

**Durham Staff Working Group  
Meeting Agenda  
November 18, 2024  
Durham County Admin II Building, Room 128**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
  - a. SWG Administration Brandi Minor, Durham County
    - i. Approval of Minutes  
**Action Requested: Approve October 2024 meeting minutes**
  - b. Tax District Administration Steven Schlossberg, GoTriangle
    - i. FY24 Financial Results Update
    - ii. Financial Modeling for FY26 Work Program
  - c. Public Engagement and Communication
    - i. GoForward Website Updates Meg Scully, GoTriangle
    - ii. Transit Tracker Updates Curtis Scarpignato, Durham County
  - d. Lead Agency Discussion
5. Work Program Brandi Minor, Durham County
  - a. FY25 Work Program
    - i. Q2 Amendments Update
    - ii. Q3 Amendments – **due November 28**
  - b. FY26 Work Program
    - i. Project Budget Sheets Consolidation Review
    - ii. Overview of Exhibit A
    - iii. Discuss upcoming deadlines
      1. Exhibit A due **December 13**
        - a. Workshop will be held **December 4**
      2. Work Program Draft Narrative
        - a. Due **December 9**
      3. Financial Tables / Assumptions Draft
        - a. **Due December 31**
      4. Convene Financial Subcommittee
        - a. Prior to December SWG meeting
    - iv. Review Schedule and any upcoming tasks for next month

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**6. Project Sponsor Updates**

**Doug Plachcinski, DCHC MPO**

- a. City of Durham
- b. GoTriangle
- c. Durham County
- d. DCHC MPO

**7. Next Meeting Date – Monday, December 16, 2024**

**8. Adjournment**