

DURHAM COUNTY MEMORIAL STADIUM AUTHORITY
(Minutes of the August 7, 2012 Meeting)

The Durham County Memorial Stadium Authority (the "Authority") convened at 12:00 noon on Tuesday August 7, 2012 at the Durham County Memorial Stadium, Durham, North Carolina.

Members present included Chairman Tommy Hunt; Frank Davis; Willie Bradshaw; Durham County Commissioner Pam Karriker; and the undersigned as Recording Secretary. Also present were Reco Chavis, Stadium Manager (the Manager); Carol Hammett, Assistant County Attorney; Jim Key, Durham Public Schools; Ada Glenn, Northern High School; Chris Garrison, Northern Booster Club.

The following agenda items were considered as follows:

1. Minutes.

The minutes from the May 8, 2012 Stadium Authority meeting were approved as submitted.

2. Recognition of new Stadium Authority member.

Chairman Hunt recognized Pam Karriker as a new voting board member. The other new board position has been advertised.

3. Election of Secretary.

Stadium Authority Jim Hedrick has indicated his desire to resign as secretary. The topic was tabled until the November 6, 2012 meeting.

4. Legislative Passing to Increase the Stadium Authority Number.

Carol Hammett gave a review of Session Law 2012-112, House Bill 1123. Effective June 28, 2012, the size of the Stadium Authority has been increased to seven (7) voting members, one of which will be a Durham County Commissioner. The term limits have been reduced to four years.

5. Recap of Year end Revenue and Expenses.

The Manager reviewed the year end statement with the Authority, reporting that revenues were up 12% from the budget and expenses were at the budgeted figure.

6. Concession Update and Request for Proposal (RFP).

The RFP is scheduled to go out after installation of the new kitchen equipment. The Manager anticipates receiving the scope of work from the architect this week. RFP will be generated once scope is known.

7. Current Upcoming Scheduled Events.

The Manager distributed copies of the coming events calendar for the Authority to review. The board emphasized that the Manager's focus should be on marketing and selling the stadium events, especially group outings and functions on the concourse and breezeway.

Upon motion the meeting was adjourned.

Respectfully submitted,

Dan Moushon, Recording Secretary
Durham County Memorial Stadium Authority