

November 6, 2000

**THE BOARD OF COUNTY COMMISSIONERS
DURHAM, NORTH CAROLINA**

Monday, November 6, 2000

9:05 A.M. Worksession

MINUTES

Place: Commissioners' Room, second floor, Durham County Government Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chairman MaryAnn E. Black, Vice-Chairman Ellen W. Reckhow, and Commissioners William V. Bell, Joe W. Bowser, and Becky M. Heron

Absent: None

Presider: Chairman Black

Citizen Comment—Ralph McKinney

Mr. Ralph McKinney, 500 Fairfield Road, requested time on the agenda to make comments to the Commissioners.

Mr. McKinney talked about rape, hate, abuse, violence, fear, and racism in the Durham community.

"State of the Airport" Report

RDU Airport Authority member Steve Toler and Mike Blanton, Public Affairs Manager, presented information on RDU's passenger and airline growth, customer service initiatives, and facility expansion programs.

Mr. Toler began by saying that approximately three months ago, the Raleigh-Durham Airport Authority set into motion significant organizational changes designed to position the organization to manage the incredible growth and development being experienced at the airport. Among the changes was the development of a new vision statement outlining our goal to be the best airport in the world with uncompromising customer service. The staff has established a set of operating principles as a road map for organizational guidance in customer service delivery. The decision making process is going to be pushed down to the lowest functional staff level throughout the organization. Working project teams have been formed to improve key areas such as human resources and staff training.

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The second area Mr. Toler discussed was the recent growth figures and air services expansion.

Mr. Blanton reported on facility development. The largest development projects include parking decks and garages, road improvements, and terminal expansion. Preliminary work is in process for a third parallel runway. Plans are well underway for a new parking deck comprising 6,150 spaces plus adding ten additional exit toll plaza lanes (from eight to eighteen). A new operations center will be built to house in one building four different operating functions at the airport. A five-gate interim concourse is under construction at the end of Terminal A. The general aviation area is being redeveloped. This is a five-year massive project in its second year. The daily parking rate will increase from \$6 to \$8 next year.

Mr. Blanton discussed briefly the Passenger Facility Charge that may be implemented. Staff is completing the application for such a charge. In essence, it is a passenger-boarding fee that would be added to the ticket price. The fee ranges from \$3.00 to \$4.50; the airport will determine the rate when the request is made to start the PFC program.

The concession program is going to be revamped to bring in new companies which will open up new shops and restaurants in the airport. This will be a phased-in program.

Commissioner Bell requested reports on the number of minorities that are employed in the concessions.

The County Commissioners asked several questions and made comments about the airport operations to which the airport management staff responded.

Amendment No. 01CPA000006--Little River Regional Park Project Allocation

It was requested that the Board of County Commissioners approve this capital project amendment, moving funds from the pay-as-you-go fund to the Little River Regional Park Project. As part of the approved purchase agreement, Durham County will be acquiring its 254.9 acres in two closings - the first 169.6 acres this week, and the remaining 85.34 acres next July 2001. The budget amendment allocates \$260,000 from the County's pay-as-you-go fund to pay for upfront acquisition costs for the first closing scheduled November 7, 2000.

In May, the County Commissioners approved the purchase agreement for Durham County's portion of the 391-acre Little River Regional Park site using pay-as-you-go funds (\$180,000). Durham County will acquire 254.9 (65%) of the project, with Orange County acquiring the remaining 135.7 acres (35%). Durham and Orange Counties have successfully obtained two state grants that will substantially defray local costs for acquiring the site: The state's CWMTF program has awarded up to \$377,000 towards the land acquisition, and the State's PARTF grant program has awarded \$250,000 towards the project. In September, Durham and Orange counties

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were fortunate to be awarded a federal Land and Water Conservation grant for \$262,000 to pay for site development costs.

The \$250,000 PARTF grant has been received by Orange County, of which Durham County's share is \$162,500. Durham County's portion of the PARTF grant will be credited to the County at the closing. The CWMTF grant funds are reimbursed on an actual cost basis and should be received by the end of December. After this first closing, the expected CWMTF reimbursement will be approximately \$342,140; the County's share of this would be \$222,390. Once both closings have taken place and all grant and non-profit pledges have been received, Durham County's net cost for the project will remain approximately \$180,000, as previously outlined.

Resource Person(s): Keith Lane, Interim Budget Director; Jane Korest, Senior Planner; and Chuck Kitchen, County Attorney

County Manager's Recommendation: This allocation is budgeted in the pay-as-you-go fund for open space projects, which was approved by the Board in June 2000. I recommend the Board of County Commissioners approve this capital project amendment to add \$260,000 to the Little River-Regional Park Project.

Ms. Korest said this agenda item is a budget ordinance amendment to allocate the pay-as-you-go funds to the project.

The Commissioners asked questions and made comments to which Ms. Korest responded.

Commissioner Heron moved, seconded by Vice-Chairman Reckhow, to approve the capital project amendment to add \$260,000 to the Little River-Regional Park Project.

The motion carried unanimously.

The capital project ordinance amendment follows:

DURHAM COUNTY, NORTH CAROLINA
FY 2000-01 Capital Project Budget Ordinance
Amendment No. 01CPA0000006

BE IT ORDAINED BY THE COMMISSIONERS OF DURHAM COUNTY that the FY 2000-01 Capital Project Budget Ordinance is hereby amended to reflect budget adjustments for the Little River Land Acquisition pay-as-you-go project.

PAYG FUND

<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
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Little River Land Acquisition	\$75,000	\$260,000	\$335,000
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All ordinances and portions of ordinances in conflict herewith are hereby repealed.

This the 6th day of November, 2000.

(Capital Project Budget Ordinance Amendment recorded in Ordinance Book _____, page _____.)

Vice-Chairman Reckhow said the Matching Grants Program should be included in the Capital Improvement Program as a pay-as-you-go project.

Chairman Black advised Interim County Manager Carolyn P. Titus to use her discretion in managing the Matching Grants Program.

FY 1999 - 2000 Audit Update and Presentation of the Certificate of Achievement in Financial Reporting

The Finance Department completed this past year's audit in record time on October 4, 2000. County records as far back as 1980 indicate that the County's audit has never been completed earlier than the end of October. This new completion date supersedes last year's record time of October 11, 1999.

In addition to recognizing and commending staff for record time audit completion, the Board was requested to present the Certificate of Achievement in Financial Reporting to Interim Finance Director Susan Fox-Kirk and her staff. This Certificate is awarded by the Government Finance Officers Association of the United States and Canada (GFOA) for Durham County's Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. In announcing this award, GFOA stated that the "...CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive spirit of full disclosure to clearly communicate its financial story and motivate potential users and user groups to read the CAFR."

Finally, Interim Finance Director Susan Fox-Kirk presented the County's CAFR for Fiscal Year 2000 to the Board of County Commissioners.

Resource Person(s): Carolyn P. Titus, Interim County Manager, and Susan Fox-Kirk, Interim Finance Director

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County Manager's Recommendation: The Manager recommends that the Board commend the Finance Department for its dedication and commitment in providing the County's financial position in the Comprehensive Annual Financial Report not only in such a timely manner, but in such a qualitative manner as to achieve such a high honor for the County in continuing to be awarded the Certificate of Achievement in Financial Reporting from the Government Finance Officer's Association.

Ms. Fox-Kirk presented the Commissioners an update on the FY 1999-2000 audit. She also introduced and commended the finance department staff for its hard work and dedication to completion of the audit report. She also thanked the Commissioners for their good, sound management and leadership provided to the Finance Department.

Interim County Manager Carolyn P. Titus congratulated and thanked the staff for its work. She also thanked Ms. Fox-Kirk.

Chairman Black read the certificate of achievement into the record.

Certificate of Achievement for Excellence in Financial Reporting

Presented to

County of Durham, North Carolina

For its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 1999

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

/s/ Anne Spray Kinney

President

/s/ Jeffrey L. Esser

Executive Director

On behalf of the Board of County Commissioners, Chairman Black commended the Finance Department for its dedication.

No official action was taken on this agenda item.

Presentation on STARR Program and Outcome Study Year 2000

Staff from the Durham Center made a presentation on the County's S.T.A.R.R. Program and presented the S.T.A.R.R. Program Outcome Study for Year 2000. In addition, staff presented a brief overview of the program's origin and service expansion over its ten years of operation, including information regarding inmate graduates over this period. The program's excellent

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consumer outcomes performance record was reviewed, including outcomes that have reduced crime recidivism, helped inmates transition to outside treatment and support resources, and saved County funds that would have otherwise been necessary to prosecute and house repeat offenders.

The S.T.A.R.R. Program has received state and national awards. It is fully funded by the Board of County Commissioners and operates through a mutually supportive relationship with the Sheriff's Department in the Durham County Jail.

Resource Person(s): Dr. Steven Ashby, Area Mental Health Director, and Robert Thomas, S.T.A.R.R. Program Supervisor

County Manager's Recommendation: The Manager recommends that the Board receive the report from the Durham Center staff and commend them for their dedication and commitment in providing effective substance abuse treatment services to inmates in the Durham County Jail.

Dr. Ashby said this presentation is an overview of the S.T.A.R.R. program. Since 1990, the program has served over 2,700 inmates in the jail.

Dr. Ashby introduced Robert Thomas, S.T.A.R.R. program supervisor, to present the overview of the program which included the S.T.A.R.R. Program Outcome Study for Year 2000.

The Commissioners asked questions and made remarks about the S.T.A.R.R. program to which Mr. Thomas responded.

The Commissioners thanked Mr. Thomas for the work he is doing and for his many successes.

No official action was taken on this agenda item.

Presentation on Educational Tours by Cooperative Extension for Durham's Elected Officials

The Cooperative Extension Service presented an overview of projects presented on the Neuse government officials' tour that visited sites from Durham to Kinston on August 27, 2000. Commissioner Bowser attended and requested this summary for the entire Board. Information from the Durham officials' tour of stormwater management sites on September 27 was also featured.

Both tours highlighted partnerships Extension's Neuse Education Team has made with private and public sector entities to establish teaching and demonstration sites promoting water quality best management practices. Constructed wetlands, riparian buffers, controlled agricultural drainage, permeable pavement, wet ponds, grass swales, bioretention areas, and stormwater sand filters were shown on the tours.

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Resource Person(s): Craven Hudson, Area Environmental Education Agent, NC Cooperative Extension

County Manager's Recommendation: Receive the presentation and recognize the efforts of Cooperative Extension's Neuse River Team in developing sustainable and replicable water quality demonstrations across the county.

Commissioner Bowser introduced the agenda item.

Commissioner Bowser asked Mr. Hudson to make the presentation to the Commissioners concerning the Neuse River educational tour that was held on August 27 from Durham to Kinston. Information from the Durham officials' tour of stormwater management sites on September 27 was also featured.

Mr. Hudson used slides to make his presentation. He said the goal was to show the different projects that are research based, but are also good teaching and demonstration sites. The second goal was to give the elected officials an opportunity to discuss the issues on the Neuse River basin.

Mr. Hudson said the two goals for the stormwater management sites tour on September 27, 2000 were to show the practices and how we can adopt these in a wider manner.

The Commissioners made comments about the presentation and asked questions about the various projects.

Commissioner Bowser thanked Mr. Hudson and Cheryl Lloyd, Cooperative Extension Director, for the work they are doing on the Neuse Education Team.

Durham Public Schools Administrative Salaries

Chairman Black distributed a response to the Board members regarding their request for a listing of the school system's administrative salaries.

Proposed Dates for Various Functions

Chairman Black asked the Commissioners to provide preferred dates for attending the following functions:

1. Luncheon meeting with the Board of Education (to discuss capital needs).
2. Welcome Reception for Michael Ruffin, County Manager.
3. Legislative Breakfast with the Board of Education and Durham City Council.

Impact Fees

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Commissioner Heron led a discussion on impact fees.

Attorney Kitchen responded to the questions and comments.

Commissioner Heron requested the Attorney check with Pender County officials about impact fees.

Commissioner Bell suggested changing the terminology from fees to taxes so there would be a tax advantage.

UDI Community Development

Chairman Black asked Commissioner Bell to provide figures on the number of jobs UDI has brought into the UDI Industrial Park and the number of dollars generated by UDI.

Durham Public Schools Administrative Salaries (continued)

Commissioner Bowser commented the schools administrative salaries should be revisited. The salary figures appear to be low to include fringe benefits and supplements. We need accurate figures.

Vice-Chairman Reckhow said state and local salaries and supplements should be requested.

Commissioner Bell said the total figures should be total salaries plus supplements and fringe benefits broken down by federal, state, and local dollars.

Impact Fees (continued)

Vice-Chairman Reckhow commented the school system should provide the Commissioners cost figures for an elementary school, middle school, and high school that is included in the CIP. Typical school population figures should be provided also.

Adjournment

Chairman Black adjourned the meeting at 11:20 p.m.

Respectfully submitted,

Garry E. Umstead, CMC
Clerk to the Board