
**Durham/Wake Area Authority
Area Board Meeting
Monday, March 26, 2012
3:15 pm – 6:30 pm**

MINUTES

PLACE: Triangle Council of Government
4307 Emperor Blvd, Suite 110
Durham, NC 27703

MEMBERS PRESENT: Lascel Webley, Jr., Chair
Dr. Nancy Henley, Vice-Chair
John Barry
Amir Berhannu
Phil Golden
George Quick
Michael Page
Ann Akland
Dr. George Corvin
Jim Edgerton
William Stanford
Monique Holsey Hyman
Ellen Holliman

MEMBERS EXCUSED:

MEMBERS ABSENT: Scott Taylor

GUESTS PRESENT: Betsy MacMichael, Amelia Thorpe, Mark Botts, Vaughn Upshaw,
Kim Newsom and Marqueta Wilson

STAFF PRESENT: Rob Robinson, Sean Schreiber, Kelly Goodfellow, Jeanette Williams,
Lena Klumper, Tina Howard, Doug Fuller, Susan Knox, Don Willis,
James Osborn, and Lorrie Beal

OTHERS PRESENT: Denise Foreman, Yvonne French

1. CALL TO ORDER

Chairman Lascel Webley, Jr. called the meeting to order at 3:15 pm.

2. ANNOUNCEMENTS

There were none

3. **AGENDA ADJUSTMENTS**

Chairman Webley stated that the Oaths of Office would be deferred until the Durham and Wake BOCCs have approved a joint resolution supporting the formation of the new multi-county Area Authority.

4. **BOARD DEVELOPMENT – UNC SCHOOL OF GOVERNMENT**

Chairman Webley welcomed Mark Botts and Vaughn Upshaw to our meeting. Mark is an Associate Professor of Public Law and Government at the UNC School of Government with a particular interest in mental health law and local government responsibility for publicly funded MH/SA/DD services.

Also working out of the UNC School of Government, Vaughn focuses on board governance and development, strategic and critical thinking, long-range planning and visioning and within the last couple of years she led The Durham Center Area Board through a valuable self-assessment process.

Both Mark and Vaughn were at the meeting to provide Board development and training.

5. **OATH OF OFFICE FOR AREA AUTHORITY BOARD MEMBERS**

Agenda item deferred until the Durham and Wake BOCCs have approved a joint resolution supporting the formation of the new multi-county Area Authority.

6. **MERGED ENTITY NAME**

Chairman Webley stated that the name of the new entity is the most anticipated piece of information associated with the Durham/Wake merger and the MCO implementation. It is a time sensitive matter that the Board must settle. Director of Communications Doug Fuller reviewed the process involved in arriving at the recommendation of Alliance Behavioral Healthcare as the new entity name, and Chairman Webley shared with the Board that the Executive Committee had unanimously approved the name at its March 13 meeting.

The Merged Entity Name will be placed on the Consent Agenda for the Durham/Wake Area Board to approve once the Durham and Wake BOCCs have approved a joint resolution supporting the formation of the new multi-county Area Authority.

7. **DISCUSSION OF NEW AREA BOARD BY-LAWS**

Don Willis led a discussion regarding the new MCO Board by-laws; the Board had input and requested changes. It was decided that Don would incorporate those changes and email the new version to the Board.

The new Board by-laws will be placed on the Consent Agenda for the Durham/Wake Area Board to approve once the Durham and Wake BOCCs have approved a joint resolution supporting the formation of the new multi-county Area Authority.

8. **DISCUSSION OF MEETING TIMES AND DATES**

Chairman Webley explained to the Board that it will need to meet every two weeks between now and the end of the fiscal year to address the large amount of business necessary to

accommodate the Durham/Wake merger. Don Willis explained that when The Durham Center Area Board and the Durham/Wake LME/MCO had meetings back-to-back the meetings must be conducted separately; each meeting must have its own agenda, call to order time and adjournment time.

The following schedule of meetings has been established:

Thursday, April 5, 2012 - Durham Center Area Board and Durham/Wake LME/MCO

Tuesday, April 17, 2012 - Durham/Wake LME/MCO

Thursday, May 3, 2012 - Durham Center Area Board and Durham/Wake LME/MCO

Tuesday, May 15, 2012 - Durham/Wake LME/MCO

Thursday, June 7, 2012 - Durham Center Area Board and Durham/Wake LME/MCO

Tuesday, June 19, 2012 - Durham/Wake LME/MCO

All meetings will be held at The Durham Center, 414 E. Main St., third floor conference room, Durham, NC 27701.

9. DISCUSSION OF POLICIES

- A. Development of Policies and Procedures
- B. Code of Ethics and Conduct
- C. Area Board Delegation of Authority to Area Director
- D. Area Board Conflict of Interest
- E. Area Board Processes
- F. Area Board Member Meeting Attendance Policy
- G. Employee Appointment Policy
- H. Employee Compensation
- I. Recruitment and Selection
- J. Conditions of Employment
- K. Employee Time and Attendance
- L. Policy on Local Government Fiscal Control

Chairman Webley reported that an ad hoc committee met earlier today to discuss policies. These policies will be placed on the Consent Agenda for the Durham/Wake Area Board to approve once the Durham and Wake BOCCs have approved a joint resolution supporting the formation of the new multi-county Area Authority.

10. CHAIRMAN'S REPORT

There was no report.

11. ADJOURNMENT

All business being completed Chairman Webley adjourned the meeting at 6:47 pm.

Respectfully submitted:



Ellen S. Holliman, Area Director

May 3, 2012

Date