

REVISED

(Addition Item No. 3)

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, April 3, 2006

Durham County Government Administrative Complex, Commissioners Room (2nd Floor)

200 E. Main Street, Durham, NC 27701

9:00 A.M. Worksession

AGENDA

1. Citizen Comments Ms. Irma G. Price

5 min.

Ms. Irma G. Price has requested time on the agenda to speak to the Commissioners to propose a Youth Program for ages 14 to 16.

2. Presentation of Court Performance Measures

30 min.

The Board of County Commissioners funded five positions in the Clerk of Court's Office and two positions in the District Attorney's Office in its Fiscal Year 2006 Budget to assist with the administration of a growing caseload. Court officials agreed to implement a performance measurement program, *CourTools*, in an effort to monitor its improvement in court operations. *CourTools* is a nationally acclaimed management tool released in early 2005 by the National Center for State Courts. It offers court managers a few core measures that are practical and provides a balanced perspective on court operations. The District and Superior Courts of Durham County and the Superior Court in Maricopa County, Arizona are the first in the nation to implement the system. Court officials will be present to discuss preliminary findings with the Board of County Commissioners.

Resource Person(s): Michael Nifong, District Attorney; Archie Smith, Clerk of Court; and Kathy Stuart, Trial Court Administrator

COUNTY MANAGER'S RECOMMENDATION: THE MANAGER RECOMMENDS THAT THE BOARD RECEIVE THE REPORT AND ADVISE THE STAFF IF ANY ADDITIONAL INFORMATION IS NECESSARY.

3a. Resolution of Support for Land For Tomorrow? Initiative 15 min.

Land for Tomorrow is a major initiative to provide significant funding to protect rivers, wetlands, floodplains, coastal waters, working farms, legacy forests, and more. The goal of this state program is to provide support for passage of a statewide bond issue that will provide funding in support of our existing conservation and preservation trust funds and spark economic development and job creation from these efforts.

Dr. Tom Krakauer will present this item and ask that the draft resolution be approved and forwarded to local legislators for consideration during the upcoming General Assembly Session.

Resource Person(s): Dr. Tom Krakauer, Dr. Denise Barnes and Wib Gulley.

County Manager's Recommendation: The Manager's recommendation is that the Board receive the presentation from Dr. Krakauer and others and endorse the proposed resolution for ?Land for Tomorrow?.

4. Presentation by Downtown Durham Inc.

15 min.

Representatives from Downtown Durham Inc. will present a report chronicling its progress since its formation in 1993. Information regarding increases in the property tax base, implementation of the downtown signage program, improved safety in the downtown area, and festival attendance will be discussed.

Resource Person(s): Bill Kalkhof, President, Downtown Durham Inc.

COUNTY MANAGER'S RECOMMENDATION: THE MANAGER RECOMMENDS THAT THE BOARD RECEIVE THE PRESENTATION.

4. Consolidated Transportation Study?Presentation of Draft Report

30 min.

In the spring of 2005, after meeting with officials from the North Carolina Department of Transportation's Public Transportation Division, Triangle area County Board Chairs expressed interest in preparing a Regional Transportation Development Plan (RTDP) for Durham, Orange, and

Wake Counties. The Plan is intended to assess the opportunities for regionalizing services among their community transportation systems and with urban and regional systems in the Triangle. Efforts to prepare the Triangle Region Transportation Development Plan were initiated during September 2005.

A consultant team is developing the Triangle Regional Transportation Development Plan (RTDP) with financial assistance from the North Carolina Department of Transportation. The RTDP assesses the services and functions of the community transportation programs in Durham, Orange, and Wake Counties: Durham County Access; Orange County Public Transportation; and Wake Coordinated Transportation Services. The plan will identify those that can be coordinated/consolidated to the greatest extent possible to provide the most efficient, effective, and safe community transportation services.

The three community transportation systems are described below as they currently operate:

Durham County Access: Durham County Access (DCA) provides human service and general public transportation services in Durham County. DCA is part of the Durham County government structure. Operation of transportation services is contracted out to a private transportation provider, Laidlaw Transit Services, with DCA providing oversight of the program. The contractor also provides ADA paratransit services in the City of Durham in conjunction with the Durham Area Transit Authority (DATA) fixed route service.

Orange County Public Transportation: The Orange County Public Transportation Service (OPT) provides transportation services to agency clients and general public passengers residing in the rural areas of Orange County. The OPT system is a division of the Orange County Department on Aging (DOA). A Transportation Services Board (TSB) provides input to the OPT Supervisor. The TSB reflects a recent reorganization of the old Transportation Advisory Board (TAB).

Wake Coordinated Transportation Services: Wake Coordinated Transportation Service (WCTS) is the primary provider of transportation services in non-metropolitan Wake County. WCTS is organized as a section of the Human Services Department of Wake County government (WCHS). Two basic levels of service are provided by WCTS. The human service transportation is provided for clients of the subscribing human service agencies and general public transportation to all members of the community, not just those receiving specified services. Operation of transportation services is contracted out to a private transportation provider, MV Transportation, as the primary vendor. In the past three years, WCTS has added two secondary vendors for the provision of the general public service.

The Triangle Regional Transportation Development Plan is divided into two Phases.

Phase 1: Feasibility Study includes the following tasks:

- Analyze Each System's Services, Functions, Positions, and Personnel
- Assess Opportunities for Regional Coordination/Consolidation
- Identify New Lead Regional Transportation Agency Alternatives (to include organizational charts) and Staffing Options and Location Alternatives for Regional Administrative and/or Operations Office
- Assess Governance and Funding

The services and functions addressed in Phase 1 include:

- Administration and Management: Finance and accounting, cost allocation, purchasing, risk management and insurance, grants administration, legal, employee wages and benefits plans, planning, management and service contracts, policy and advisory boards, and professional service contracts (drug/alcohol testing, physicals, uniforms, etc.);
- Marketing: Telephone/passenger information, ticket/pass sales, information technology, system logo, web sites, and advertising;
- Capital Facilities and Equipment (location/condition/value/remaining useful life): real estate, facilities (operations, maintenance and transfer), vehicles and communication equipment; and
- Operations and Maintenance: vehicle maintenance, fixed route service, demand response service, subscription service, service levels, operating policies, driver training/safety, and security.

At the end of Phase 1, if the governing bodies decide they are not interested in participating in a regionally coordinated/consolidated system, no additional work will be undertaken. If the governing bodies decide that they are interested in participating in a regionally coordinated/consolidated

system, they will be asked to submit Letters of Intent to the North Carolina Department of Transportation. Following receipt of Letters of Intent, a Transition-Implementation Plan will be prepared as part of Phase 2. NCDOT has committed to providing 100% of the funds to complete the Transition-Implementation Plan.

Resource Person(s): Sanford Cross, Public Transportation Coordinator, Triangle J Council of Governments; Charles Glover, Assistant Director for Community Transportation, NCDOT; and Jim McLaughlin, Project Manager, Urbitran Associates

County Manager's Recommendation: The Manager recommends that the Board receive the report and provide feedback to the consultants. If the Board is interested in moving forward with Phase 2 of the study, this item will appear on the April 10 consent agenda for approval.

5. Fiscal Year 2006-07 Tax Base

20 min.

The Tax Administrator requests to make a presentation to the Board of County Commissioners on the tax base for the upcoming budget year.

Resource Person(s): Kenneth L. Joyner, Tax Administrator

County Manager's Recommendation: The Manager recommends that the Board of County Commissioners receive the presentation from the tax valuation working group.

6. Discussion of Issues for State Legislative Agenda

20 min.

The North Carolina General Assembly will convene at noon on May 9 in Raleigh. Following general directions from the Board, staff prepared a listing of legislative priorities. These items reflect several legislative issues that were considered in the 2005 Session as well as other priorities that have emerged since adjournment. In addition, staff is in contact with members of the Durham Delegation to schedule a meeting so that the approved items can be presented prior to the start of May's Short Session?

Resource Person(s): Deborah Craig-Ray, Assistant County Manager, and Chuck Kitchen, County Attorney

County Manager's Recommendation: The Manager's recommendation is that the Board receive the proposed agenda and direct staff.

7. 4th Quarter Compensation Recommendations for FY 2005-2006

20 min.

The Board approved a \$500,000 appropriation in its FY 2006 Budget for compensation recommendations for the last quarter of the current fiscal year. A benchmark study prepared by the Human Resources Department in March found that minimum salaries for the benchmark positions lagged behind the market by an average of 11.48%. The County Manager believes the disparity supports immediate action and recommends a 3% across-the-board adjustment for all County positions (excluding elected officials, the county manager, county attorney, clerk to the board, tax administrator, and all county department heads), effective with the pay period beginning April 10, 2006 for payroll checks distributed on May 5, 2006. The cost for the increase to the General Fund is estimated at \$460,500.

Resource Person(s): Mike Ruffin, County Manager, and Marqueta Welton, Human Resources Director

COUNTY MANAGER'S RECOMMENDATION: THE MANAGER RECOMMENDS THAT THE BOARD AUTHORIZE A BUDGET AMENDMENT AND MOVE THE ITEM TO THE APRIL 10 CONSENT AGENDA FOR APPROVAL.

8. Closed Session

15 min.

The Board is requested to adjourn to closed session in order to discuss *Brown v. Durham County*, I.C. # 394930, and to preserve the attorney-client privilege, pursuant to G.S. § 143-318.11(a)(3).

2 hrs. 50 min.