

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, October 22, 2001

7:00 P.M. Regular Session

**MINUTES**

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman MaryAnn E. Black, Vice-Chairman Ellen W. Reckhow, and Commissioners Joe W. Bowser, Philip R. Cousin Jr., and Becky M. Heron

Absent: None

Presider: Chairman Black

**Opening of Regular Session**

Chairman Black called the Regular Session to order with the Pledge of Allegiance.

**Agenda Adjustments**

Commissioner Heron stated she wanted to talk to the County Manager at the end of the meeting regarding the Alcoholic Beverage Control Board audit.

Commissioner Heron also remarked that she wanted to talk to the County Manager about an issue concerning the Raleigh-Durham Airport expansion.

**Presentation Honoring the Life and Service of John P. "Jack" Bond, III**

John P. "Jack" Bond, III, former Durham County Manager, died on August 16. He was Durham County's third professional County Manager, serving from 1984-1991. During his tenure with the County, he successfully managed a county experiencing rapid urbanization—one that would become known across the country for research, education, medicine, and high technology.

Chairman Black read the resolution from the Board of County Commissioners into the official record.

Chairman Black asked Deborah Craig-Ray, Public Information and Governmental Affairs Director, to make remarks regarding the life and career of Mr. Bond. Ms. Craig-Ray made appropriate remarks.

Mrs. Bond thanked the Board for the recognition given Mr. Bond.

The resolution follows:

RESOLUTION

WHEREAS, John Percy “Jack” Bond, III, a native of Washington, DC, graduated from Morgan State College with an A. B. degree in English and Wake Forest University, where he earned a Master’s Degree in Business; and

WHEREAS, after graduation, he served as a commissioned officer in the U. S. Army, received the Bronze Star for meritorious service in Vietnam, and completed military service in 1967 with the rank of Captain; and

WHEREAS, he began a distinguished career in local public service in 1968 and held positions with community service agencies in Monmouth, New Jersey and Winston-Salem, NC; and

WHEREAS, Mr. Bond accepted his first local government position in 1971 with the City of Winston-Salem, NC where he progressed during the next seven years to the position of Deputy City Manager before accepting a position as Assistant City Manager in Miami, Florida in 1978; and

WHEREAS, after holding positions as City Manager of Petersburg, Virginia and Deputy County Manager of Hillsborough County, Florida, he became Durham’s third professional County Manager in 1984, and the first African-American to hold the position; and

WHEREAS, during Mr. Bond’s tenure in Durham, he successfully managed a county in the midst of a transition from a rural agrarian base to that of urbanized high technology with a healthy, diverse economy; and

WHEREAS, upon leaving Durham County government in 1991, he held positions in Washington, DC, the North Carolina State Auditor’s Office, North Carolina Central University, and most recently coordinated the rebuilding of historic Princeville, NC following a devastating flood; and

WHEREAS, while his accolades and accomplishments were numerous, Mr. Bond was a phenomenal man who tirelessly worked to improve the quality of life for so many, in all the communities in which he served:

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Durham County Board of Commissioners, do hereby resolve to pay tribute to

JOHN PERCY “JACK” BOND, III

for his dedicated service to the Durham community and beyond. This gifted, compassionate, visionary man will always be remembered for his ability to forge relationships within communities, his team approach to management, as a champion of the employee work force, and as an unselfish mentor and role model to so many.

This the 8<sup>th</sup> day of October, 2001.

/s/ Five Commissioners

**Resolution in Support of Nuclear Risk Minimization Initiative**

Commissioner Becky Heron asked that this item be added to the agenda. The resolution seeks to support the minimization of risks associated with terrorist attacks at Shearon Harris Nuclear Power plant and all regional nuclear plants. A proposed resolution was prepared for the Board to adopt.

County Manager's Recommendation: Approve the resolution and forward a copy to Mr. Jim Warren, Executive Director of NC WARN.

Commissioner Heron read the Resolution into the official record.

The resolution follows:

RESOLUTION

WHEREAS, an attack on Shearon Harris nuclear facility could result in a radiation release over ten times greater than the 1986 Chernobyl accident, could kill thousands of people, and render North Carolina uninhabitable for centuries; and

WHEREAS, CP&L is the only U.S. utility transporting high-level nuclear waste between plants—in this case to Shearon Harris in Wake County, NC—which creates slow-moving railway targets; and

WHEREAS, there are feasible measures to decrease the likelihood for attacks, including cessation of nuclear waste transports and a halt to increasing the stockpile of nuclear waste at Shearon Harris; and

WHEREAS, there are feasible measures that could prevent or dramatically reduce the potential consequences in case of attacks, including use of dry storage of waste and lower density racking if cooling pools are used; and

WHEREAS, protection of public health is a responsibility that must be shared by CP&L, local, state, and federal government officials, and the public:

NOW, THEREFORE, BE IT RESOLVED that we, the members of the Durham County Board of Commissioners, support the minimization of risks associated with terrorist attacks at Shearon Harris and all regional nuclear plants to the fullest extent possible. We further support measures that would decrease the attractiveness of these potential targets, decrease the potential loss of life if an attack should occur, and support the upgrading of evacuation and emergency response planning and resources.

This the 22<sup>nd</sup> day of October, 2001.

/s/ Five Commissioners

Commissioner Heron presented the resolution to Mr. Jim Warren, Executive Director of NC WARN.

Mr. Warren thanked the Commissioners for the resolution and made appropriate remarks about nuclear risks.

Commissioner Bowser made remarks about Mr. Warren and related some of the activities Mr. Warren has undertaken through NC WARN to keep Carolina Power and Light from expanding the nuclear storage facility in Wake County.

Commissioner Bowser thanked Mr. Warren for his hard work.

#### **City of Medicine Program—High School Awards**

Chairman MaryAnn E. Black requested the winners and runners-up of the City of Medicine High School Awards be placed on the agenda so the Commissioners could recognize the accomplishments of the five seniors.

Chairman Black introduced Mrs. Ruth Mary Meyer, Chair, Durham Health Partners, who introduced the five to the Commissioners.

In the medical specialist category the winner is Shelton M. Jones II of Hillside High School, and the runner-up is Ashanthi M. Ratnasekera of Northern High School. The winner in the allied health category is Laila M. Muhammad of Hillside High School, and the runner-up is Daniel A. Stephens of Southern High School. Michael Smith of Southern High School is the recipient of the Judges' Incentive Award.

Shelton M. Jones II and Laila M. Muhammad of Hillside High School and Ashanthi M. Ratnasekera of Northern High School were present to receive recognition for the City of Medicine High School Awards.

Ruth Mary Meyer, Chair, Durham Health Partners, introduced the students and their achievements. Each student made remarks about career aspirations.

The Commissioners congratulated the students on their achievements.

### **Recognition of The Durham Center's National Accreditation**

The Durham Center was pleased to announce that its excellence has been recognized by having received national accreditation from the Commission on Accreditation for Child and Family Services (COA). The Durham Center received a full accreditation. To maintain this status, accredited agencies must meet a rigorous set of over 1100 standards.

Resource Person(s): Steven J. Ashby, Ph.D., Area Director

County Manager's Recommendation: Congratulate Dr. Ashby, the Area Board, and the employees of The Durham Center for achieving this recognition of behavioral health excellence.

Dr. Steven J. Ashby, Ph.D., Area Director, commented on the national accreditation and introduced members of his staff that were present.

Chairman Black congratulated and commended the staff for all the hard work they did to achieve the accreditation.

### **National Recognition of Online Zoning Ordinance**

The Durham City-County Planning Department has received national recognition for its online Zoning Ordinance. A recent publication of the American Planning Association was dedicated to zoning ordinances online. Durham's ordinance was one of four that received such attention. The Planning staff used this opportunity to apprise the Board of this noteworthy recognition.

Resource Person(s): Dick Hails, Interim Planning Director

County Manager's Recommendation: The Manager recommended that the Board receive the informational item and congratulate the planning staff on the national recognition.

Dick Hails, Interim Planning Director; T. E. Austin, Planning Staff; Vice-Chairman Reckhow; and Commissioner Heron praised the on-line zoning ordinance for its ease-of-use and improvements over time.

The Commissioners congratulated the staff for their excellent job on the online zoning ordinance.

### **Consent Agenda**

Vice-Chairman Reckhow moved, seconded by Commissioner Heron, to approve Consent Agenda items

7(a), 7(d), 7(e), 7(f), and 7(g) as submitted. Item 7(b) has been altered to remove one vehicle (2001 g30 Chevrolet) from the surplus list.

Item 7(c) (Final offer to purchase County property—704 Gaston Avenue) was withdrawn to give the County Manager the opportunity to investigate the current tax payment status of the bidder.

- (a) Board appointment to Operation Breakthrough, Inc. Board of Directors (appoint Ms. Wanda Wagstaff to serve as replacement for Mrs. Deborah Giles who has resigned the position);
- \* (b) Declaration of surplus property and approval of resolution for public auction sale (declare the schedule of property to be surplus and authorize the County Manager to proceed with public auction);
- \* (d) Property tax releases and refunds for September 2001 (accept the property tax release and refund report as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report);
- \* (e) Closed Session Minutes—approval of minutes to be opened as public record (approve the nine sets of closed session minutes);
- \* (f) Budget Ordinance Amendment No. 02BCC000026—Social Services—Family Self-Sufficiency—Request additional school social worker positions (approve Budget Ordinance Amendment No. 02BCC000026 and establish four provisional school social worker positions); and
- \* (g) Budget Ordinance Amendment No. 02BCC000028—Bethesda Fire District funding of 13 fire and rescue positions (approve Budget Ordinance Amendment No. 02BCC000028 and the establishment of 13 fire and rescue positions at the Bethesda Fire Department).

The motion carried unanimously.

\*Documents related to these items follow:

Consent Agenda 7(b). Declaration of surplus property and approval of resolution for public auction sale (declare the schedule of property to be surplus and authorize the County Manager to proceed with public auction).

The resolution follows:

#### RESOLUTION AUTHORIZING PUBLIC AUCTION SALE

WHEREAS, the County of Durham accumulated surplus personal property consisting of miscellaneous automobiles, office furniture and machines, and other items no longer needed for County operational purposes; and

WHEREAS, the County of Durham desires to dispose of these items by sale at Public Auction as provided by North Carolina General Statute 160A-270:

NOW THEREFORE, BE IT RESOLVED by the Durham County Board of Commissioners that the sale at Public Auction at the time, place, and conditions set out herein is authorized and directed:

1. The Public Auction for vehicles is to take place at the Carmichael Building, 300 North Duke Street, Durham, North Carolina, on November 17, 2001, beginning at 10:00 a.m.
2. The terms of the sale will be cash or good check. Item(s) purchased must be paid for on the day of the sale.
3. In accordance with statutory requirements, Mr. Michael M. Ruffin, County Manager, shall be authorized as the County official in charge of the disposal of the surplus personal property.
4. A tabulation of all "high bids" will be presented to the Board of Commissioners as a matter of record.
5. Item(s) purchased at Public Auction may remain on the County property until 5:00 P.M., on November 28, 2001; however, it will be at the risk of the purchaser. For any item(s) requiring extensive time for removal, purchasers may arrange additional removal time with Durham County General Services Department.
6. The successful bidder(s) will also be required to provide evidence of insurance for removal of any item(s) so indicated.
7. Successful bidder(s) on any item(s) requiring labor, tools or materials for dismantling and removal of the item(s) purchased shall furnish all such tools, materials and labor and shall hold Durham County free of any claims for any personal injuries, damages, or liabilities incurred for removal of the item(s).
8. All items will be sold on an "as is" and "where is" basis. The County will make no guarantees and assumes no responsibility for any of the items.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be published in the Herald-Sun Newspaper once at least 10 days prior to the date of the sale.

“BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DURHAM THIS 22<sup>ND</sup> DAY OF OCTOBER 2001”.

Consent Agenda 7(d). Property tax releases and refunds for September 2001 (accept the property tax release and refund report as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report).

Due to property valuation adjustments for over assessments, listing discrepancies, duplicate listings and clerical errors, etc., the report details releases and refunds for the month of September 2001.

Releases & Refunds for 2001 Taxes:

Real	\$109,639.07
Personal	\$ 28,152.63
Registered Vehicles	\$ 39,596.48
Vehicle Fees	\$ 605.00
Solid Waste	\$ 360.00
Total for 2001 Taxes and Fees	\$178,353.18

Prior Years (1992-2000) releases and refunds, for September 2001 are in the amount of \$99,710.00.

Total Current Year and Prior Year Releases and Refunds \$278,063.18

(Recorded in Appendix A in the Permanent Supplement of the October 22, 2001 Minutes of the Board.)

Consent Agenda 7(e). Closed Session Minutes—approval of minutes to be opened as public record (approve the nine sets of closed session minutes).

County Attorney Chuck Kitchen has determined the following Closed Session Minutes should be approved by the Commissioners and opened as public record.

October 11, 1999	December 13, 1999
October 25, 1999	January 3, 2000
November 1, 1999	January 31, 2000
November 22, 1999	March 13, 2000
December 6, 1999	

The Minutes are in the Closed Session Minutes book in the Clerk’s vault.



Consent Agenda 7(f). Budget Ordinance Amendment No. 02BCC000026—Social Services—Family Self-Sufficiency—Request additional school social worker positions (approve Budget Ordinance Amendment No. 02BCC000026 and establish four provisional school social worker positions).

DURHAM COUNTY, NORTH CAROLINA  
FY 2001-02 Budget Ordinance  
Amendment No. 02BCC000026

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2001-02 Budget Ordinance is hereby amended to reflect budget adjustments for Social Services—Family Self-Sufficiency.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Human Services	\$274,218,346	\$163,724		\$274,382,070
<u>Revenues</u>				
Intergovernmental	\$229,730,623	\$163,724		\$229,894,347

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 22<sup>nd</sup> day of October 2001.

(Budget Ordinance Amendment recorded in Ordinance Book\_\_\_\_\_, page\_\_\_\_\_.)

Consent Agenda 7(g). Budget Ordinance Amendment No. 02BCC000028—Bethesda Fire District funding of 13 fire and rescue positions (approve Budget Ordinance Amendment No. 02BCC000028 and the establishment of 13 fire and rescue positions at the Bethesda Fire Department).

DURHAM COUNTY, NORTH CAROLINA  
FY 2001-02 Budget Ordinance  
Amendment No. 02BCC000028

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2001-02 Budget Ordinance is hereby amended to reflect budget adjustments for the Fire Department.

GENERAL FUND

	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
<u>Expenditures</u>				
Public Safety	\$33,425,111	\$372,469		\$33,797,580
<u>Revenues</u>				
Nondepartmental	\$9,572,703	\$372,469		\$9,945,172

All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 22<sup>nd</sup> day of October 2001.

(Budget Ordinance Amendment recorded in Ordinance Book\_\_\_\_\_, page\_\_\_\_\_.)

**Public Hearing—Public School Impact Fee Study**

The Board of County Commissioners earlier contracted with Tischler & Associates, Inc. for \$57,500 for the preparation of a Public School Impact Fee Study. Impact fees are one-time payments that are used to construct public facilities needed to accommodate new development and are proportionate to the school capital facility service demands for the respective categories of residential development. Tischler & Associates evaluated possible methodologies and documented appropriate demand indicators for the impact fees. Specific capital costs have been identified using local data and current dollars. The report also includes a summary table indicating the specific factors used to derive the impact fee. These factors are also referred to as level-of-service (LOS) standards. The incremental expansion method, the most appropriate methodology, documents the current LOS for each type of public school in both quantitative and qualitative measures. The consultant calculated school impact fees for Durham County based on data from the previous school year. The school impact fee methodology is based on current public school student generation rates, local costs, and level-of-service standards.

Resource Person(s): Paul Tischler, Tischler & Associates, Inc.

County Manager's Recommendation: The Manager recommends that the Board receive comments from the public relative to the findings of the study.

Chairman Black called on County Manager Ruffin to speak to this item. Manager Ruffin set the stage for what tonight's public hearing concerns. A short statement and comments were made relative to impact fees for educational purposes.

County Manager Ruffin asked County Attorney Chuck Kitchen to furnish a written opinion as to the ability of the Commissioners to impose impact fees without legislative authority. Mr. Kitchen stated his opinion that there is a legal authority to impose impact fees. He noted however, that there have been no cases in North Carolina which have directly decided this issue, and therefore litigation is likely to ensue if the County enacts

impact fees. Impact fees have been upheld in other states for educational purposes. In closing, it was the Attorney's belief that the existing law supports the ability of the Board of Commissioners to levy impacts fees without the requirement of a local act of the legislature.

Paul Tischler, Tischler & Associates, Inc., presented a summary of the study for explanation to the audience.

Commissioner Bowser spoke about a Realtors Association advertisement that ran on a local radio station last week. The advertisement referred to this proposal as a tax. He specified it has been clearly stated tonight that it is a fee, not a tax. The advertisement was very misleading. "At no time that I can recall," said Bowser, "has this Board discussed a tax that would be leveled against the citizens of this community. We have talked about a fee that would be levied against the builders that come into the Community to build homes."

Chairman Black opened the public hearing that was properly advertised. Speakers were given two minutes each. There were 38 persons signed to speak at the public hearing.

The following citizens spoke in opposition to the school impact fee:

Jack Steer, 2416 Dawn Trail, Durham, NC 27712 (Self)

Larry Thomas, 9 Preakness Drive, Durham, NC 27713 (Realtor)

Luther Misenheimer, 118 Forestwood Drive, Durham, NC 27707 (Durham Association of Realtors)

Wendell Bullard, 3606 University Drive, Durham, NC 27707-2638 (Durham Association of Realtors)

Stephanie Mansur, 2811 VanDyke Avenue, Raleigh, NC 27607 (Resident of Wake County) (NC Association of Realtors)

Judd Barrett, 3622 Lyckan Parkway, Durham, NC 27707 (Triangle Mortgage Lenders Association)

Joel Kostyu, 301 Monticello Avenue, Durham, NC 27707 (Durham Association of Realtors)

Kathy Wright Moore, 5117 Sourwood Drive, Durham, NC 27712 (Self) (Developer)

David Morris, 412 Constitution Drive, Durham, NC 27705 (President, Home Builders Association)

Gaston Warner, 112 Muirfield Court, Durham, NC 27712 (Habitat for Humanity, Durham County)

Barnette Crabtree, 2805 Saddle Drive, Durham, NC 27712 (Builder)

Gary Gaddy, 5912 Tree Top Ridge, Durham, NC 27705 (Poor)

Bob Novak, 5500-89A Fortunes Ridge, Durham, NC 27713 (Self)

Mitch Barron, 5206 Longwood Drive, Durham, NC 27713 (Adequate Public Facilities Task Force, Home Builders Association)

June Foushee, PO Box 2, Chapel Hill, NC 27514 (Self)

Ellen Dagenhart, 1409 Dollar Avenue, Durham, NC 27701 (Durham Association of Realtors)

Haywood M. Davis, 1830 Chedworth Court, Chapel Hill, NC 27514

Wallace Braswell, 2214 Southgate Street, Durham, NC 27703 (Self and Family)

The following citizens spoke in support of the school impact fee:

Larry Holt, 5121 Old Well Street, Durham, NC 27704

Bob Jentsch, 3906 Springstop Lane, Durham, NC 27705 (Self)

Jerry Emison, 3912 Chippenham Road, Durham, NC 27707 (Self)

Liz Pullman, 1114 Scott King Road, Durham, NC 27713 (Self)

David Austin, 2732 Old Sugar Road, Durham, NC 27707 (Peoples Alliance)

Floyd B. McKissick, Jr., 6903 Herndon Road, Durham, NC 27713 (Adequate Public Facilities Task Force and Durham City Council—Legislative Committee)

Patrick Murphy, 7110 Massey Chapel Road, Durham, NC 27713 (FOR)

Deborah G. Giles, 1015 Benning Street, Durham, NC 27703 (Durham Committee on the Affairs of Black People)

Lavonia I. Allison, PO Box 428, Durham, NC 27702 (Durham Committee on the Affairs of Black People)

Jim McDonald, 3818 Somerset Drive, Durham, NC 27514

Chris Wilson, 112 Nuttree Way, Durham, NC 27713

Carl Rist, 809 Watts Street, Durham, NC 27701 (People's Alliance)

Dock Terrell, 7830 Massey Chapel Road, Durham, NC 27713

Lanier Blum, 11 Upchurch Circle, Durham, NC 27705 (Durham Community Land Trustees and Self)

Michael Shiflett, 1308 Broad Street, Durham, NC 27705

Steve Bocckino, 7340 Abron Drive, Durham, NC 27713 (Self)

Hildegard Ryals, 1620 University Drive, Durham, NC 27707

Lorisa Seibel, 2410 Par Place, Durham, NC 27705 (People's Alliance)

There being no other speakers, the Chairman closed the public hearing and referred the item back to the Commissioners for discussion.

Chairman Black advised that the County Manager and staff would work to answer questions raised by the speakers.

Vice-Chairman Reckhow made remarks relating to the Board's effort to find a fair and equitable way to pay for the capital improvement program, most of which would address renovation and repairs at existing school facilities. The Board could avoid some future taxes if an impact fee is set.

Chairman Black asked the County Manager to place this issue on an upcoming Worksession. Suggestions to avoid an impact fee may be forwarded to the County Manager. The Board will consider the County Manager's recommendation. The County Manager advised he would seek to bring the item back at the December Worksession.

Commissioner Heron remarked on her disappointment with the misinformation given by the realtors to the public. She spoke to the Board's inability to secure legislative authority to procure revenues from sources other than taxes.

Commissioner Bowser agreed with Commissioner Heron to the unfairness of the misinformation given by realtors. He commented on the responsibility of the Board to provide for the school system.

Commissioner Cousin stated he felt the discussion was beneficial and hoped the discussion would continue. He spoke to the need to alleviate the crowding in our schools.

No official action was taken.

#### **Alcoholic Beverage Control Board Audit**

Commissioner Heron asked what the audit was expected to cover and what the scope of the work was. The cost of the audit raised questions for her.

Chairman Black said she talked last week with Eric Michaux, Chairman of the ABC Board. He plans to come to one of the televised meetings in November to make a detailed report to the Board of County Commissioners on the audit they received and to update the Board on other matters.

County Manager Ruffin said he would address Commissioner Heron's questions and would get the information to the Commissioners.

Chairman Black said Mr. Michaux's visit to the Commissioners meeting would be scheduled for a Regular Session in November.

#### **Raleigh/Durham International Airport Authority Capital Improvements**

Commissioner Heron referenced the newspaper article that reported the Airport Authority was moving ahead with a billion-dollar expansion. Commissioner Heron wanted to know who would be responsible for the debt payment if the Airport Authority failed to generate the revenue to pay the bonded indebtedness.

Attorney Chuck Kitchen said that he recalls that the Airport Authority is a taxing district. The Authority could levy a tax on the citizens to cover the debt payment.

Chairman Black said the airport administration representatives would be present at the November 5, 2001 Worksession to update the Commissioners on airport activities. The two appointees from Durham County would also attend the meeting to answer questions.

Chairman Black asked Attorney Chuck Kitchen to examine Commissioner Heron's concern and to have an answer by the November 5, 2001 Worksession.

**Board and Commission Appointment**

Garry E. Umstead, CMC, Clerk to the Board, distributed ballots to make the "retail" appointment to the Durham Visitor Sector Advisory Board.

Two applications were received for the Commissioners' consideration.

Resource Person: Garry E. Umstead, CMC, Clerk to the Board

The County Commissioners appointed Mr. James Heyward to the position with the following vote. (The asterisk indicates the appointee.)

\*James Heyward---Black, Bowser, Cousin, and Reckhow  
Jeff Johnson---Heron

**Adjournment**

Chairman Black adjourned the meeting at 9:50 p.m.

Respectfully submitted,

Garry E. Umstead, CMC  
Clerk to the Board