



August 2024 Announcement

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (18 At-Large Positions)**
 - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.
Special Requirements: 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
- **Audit Oversight Committee (1 At-Large Position)**
 - Established by the Board of County Commissioners in 2005 to serve in an advisory capacity to the County Manager regarding functions of the Internal Audit Department. The committee maintains the following functions and responsibilities: * provides oversight responsibilities of the audit function; * serves in an advisory capacity to the County Manager regarding functions of the Internal Audit Department; * facilitates communications among the Board of County Commissioners and County Manager; * ensures internal controls are in place and implemented; * ensures County management implements report recommendations; * reviews annual audit plan and makes recommendation to County Commissioners for approval; * reviews audit budget and makes recommendation to Board of County Commissioners for approval; * works in concert with the Finance Director and the County Manager in making recommendations for the selection of the external auditor; and * reviews and approves the County's Comprehensive Annual Financial Report, management letter and other required communications.
- **Board of Adjustment (1 "County Resident - Alternate" Position)**
 - Holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.
Special Requirements: Applicants must reside outside the City limits.
- **Community Child Protection/Child Fatality Prevention Team (1 "Fireman or EMS Rep" Position)**
 - Promotes the development of a community-wide approach to the problems of child abuse and neglect and seeks ways to protect children from preventable deaths. The team reviews selected cases that are being serviced by child protective services and cases in which a child has died of suspected abuse or neglect.
- **Dangerous Dog Appeal Board (1 "Durham County Employee" Position)**
 - Established by the Board of County Commissioners, pursuant to General Statute 67-4.1 (c) and is the designated board to hear all reviews and appeals authorized by the Durham County Animal Control Ordinance. It is a five-member board responsible for hearing the appeal of dog owners who have had their dogs declared dangerous or potentially dangerous.
- **Durham County Women's Commission (2 At-Large Positions)**
 - Strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyzes policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.
- **Durham Open Space and Trails Commission (1 At-Large Position)**
 - Advises the City Council and the Board of Commissioners on matters relating to open space preservation and trail development while involving and educating all segments of the Durham community. The commission has committees that meet on a monthly or as-needed basis: Trails, Matching Grants, Development Review, Community Education/Newsletter, Finance, Open Space, and Nominations.

- **Durham Workforce Development Board (2 “Private Sector Business Member” Positions)**
 - Established by the Workforce Investment Act of 1998 and is a consortium agreement between the City and County of Durham. The purpose of the board is to facilitate, plan and coordinate workforce development resources to maximize the efforts of government, business, and education. Through collaborative partnerships, the board is the local policy organization responsible for the planning, oversight and coordination of workforce development initiatives that help support economic development in Durham. It provides leadership to the local workforce system by promoting a responsive workforce development system, providing guidance and exercising independent oversight regarding activities under the Workforce Investment Act and programs within the Durham JobLink Career Center system. By law, the majority of board members must represent the private sector, with the balance of the board being comprised of representatives from educational, rehabilitation, public assistance and economic development agencies, community-based organizations, organized labor and the employment service.
Special Requirements: a qualified business member is an individual who is from the private sector and are owners of business, chief executives or operating officers of business, or other business executives or employers with optimum policymaking or hiring authority, or an organization that represents other businesses (e.g., Chamber of Commerce), or someone nominated by a business organization or trade association.

- **Farmland Protection Advisory Board (1 “Cape Fear VAD” Position)**
 - Seeks to promote the best use of land in Durham County so that development and growth will be accompanied by protection of our attractive and ecologically desirable forests and farms. Durham County residents derive many benefits from local farmland: clean water and air, plant and animal habitats, fresh fruit and vegetables, and visual pleasure from these forests and farms. Farmland protection will enable Durham County to continue to produce food and various fibers on nutrient enriched soils, alongside the more closely developed urban areas. The board actively works with farmers, the community, government entities, agencies and other resources to identify and implement strategies for preservation and enhancement of the farming community by protecting land and soils for future generations.

- **Historic Preservation Commission (2 Positions: 1 At-Large and 1 “Banker/Attorney” Position)**
 - Holds quasi-judicial public hearings to determine whether requested changes to the exterior of historic district or landmark properties are appropriate by State law, local ordinance and historic preservation plans for the districts. The HPC is comprised of nine members, four of which are appointed by the Durham City Council and four appointed by the Durham County Board of Commissioners and one appointed by the Mayor.

- **Homeless Services Advisory Committee (1 “Corporate/Private Sector”)**
 - Advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.

- **Industrial Facilities and Pollution Control Financing Authority (3 At-Large Positions)**
 - Aids in the financing of industrial and manufacturing for the purpose of alleviating unemployment or raising below average manufacturing wages by financing facilities that provides job opportunities or provides better wages than those prevalent in the area. Meets on an ad hoc basis.

- **Juvenile Crime Prevention Council (3 Positions: 1 “Citizen,” 1 “Member of Business,” and 1 “Substance Abuse Professional” Position)**
 - Reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners. Members do not directly interact with any juveniles.

- **Nursing Home Community Advisory Committee (14 At-Large Positions)**
 - Responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.
Special Requirements: 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

Deadline for receipt of applications: August 31, 2024 at 5:00 p.m.

The online application may be accessed via the following URL link:
<https://durhamcounty.granicus.com/boards/forms/111/apply/>

Property tax listing must be current. County and City taxes must not reflect **any** delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on Monday, September 23, 2024 at 7:00 p.m.

For applications or additional information, please contact the Clerk to the Board's Office at 919-560-0025 | BoardsandCommissions@dconc.gov



September 2024 Announcement Sneak Peek

- Discover Durham Tourism Development Authority (1 “Full-Service Lodging” Position)
- Durham County Women’s Commission (1 At-Large Position)
- Durham Racial Equity Commission (1 At-Large Position)