

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, October 1, 2001

9:00 A. M. Worksession

MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman MaryAnn E. Black, Vice-Chairman Ellen W. Reckhow, and Commissioners Joe W. Bowser, Philip R. Cousin Jr., and Becky M. Heron

Absent: None

Presider: Chairman Black

Agenda Adjustments

Chairman Black said the agenda item referencing the "Official Name of Holloway Street/Wake Forest Highway (NC Highway 98)" would be the first item on the agenda.

County Manager Mike Ruffin said the "Contract for Firewall Security Services" agenda item would be the last item on the agenda.

Official Name of Holloway Street/Wake Forest Highway (NC Highway 98)

A citizen living outside the city limits on Wake Forest Highway (NC Highway 98) received a notice from the Board of Elections incorrectly identifying her address as Holloway Street. Holloway Street extends from Roxboro Street to the city limits at which the name of the street officially becomes Wake Forest Highway to the Durham/Wake County line. It should be noted that the Postal Service has all three names in its database and recognizes any one of the names when delivering mail to any location along NC Highway 98. The Board of Elections has corrected the error, and the resident has been notified that the official address for the location in question is Wake Forest Highway.

County Manager Mike Ruffin presented the Commissioners an overview of the agenda item. Mr. Ruffin said the name of the street has not been changed.

Commissioner Heron asked Steve Medlin, City/County Planning Department, to give proper notification to the US Post Office, Board of Elections, fire department, police department, Sheriff's Department, and Emergency Medical Services that Holloway Street's name has not been changed. Holloway Street goes out to Lynn Road.

Commissioner Heron asked Mr. Medlin to discuss with the City Manager's office the possibility of having Holloway Street end at Wellons Village and begin Wake Forest Highway at Wellons Village out to the Wake County line.

The proper notification is the first request to complete in order to address the resident's concerns.

Update from Durham Health Partners, Inc.

Durham Health Partners (DHP) requested an opportunity to inform the Board of County Commissioners of its activities since its last report in spring 2001. DHP is an organization dedicated to improving the health status of the Durham community. DHP combines the functions of a foundation, a health planning and intervention group, and programs that recognize and promote excellence in biomedical education and research. Formed in July 1999, DHP combined the Foundation for Better Health of Durham, the City of Medicine program, and the local Healthy Carolinians initiative.

DHP has taken the results of a health needs meta-analysis it commissioned and has facilitated five work groups considering interventions in five key health areas: violence, substance abuse, mental health, maternal and child health, and chronic disease. Some 70 community agencies and leaders were represented on these work groups. Out of this effort, a number of potential projects have been identified that DHP will adopt for further planning and potential funding.

Mr. Thomas Gambill, the new Executive Director, updated the Commissioners on DHP's activities.

Mr. Gambill's remarks covered the following areas:

- Durham Health Partners Organization
- Missions
- Community Health Planning and Intervention—Future
- Community Health Planning and Intervention
- Funding
- How the Board of County Commissioners can help DHP

The County Commissioners asked questions and made remarks to which Mr. Gambill responded.

No official action was taken on this agenda item.

Presentation From the Cape Fear River Assembly

The Cape Fear River Assembly was founded 25 years ago and has grown into a membership of over 400 with a 34-member board of directors. The Assembly's membership and board are made up of representatives from throughout the Cape Fear River Valley Basin that have diverse interests, including environmental and conservative organizations; academia; small business and industry; local, state, and federal governments; and the general public. Services and functions provided by the Assembly include: a basin-wide context for funding requests, political support, and resource management; a forum for discussion and issue resolution by the diverse interests represented within the basin; the general coordination of relevant efforts throughout the basin; and a basin-wide commitment to facilitate the completion of needed scientific and economic study, to educate the public regarding the environmental and economic value of this natural resource, and to encourage the development of policy that is most likely to maintain and improve the condition of the Cape Fear River and its tributaries for present and future uses and benefits.

Mr. Don Freeman, Executive Director, Cape Fear River Assembly, made a presentation to the Board of County Commissioners which included a quick overview and update on the Cape Fear River Assembly activities.

The Commissioners asked questions and made comments about the agenda item to which Mr. Freeman responded.

Mr. Freeman said that Durham County is being asked to join the Cape Fear River Assembly, Inc. The membership fee is \$3,985, which includes \$1,141 for Durham County and \$2,844 for the City of Durham.

There are 35 Cape Fear River Assembly Board members. Joining the Assembly does not guarantee membership on the Board by Durham County in those elected representative positions, because there are 29 counties that may want to have its elected officials on the Board. There are only nine positions on the Board for elected officials. Only one position comes open in 2002. The Nominating Committee would actually solicit input from Durham County. The Nominating Committee would bring its recommendations to the annual meeting for final vote.

After much discussion as to how the request should be executed, Chairman Black asked County Manager Ruffin to make a recommendation for the Commissioners to consider.

No official action was taken on this agenda item.

Balanced Transportation Systems in Western Europe

Commission Vice-Chairman Ellen Reckhow studied balanced transportation systems in Western Europe in July of 2001. Her study focused on techniques to develop walkable

communities, promote mixed-use activity centers that can serve transit hubs, and develop an integrated multimodal transportation system. She also investigated how the European Union promotes sustainable growth and regional cooperation among member governments.

Vice-Chairman Reckhow presented her Eisenhower Fellow Report. She visited Europe for just under five weeks this summer as a Eisenhower Fellow studying transportation and land use planning.

Vice-Chairman Reckhow presented her report highlighting the following:

- Fellowship Objectives
- Overview
- Major Transportation Findings
- Major Land Use Findings
- Applications
- Impact
- Acknowledgements

The Commissioners asked questions and made comments to which Vice-Chairman Reckhow responded.

No official action was taken on this agenda item.

Review of Public School Impact Fee Study

The Board of County Commissioners earlier contracted with Tischler & Associates, Inc. for \$57,500 for the preparation of a Public School Impact Fee Study. Impact fees are one-time payments used to construct public facilities needed to accommodate new development and are proportionate to the school capital facility service demands for the respective categories of residential development. Tischler & Associates evaluated possible methodologies and documented appropriate demand indicators for the impact fees. Specific capital costs have been identified using local data and current dollars. The report also includes a summary table indicating the specific factors used to derive the impact fee. These factors are also referred to as level-of-service (LOS) standards. The incremental expansion method, the most appropriate methodology, documents the current LOS for each type of public school in both quantitative and qualitative measures. The consultant calculated school impact fees for Durham County based on data from the previous school year. The school impact fee methodology is based on current public school student generation rates, local costs, and level-of-service standards.

County Manager Mike Ruffin made introductory remarks about the process and study.

Mr. Paul Tischler, Tischler and Associates, Inc. presented the Commissioners an overview of the Public School Impact Fee Study.

Mr. Tischler used the Public School Impact Fee Methodology Chart and the Justifiable School Impact Fees Chart to make his presentation to the Board of County Commissioners.

The Commissioners asked questions and made comments to which Mr. Tischler responded.

Commissioner Reckhow asked the County Manager to provide the Commissioners a list of impact fees being charged by counties in this area.

Commissioner Reckhow wanted to know how much the school system would be spending in the next eight years on new school capacity, what that debt service would cost, and then relate that cost to the impact fees.

Commissioner Cousin wanted to know how the school project cost per square foot and the mobile unit cost per student was determined.

Chairman Black advised the County Manager would check into that for the Board.

Commissioner Heron wanted to know if our cost per square foot is in line with the cost of schools in surrounding counties. Mr. Tischler will look at the numbers and contact the County Manager with the results.

County Manager Ruffin recommended the Commissioners have a public hearing on the impact fee study to receive input on the study itself. He recommended that the public hearing be held on October 22, 2001, which would give sufficient time to advertise the public hearing appropriately. He advised he would have the findings on the questions that have been raised. There has been no discussion on how much the Commissioners will assess for impact fees.

Chairman Black said this impact fee study should be taken into consideration with all the other initiatives that we have before us.

Contracts for Firewall Security Services

The Board was requested to authorize the County Manager to sign contracts for the monitoring and management of Internet access to the County's computer network at a cost of \$29,700/year for the County's main links and \$20,352/year for the Sheriff's Department DCI (SBI/FBI Criminal Records) & Warrant Network link.

Due to the continued increase in hostile computer activity through the Internet, Durham County must raise its network security level beyond the capabilities of existing staff. The

long-term solution requires improvement of our own capabilities to manage firewall and anti-virus technologies. However, the urgent need to address this issue now requires we recommend the outsourcing of firewall monitoring and management until the in-house capabilities are available.

Because Durham County's frame relay communications infrastructure as well as 50% of its Internet connectivity is provided by the Verizon corporation, it is critical that the service provider have the capability to provide and monitor Internet traffic, that the technology integrate with our existing services, and the accountability for communications services be clearly defined. For these as well as the urgent nature of improving security for our network, we recommend Verizon as the sole source for these services.

The Sheriff's Department will pay its first-year cost of \$20,352 through the Cops More '98 Technology Grant. Information Technology will pay the balance for this fiscal year from funds budgeted for network enhancements.

Perry Dixon, Director of Information Technology, presented the Commissioners an overview of the request.

The Commissioners asked questions and made remarks to which Mr. Dixon responded.

Commissioner Reckhow suggested that the employees be taught how to manage anti-virus technologies.

County Attorney Chuck Kitchen and County Manager Mike Ruffin recommended that the County move ahead with the contract in order to have the added needed protection.

Commissioner Cousin moved, seconded by Commissioner Reckhow, to approve the contract for firewall security services with Verizon Corporation. County Attorney Kitchen requested in adopting the motion the Board give the authority to the County Manager to do further negotiation on the contract regarding some of the technical and legal issues in the contract. Some of the issues need to be resolved before the contract is signed.

The motion carried unanimously.

Problems With Commissioner Bowser's Laptop Computer

Commissioner Bowser said his laptop computer has not been working for four months. He wanted the Commissioners to know about the problems.

County Manager Mike Ruffin apologized to Commissioner Bowser for the problems with his computer.

The Manager said the computer hard drive is being reformatted. The computer will have a “clean” hard drive with the software needed. That should take care of the problems.

Adjournment

Chairman Black adjourned the meeting at approximately 11:45 a.m.

Respectfully submitted,

Garry E. Umstead, CMC
Clerk to the Board