
**Alliance Behavioral Healthcare
Area Board Meeting
Thursday, October 4, 2012
4:00 pm – 6:00 pm**

MINUTES

PLACE: Alliance Behavioral Healthcare, 4600 Emperor Blvd., Durham, NC
27703, Room 208

MEMBERS PRESENT: Lascel Webley, Jr., Chairperson
Dr. Nancy Henley
Ann Akland
John Barry
Dr. George Corvin
Jim Edgerton
Phillip Golden
Michael D. Page
George Quick
William Stanford
Scott Taylor
Ellen Holliman

MEMBERS ABSENT: Monique Holsey Hyman and Barbara Gardner

GUESTS PRESENT: Mark Botts, Anna Cunningham, Yvonne French, and Denise
Foreman

STAFF PRESENT: Rob Robinson, Kelly Goodfellow, Sara Pacholke, Tina Howard,
Monica Portugal, James Osborn, Ann Oshel, Carlyle Johnson,
Doug Fuller, Doug Wright, Lorrie Beal, and Don Willis,
Consultant

1. CALL TO ORDER

Chairperson, Lascel Webley Jr., called the meeting to order at 4:07 pm.

2. ANNOUNCEMENTS

Chairperson Webley offered a warm welcome to Alliance's new Director of Consumer Affairs, Mr. Doug Wright.

3. **AGENDA ADJUSTMENTS**

Ellen Holliman will present an update on the Cumberland/Johnston area board authorities; Agenda item 10 will address this topic.

Doug Fuller will present the Board with an update on the process for transitioning Alliance staff in Wake to new office space and a request from the Board to support those next steps; Agenda item 11 will address this concern.

4. **PUBLIC COMMENT**

Ann Cunningham, CFAC member, raised her concerns about funding cuts.

5. **UNC SCHOOL OF GOVERNMENT – BOARD DEVELOPMENT**

Mark Botts, Associate Professor of Public Law and Government at the UNC School of Government continued with the Board training topic of “Agency and Board Liability.”
No Motion required.

6. **FINANCE COMMITTEE REPORT**

The Finance Committee’s function is to review financial statements and recommend policies/practices on fiscal matters to the Area Board. The Finance Committee meets monthly at 3:00 p.m. prior to the regular Area Board meeting. Draft minutes from the October 4, 2012 meeting are attached.

No Motion required.

7. **EXECUTIVE COMMITTEE REPORTS**

- A. Quality Management Report
- B. Human Rights Committee Report
- C. Executive Committee Report

A Motion was made by Phil Golden to accept the Reports as presented; seconded by Scott Taylor

8. **INFORMATION TECHNOLOGY AND BUSINESS OPERATIONS POLICIES**

A request from Ellen Holliman, Area Director, to review and approve the following Alliance Behavioral Healthcare policies at the November 1, 2012 Board meeting.

- a. Eligibility Load, Error Handling, and Reconciliation
- b. IT System Backup
- c. Loading and Maintenance of Service Codes
- d. Internal Controls

No Motion required.

9. **CONSENT AGENDA**

- A. A request from Ellen Holliman, Area Director, to approve the Compliance Plan.
- B. A request from Ellen Holliman, Area Director, to approve draft minutes from the September 6, 2012 Board meeting.

A Motion was made by Phil Golden to approve the Consent Agenda as presented; **seconded by Dr. George Corvin.**

10. **CUMBERLAND/JOHNSTON COUNTIES**

Ellen Holliman advised the Board that she attended the Cumberland BOCC meeting on Monday, October 1, 2012; the purpose of this meeting was to secure the BOCC's signature on the Alliance resolution. Ms. Holliman stated that the Cumberland BOCC wanted to know why the idea of a merger was not initially presented. Ms. Holliman stated that initially there were four counties that would be working under an Interlocal Agreement and the Cumberland Area Authority did not express interest in a merger because the Area Authority had an issue with Alliance appointing a non-voting board seat. Ms. Holliman expressed to the Cumberland BOCC that she would be available to answer questions and that she would inform both the Durham and Wake BOCCs of Cumberland's interest to merge. A discussion will be held at the Executive Committee meeting on Tuesday, October 9, 2012 to discuss this matter; all board members are invited to attend this meeting.

The Johnston County Area Authority as a Local Managed Entity will stay intact; the Johnston County BOCC approved the Alliance resolution.

No Motion required.

11. **WAKE STAFF TRANSITION TO NEW SITE**

Mr. Doug Fuller presented a brief power point regarding relocation of the Wake staff to the newly proposed Wake Site (corner of Millbrook and Falls of Neuse Roads) and the need for the Board to approve the indemnification process. Mr. George Quick asserted that the presentation was inappropriate as this issue should have been discussed in the Finance Committee meeting which was held prior to the Board meeting. Mr. Quick suggested an ad-hoc Finance Committee meeting be held on Tuesday, October 9, 2012 prior to the Executive Committee; the purpose of this meeting is to listen to the staff's recommendation on the matter of the Wake staff transition. The ad-hoc Finance Committee will make a recommendation to the Executive Committee, which will have the authority to either accept or reject the staff's recommendation.

A Motion was made by Jim Edgerton to have an ad-hoc Finance Committee meeting on October 9, 2012 at which time the Finance Committee will make a recommendation to the Executive Committee regarding proposed Wake site; **seconded by Phil Golden.**

12. **QUALITY MANAGEMENT REPORT**

The Quality Management report focusing on Wake and Durham Crisis Data FY12 was tabled for the November 1, 2012 meeting.

No Motion required.

13. CODE OF ETHICS

A request from Ellen Holliman, Area Director, to review and approve Code of Ethics Standards and Code of Ethics policy. This discussion was deferred to the Executive Committee which met on Tuesday, October 9, 2012.

14. BUDGET REDUCTIONS

Kelly Goodfellow, Chief Financial Officer, presented the Board with a breakdown of the budget reductions; Wake staff needed to provide additional information regarding budget reductions. The budget reductions were approved by the Budget and Finance Committee which met earlier in the day.

No Motion required.

15. CHAIRMAN'S REPORT

There was no Chairman's report.

16. ADJOURNMENT

With all business being completed the meeting was adjourned at 6:05 pm.

Respectfully submitted:



Ellen S. Holliman, Area Director

November 1, 2012

Date Approved