
**Alliance Behavioral Healthcare
Area Board Meeting
Thursday, June 7, 2012
4:30 pm – 6:30 pm**

CORRECTED MINUTES

PLACE: The Durham Center, 414 E. Main Street, Third Floor

MEMBERS PRESENT: Lascel Webley, Jr., Chairperson
Dr. Nancy Henley
Ann Akland
John Barry
Dr. George Corvin
Jim Edgerton
Barbara Gardner
Phillip Golden
Monique Holsey Hyman
George Quick
William Stanford
Scott Taylor
Ellen Holliman

MEMBERS ABSENT: Rev. Michael Page

GUESTS PRESENT: David Cooke, Denise Foreman, Dan Shaw, Taylor Webley, and Yvonne French

STAFF PRESENT: Rob Robinson, Sean Schreiber, Kelly Goodfellow, Sara Pacholke, Susan Knox, Lorrie Beal, and Don Willis, Consultant

1. CALL TO ORDER

Chairperson, Lascel Webley Jr., called the meeting to order at 4:32 pm.

2. ANNOUNCEMENTS

None

3. AGENDA ADJUSTMENTS

Agenda item 5A added so that Wake County Manager, David Cooke, had the opportunity to update the Board and led a discussion around some important issues.

Also agenda item 5B added to address employee benefit package.

4. **PUBLIC COMMENT**

None

5. **FISCAL YEAR 13 BUDGET – PUBLIC HEARING**

The Alliance Behavioral Healthcare Board was presented with a recommended budget for fiscal year 2013 at the May 15, 2012 meeting. Chairman Webley opened the floor for a Public Hearing on the FY13 Budget.

No one from the public was present for the Hearing.

No **Motion** required.

5A. **DAVID COOKE, WAKE COUNTY MANAGER**

Mr. Cooke updated the Board on several important issues:

- Partnership with UNC Healthcare
- Recent legislative activity with regard to “Structure of Area Boards” as contained in G.S. 122C-118-1
- Relationship with Holly Hill

No **Motion** required

5B. **OVERVIEW OF EMPLOYEE BENEFITS WITH INCORPORATED CHANGES**

A request from Sara Pacholke, Finance Director, to amend the per-pay period cost of medical, dental, and vision premiums to Alliance BHC employees.

A Motion was made by George Quick to approve Employee Benefits with Incorporated Changes as presented; **seconded by William Stanford.**

6. **CLIENT SERVICES ARRAY**

Sean Schreiber, Director of Clinical Operations, conducted a power-point presentation that captured the highlights of the Client Services Array that have been developed for Alliance BHC.

No **Motion** required.

7. **CONSENT AGENDA**

A. A request from Ellen Holliman, Area Director, to approve the minutes from the May 3, 2012 and May 15, 2012 Board meetings.

B. A request from Ellen Holliman, Area Director, to approve the Board policies that were presented at the May 15, 2012 Board meeting.

A Motion was made by John Barry to approve the Consent Agenda as presented; **seconded by Scott Taylor.**

8. **LIST OF MEETING DATES FOR FISCAL YEAR 2012--2013**

A list of meeting dates for the current fiscal year was presented to the Board. Ellen Holliman added a Board Retreat for August 2, 2012 starting at noon.

A Motion was made by John Barry to approve the List of Meeting Dates as presented; seconded by Scott Taylor.

9. POLICY DISCUSSION

The Board was asked to review and email Don Willis with any concerns/comments regarding the following policies:

- a. Utilization Review Process
- b. Utilization Review Criteria
- c. Family and Medical Leave
- d. General Computer Use
- e. Area Director Performance Evaluation
- f. Area Director Compensation
- g. Area Board Media Policy
- h. Employee Leave
- i. Cell Phone Reimbursement
- j. Corporate Compliance Plan Resolution

No Motion required.

10. CHAIRMAN'S REPORT

Chairman Webley reported that the IT and Call Center would to the new corporate office of Alliance Behavioral Health next week, June 11- June 15 and once the departments have moved they will begin to prepare for the Mercer site review scheduled for September 13, 2012. He also stated the Alliance BHC will have its PM/PM meeting next week.

Chairman Webley welcomed his daughter, Taylor, to the meeting.

1. ADJOURNMENT

With all business being completed, Chairman Webley adjourned the meeting at 6:01 p.m.

Respectfully submitted:



Ellen S. Holliman, Area Director

September 6, 2012

Date Approved