 1 FTE unfunded position. The employees are in three divisions of the department—Administration, Development Review, and Community Planning.

Major Accomplishments

- Implemented Enhanced Notification
- Initiated 2030 Comprehensive Plan
- Initiated Unified Development Ordinance (UDO)
- Reviewed Development Procedures for Efficiency Opportunities

Major Challenge

- Workload increases in all areas
 - Plan Amendments
 - Text Amendments
 - Zoning
 - Site Plans
 - Enforcement

The Budget will Accomplish

- Complete Comprehensive Plan
- Incorporate Telecommunications Tower Ordinance into Zoning Ordinance
- Coordinate Consultant Work to Complete UDO
- Continue Review Efficiency Efforts
- Implement Workflow Automation
- Initiate Lick Creek Open space Plan
- Improve Environmental Planning

Major Changes FY 03 to FY 04

- Departmental Reorganization
- Shift of Open Space Function to Engineering
- Shift of Bike/Pedestrian Function to Transportation
- Increase Environmental Planning and Support

Unfunded Items

- Comprehensive Rezonings \$80,000
- Gateways Plan \$90,000
- Ephesus Church Road Study \$75,000

The Board of County Commissioners asked questions and made comments about the City/County Planning Department budget.

Frank Duke responded to the questions and comments.

Emergency Management Budget Presentation

Durham County Fire Marshal Jeffrey Batten presented the County Commissioners his departmental budget for FY 2003-2004.

He discussed the activities of Emergency Management and highlighted some of the upcoming projects for next year. This year's budget request does not include any expansion items or capital requests for the second year.

All of the community programs currently being provided, such as Community Emergency Response Training, Special Needs Training Program, and the School Emergency Response Training Program will continue to be provided. The department will continue to coordinate the Local Multi-Agency Terrorism Task Force Working Group. This Group provides training and information to all emergency responders in the City and County.

Emergency Management is also working with Wake and Orange Counties to develop a regional evacuation plan.

The Emergency Management staff will continue to develop the Hazard Mitigation Plan for the City and County. This plan will address areas where there are repeated problems after an event.

The Fire Marshal's Office is also working on a Continuity of Operations Plan. This plan is an integral part of President Bush's Homeland Security Initiative and will be funded in part by FEMA. Durham County is one of the first counties in North Carolina to develop this plan, which will serve as a model for other counties in our state.

The Emergency Management Office is working with the Citizen Corps Group in conjunction with LEPC. This Corps of trained citizens will be able to respond quickly to meet the needs of their communities. The past year has been very challenging for emergency responses.

The Emergency Operations Center has been activated seven times in the past year. One activation lasted for eight days. The staff put in over 800 hours. The Joint Information Center was fully activated for five days. The Special Needs Shelter was activated for nine days to serve 73 citizens. The City/County Management Incident Plan has been rewritten. Mr. Batten stated he was most proud of this because on February 28, 2003 President Bush, through the Secretary of Homeland Defense, issued Homeland Security Presidential Directive #5. This states that all federal agencies will adopt this management

system by August 2005. This is a new nationwide program that will be the standard used. Durham County is two years ahead of the curve.

The Board of County Commissioners asked questions and made remarks about the Emergency Management budget.

County Manager Mike Ruffin and Fire Marshal Batten responded to the questions and comments.

The Durham County EMS System

Carol Smith, Assistant Communications Manager for Administration Durham, 911, presented to the Board of County Commissioner an overview of the FY 2003-2004, 911 Surcharge, and the wireless surcharge funding proposal.

The 911 Surcharge and the Wireless Surcharge fund generally increase in revenues each fiscal year. The State Legislature has set the wireless surcharge monthly rate at \$0.80. The monthly revenue amounts to \$70,000. The 911 Surcharge rate is set at \$0.60 per month. The monthly revenue totals \$78,000 per month. This money is collected by the telephone company and sent to the Durham County Finance Department. One percent of the collection is retained by the telephone company to cover administrative cost. The funds are controlled by North Carolina General Statute.

Highlights for FY 2002-2003

- Completed the 911 Back-up Center
- Implemented the EMD program
- Decreased the staff turnover rate (will reach goal set)
- 97% of the telephone calls answered in 18 seconds
- Telephone system installed for phase 2 wireless information

Major Initiatives for FY 2003-2004

- Reorganize management structure while maintaining staff at authorized levels
- Employ an additional training coordinator
- Employ an EMD Administrator to operate the EMD program
- Work on the reduction of complaints received
- Certify all of the staff supervisors
- Employ a part-time mapping and data base administrator

The Board of County Commissioners asked questions and made remarks about the EMS system.

County Manager Ruffin responded to the questions and comments.

Chairman Reckhow wanted to be sure that the EMS System Interlocal Agreement with the City of Durham will be up for review in the near future.

Williams vs. Blue Cross/Blue Shield of North Carolina

Chairman Reckhow recognized County Attorney Chuck Kitchen to discuss with the County Commissioners the *Williams vs. Blue Cross/Blue Shield of North Carolina* Supreme Court case. This was positive news from the Supreme Court for Durham County. This was the case in Orange County whereby the Supreme Court invalidated the Human Relations Commission in Orange County. The Supreme Court has withdrawn its opinion in that case. This is good news for Durham County. That opinion is no longer valid. The Orange County case is back before the Supreme Court to be reconsidered. The Order is no longer valid. The Human Relations Commission is still legal at this point until a decision is made.

Next Worksession—Wednesday, May 22, 2003

The next Budget Worksession was announced for tomorrow—May 22, 2003, from 9:00 a.m. until noon.

Chairman Reckhow requested that the Compensation and Benefits budget presentation be held before the Library budget presentation. This request came from Vice-Chairman Joe W. Bowser.

No official action was taken at this Budget Worksession.

Adjournment

Chairman Reckhow adjourned the meeting at 4:12 p.m.

Respectfully submitted,

Garry E. Umstead, CMC
Clerk to the Board