

**Durham County Nursing Home Community Advisory Committee**  
Minutes for Tuesday, March 27, 2012

1. Guest – Welcome to Ann Burgess, an applicant for the committee, who is the Associate Dean in the Health & Technology Program at DeVry University.

Name	Jan 2012	Feb 2012	Mar 2012	April 2012	May 2012	June 2012	July 2012	Sept 2012	Oct 2012	Nov 2012
Jennifer Albright	X	X	X							
Iris Carlton-LaNey	X	X								
Kendra Coggins	X		X							
Jessica Fines										
Kae Huggins	X		X							
Grace Livingston										
Linda Match Lang	X	X	X							
Ben McCathern										
Dee Quiambo		X								
David Strausfeld	X	X	X							
Barbara Szombatfalvy	X									
Tiffany Washington	X	X	X							
Janette Warsaw	X		X							
Carmelita Karhoff-Ombudsman	X	X	X							

2. **Approval of February 2012 Minutes** – The January and February minutes were approved - motion carried unanimously.
3. **Announcements** – Tiffany Washington resigned from the committee effective immediately. Barbara Szombatfalvy has resigned from the committee as of last month. Kae Huggins has agreed to take minutes in the interim.
4. **Old Business:**
  - Update on mileage reimbursement – Jennifer announced that the travel reimbursement requests cannot be older than 90 days to get reimbursed. Each month of travel should be submitted on a separate form.
  - Consistent Assignment Collaborative – This workshop will be held on April 18. It will include information on the value of consistent assignment to the resident and the facility.
  - Reorganization of nursing homes – Teams and nursing home clusters will remain the same for now.

5. **New Business:**

➤ Ombudsman Update by Carmelita Karhoff

- Carmelita encouraged the Board to participate in the April 18<sup>th</sup> event (please RSVP).
- Carmelita announced the “Advancing Excellence” initiative: the Ombudsman program is partnering with the Carolina Center for Medical Excellence (the QIO) to sponsor twenty learning sessions throughout the state on various topics such as staff stability, consistent assignment, and turnover.
- Carmelita reminded the committee about the volunteer appreciation brunch on April 25th.
- Carmelita announced that she will be involved with the Cecil G. Sheps Center for Health Services Research “Mouth Care Without a Battle” intervention.

➤ Presentation of reports for: UniHealth, The Forest at Duke, Carver Living Center, and Rose Manor (see table below). Our guest was excused for the closed portion of the meeting. All reports were unanimously accepted by the committee (all motions carried).

6. Adjourned at 7:15 p.m. The next meeting will be Tuesday, April 24, 2012, at the First Presbyterian Church, East Parlor.

Respectfully submitted by Tiffany Washington