



MEETING MINUTES

Board of Elections Meeting
Thursday, June 13, 2024
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker and Election Services Manager Levi Rice

Guests in Attendance: See attendance sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Dr. Weaver moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0. Mr. Beskind was not present for the meeting.

Public Comment

No comments were provided.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 5/13, 5/14, 5/23 and 5/24 Board meetings for approval. Following review, Mrs. Oxendine moved to approve the minutes as submitted by staff. The motion carried unanimously, 4-0.

Director's Report

Mr. Bowens provided an update on List Maintenance, Finances, Legal/Legislative Matters, 2024 General Election Candidate Filing Period, Carol Snow Complaints, EAC Honorable Mention and NaCo Award, 2024 State Board of Elections Summer Conference, Duke Campus Addresses, Progress on New BOE Facility and Pending Polling Place Change Proposals.

New Business

- a. Board of Elections Production of Certain Spanish Language Materials
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- Mr. Bowens presented the Board with a request to instruct staff as to the next steps regarding the production of certain outreach materials in Spanish. The Board discussed this item at their meeting on January 30, 2024, and instructed staff to provide language statistics for the Durham County population. Staff transmitted the data to the Board on June 3, 2024, for review. Following discussion and review, the Board tabled the motion for production of certain outreach materials until all Board members are present.

b. Approval of Early Voting Sites at Southern High School and DTCC

- Mr. Bowens presented the Board with a request to approve the proposed on-campus voting locations for Southern High School (Fitness Room) and Durham Technical Community College (William J. Ingram Center – Multi-Purpose Room). Following discussion and review, Mr. Boone moved to accept the proposed location for Southern High School. The motion passed unanimously, 4-0. Mrs. Oxendine moved to accept the proposed location for Durham Technical Community College. The motion passed unanimously, 4-0.

General Discussion

Mr. Bowens provided general updates to the Board on various topics.

Ask the Board

One comment was provided in-person and addressed by Mr. Bowens.

Adjournment

The Board adjourned at approximately 6:29 p.m. on a motion made by Mrs. Oxendine. The motion carried unanimously, 4-0.

s/David K. Boone
Secretary