

Durham Soil and Water Conservation District
721 Foster Street
Durham, NC 27701

Meeting Number: 9 (District Meeting) Date: October 4, 2012
Meeting Number: 4 (for State reporting purposes)

Supervisors Present:

Talmage Layton, Chairman
Robert Rosenthal, Vice Chairman
Danielle Adams, Secretary/Treasurer
Ray Eurquhart, Supervisor
Curtis Richardson, Supervisor
Mark Dewitt, Associate Supervisor
Tatjana Vujic, Associate Supervisor

Others Present:

Eddie Culberson, Director
Lisa Marochak, Administrative officer
Jennifer Brooks, Soil Conservationist/EE Coordinator
Mike Dupree, Watershed Conservationist/ Ag Dev
Matthew Kinane, NRCS, District Conservationist
Steve Bennett, Area IV Coordinator
John Cox, Public Works Stormwater
Melissa Rooney, Citizen

The regular monthly meeting of the Durham Soil & Water Conservation District Board was held on Thursday October 4, 2012, and called to order at 5:34 pm by the Chairman. The meeting was held at the 721 Foster Street, the Chairman was present.

1. **Minutes and Financial Report** – A motion was made by Ray Eurquhart to accept the financial statement and approve the minutes. Robert Rosenthal seconded the motion. Motion passed without dissent.
2. **Old Business**
 - A. **Upper Neuse River Basin Issues Update** –
 - No report
 - B. **Environmental Affairs Board Issues Update**
 - **Soil & Water Representative-** Eddie Culberson reported that the board needs to appoint a Soil & Water representative to sit on the EAB Board. A motion was made by Ray Eurquhart to appoint Tatjana Vujic as the Soil & Water representative on the EAB for a 6th month trial basis. Robert Rosenthal seconded the motion. Motion passed without dissent
 - **EAB update-** John Cox gave an update on the last EAB meeting.
 - C. **Director’s Report** – Eddie Culberson reported on the following:
 - **Associate Supervisor policy handbook-** Danielle Adams, Eddie Culberson & Lisa Marochak created a draft policy & application for the Associate Supervisors. A motion was made by Robert Rosenthal to accept the draft policy handbook as presented. This policy will always be open to revisions at a later date. Ray Eurquhart seconded the motion. Motion passed without dissent.
 - **Associate Supervisor application-** The board asked Marochak to revise the draft application to mimic the supervisor’s application. This item was tabled until the next meeting.
 - D. **Sediment and Erosion Control Plans** –Jennifer Brooks reported that since the last meeting they have had 8 plans and all were adequate as follows: Family Dollar Guess Rd; Duke School of Nursing Building Addition; Tommy’s Mini Mart; Gateway Terrace; Research Tri-center South IV-Parking Expansion; Durham Polaris; Hamilton Centre II Office Park; Barbee Chapel Multi-Family
 - E. **City Stormwater update-** John Cox with Public Works Stormwater reported on the following:
 - Finishing up annual reporting year- end of October.

F. Agricultural Cost Share Program- Jennifer Brooks reported on the following:

- **Request for Payment** – Larry Ricks, 32-12-06-09 in the amount of \$3,000 for Ag Pond Restoration/Repair-Sediment Removal Only. A motion was made by Danielle Adams to approve the RFP for contract # 32-12-06-09, in the amount of 3,000 as presented. Curtis Richardson seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for grassed waterways contract # 32-2013-004. A motion was made by Danielle Adams to approve the Application of Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-2013-004 for grassed waterways. The contract amount is \$5,993 for Phillip Ellis. A motion was made by Robert Rosenthal to approve the contract as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for cropland conversion to grass on contract # 32-2013-005. A motion was made by Danielle Adams to approve the Application for Assistance as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-2013-005 for cropland conversion to grass on 29 acres. The contract amount is \$6,525 for Neil Frank. A motion was made by Danielle Adams to approve the contract as presented. Robert Rosenthal seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for Ag Pond Sediment Removal on contract # 32-2013-006. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Danielle Adams seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-2013-006 for Ag Pond Sediment Removal. The contract is for Roy Berry in the amount of \$3,000. A motion was made by Robert Rosenthal to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.

- **Balance-**Remaining balance- \$5,912

G. AgWRAP- Jennifer Brooks reported on the following:

- Applications are due in November to the state (Statewide application process)

H. CCAP – Mike Dupree reported on the following:

- **Application for Assistance-** Has 1 Application for Assistance for a rain garden on contract # 32-2013-508. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a pet waste receptacle and a critical area planting on contract # 32-2013-509. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for a rain garden on contract # 32-2013-510. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Application for Assistance-** Has 1 Application for Assistance for critical area planting on contract # 32-2013-511. A motion was made by Robert Rosenthal to approve the Application of Assistance as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-2013-501 for 329 sq ft rain garden & 110 sq ft of critical area planting. The contract is for Woodlake HOA in the amount of \$2,177. A motion was made by Robert Rosenthal to approve the contract as presented. Ray Eurquhart seconded the motion. Motion passed without dissent.
- **Contract-** Has 1 contract 32-2013-504 for streambank stabilization. The contract is for Yarborough in the amount of \$3,788. A motion was made by Ray Eurquhart to approve the contract as presented. Curtis Richardson seconded the motion. Motion passed without dissent.

- **Trinity Home Tour-** Dupree will be at the Trinity Home Tour this Saturday, October 6th. Dupree will be at Sarah Musser's home discussing CCAP with people on the tour.

- **Voluntary Nutrient Reduction Program update-** Mike Dupree and Michelle Wallace are offering a training and nutrient program on October 23rd to the DPS maintenance staff.
 - **Woodcroft HOA Pledge-** they will reduce their nutrient rate by 1415.981 lbs. N and the P application rate by 919.89 lbs.

I. Administrative Officer- Lisa Marochak reported on the following:

- **State Fair** – Durham SWCD has signed up to volunteer at the Soil & Water booth during the NC State Fair. Durham SWCD will be able to highlight the Durham District on October 18th. Thank you to those of you that have volunteered to help us on the 18th.
- **County Branding-** The official kick-off of the new County Branding will take place on Monday, October 22. A public event will be held on October 22nd at the Farmers Market from 11:30am-1:00pm
- **Rain Water Solutions-** We will no longer be accepting credit cards effective 10/4/2012.
- **Budget Amendment-** We received a new grant from NIFA for the BETC Program at Southern HS. We need to amend the State Budget to reflect this grant. A motion was made by Robert Rosenthal to amend the State Budget to include the \$30,714 grant received from NIFA. Danielle Adams seconded the motion. Motion passed without dissent.
- **FLP Dues-** Food, Land & People is asking for a \$100 donation or more to help support the 2013 FLP Program. A motion was made by Robert Rosenthal to approve a \$100 donation to FLP. Danielle Adams seconded the motion. Motion passed without dissent.
- **Envirothon Dues-** Area IV Envirothon committee is asking for a \$100 donation or more to help support the 2013 Area IV Envirothon. A motion was made by Ray Eurquhart to approve a \$100 donation to the Area IV Envirothon. Danielle Adams seconded the motion. Motion passed without dissent.
- **Area IV Fall Meeting-** The Area IV meeting will be held on November 15th in Vance County. Please plan to bring you \$25 registration fee to the next meeting, if you are planning to attend.

J. Environmental Education- Jennifer Brooks reported on the following:

- **Field Days-** The Annual field days will be held October 9, 10 & 11th at the Dr. Marie Robert's Environmental Education Park in Bahama. Durham Farm Bureau is sponsoring the event this year.
- **Big Sweep-** October 6th is the official day. We have a total of 20 clean-ups sites that will take place in September/October.

K. Durham Farmland Protection- Mike Dupree reported on the following:

- **Ag Development-**
 - **Northern High Project-**
 - Assisting the Ag teacher with Northern HS greenhouse program
 - Assisting with a courtyard project adding rain gardens and culinary gardens
 - **Southern High-**
 - BETC Program- Requesting the first draw from the grant tomorrow, to purchase the irrigation and nursery supplies. Purchase the equipment and 50% of the supplies (budget \$22,186.13)
 - **Lowe's Grove-**
 - The teacher's and principal want to develop a Science Technology Engineering & Math Program. They are considering a BETC program. Dupree met with DPS maintenance staff and they are looking into the cost to reinstall a meter base and get water to the greenhouse.
 - **DPS Eno Farm-**
 - Opening day is Saturday, October 20th from 9am to 1pm.
 - Submitted a grant to the Farm to School program, should receive notice of funding this month.
- **Promoting Local Farms**
 - **Brochure-** producing a brochure highlighting local farms that offer retail traffic
 - **FMPP grant-** was not selected
 - **New Farmers Market Ordinance-** Met with Michael Stock with the Planning Department and expressed concerns over the new ordinance for Farmers Markets
 - A motion was made by Robert Rosenthal for Mike Dupree to draft a memo to DNA and the City. Send the letter to the board via email to approve prior to the next meeting. Curtis Richardson seconded the motion. Motion passed without dissent.

L. Stream Restoration and Stormwater Projects – Eddie Culberson reported on the following:

- **Stirrup Iron Creek** – Design is complete and final report is complete
 - Landowner has not signed easement
 - Applied for 6 month extension on the grant
- **Piedmont Conservation Council/Stormwater Project**- PCC received a \$50,000 EEG grant for design & structure assessment for a greenroof on the Durham County Ag building. The building is located at 721 Foster Street. Structure assessment was completed on September 20th. Public Works Stormwater has agreed to become a partner on the project.
- **CWMTF**
 - Meeting October 14-15 (May only fund 5 projects this year)
- **Sandy Creek-BMP**
 - Curtis Richardson is working with Duke to get easement & plat signed.
- **EEP**- Richardson reported that he received a call from EEP and they are looking for additional streams, wetlands, and mitigation in the Sandy Creek Watershed. EEP needs it for their requirements from DOT.

M. Watershed Rules- Mike Dupree reported on the following:

- **Jordan**- Waiting on meeting to be scheduled.
- **Falls WOC**- Next meeting is scheduled for Friday, October 19th 1pm to 4pm, to present the Durham LAC Nutrient Reduction Strategy.

N. NRCS – Matt Kinane reported the following:

- **2008 Farm Bill**- On September 30, 2012 many of the farm policies under the 2008 Farm Bill expired and the 2012 Farm Bill is still tied up with Congress.
- **Local Work Group**- A copy of the combined (Durham-Wake) FY-2013 Local Work Group Report is available for your review. The Durham Local Work Group met on August 29th.
- **USDA Cost Share Programs**- Applications for all USDA-NRCS programs (EQIP, WHIP) are accepted continuously.
- **Conservation Compliance**-Several joint Farm Services Agency and Natural Resources Conservation Service meetings/trainings were held this past month in four locations throughout the state.
- **NRCS Staffing Update**- No staff changes, NRCS will continue their current arrangement with Durham and Raleigh Offices.

New Business:

- **Supervisor Reappointment**, A motion was made by Robert Rosenthal to recommend Curtis Richardson for reappointment to the Durham Soil & Water Board. Danielle Adams seconded the motion. Motion passed without dissent.
- **NJAA bylaws & liability agreement**- Eddie Culberson passed out a copy of the Northern Junior Athletic Association's proposed bylaws & liability agreement
- **Meeting Date**- Lisa Marochak reported that Robert Rosenthal and Danielle Adams have a conflict with Monday evenings through December 2012. A motion was made by Ray Eurquhart to move the next meeting to Thursday, November 1st at 5:30pm. Curtis Richardson seconded the motion. Motion passed without dissent. The meeting will take place at 721 Foster Street in the 2nd floor conference room. Marochak will send out a doodle poll for the December Board meeting date.

3. **Adjourn:** The chairman adjourned at 7:55 pm.

Next Meeting: Thursday, November 1st at 5:30pm

Talmage Layton - Chairman

Danielle Adams - Secretary/Treasurer