



# MEETING MINUTES

Board of Elections Meeting  
Tuesday, May 14, 2024  
5:00 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
David K. Boone, Secretary  
James P. Weaver, Member  
Pamela A. Oxendine, Member  
Donald H. Beskind, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind and Secretary David K. Boone

**Board Staff Present:** Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Voter Services Manager Daniel Lassiter, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

**Guests in Attendance:** Senior Assistant County Attorney Bettyna Abney

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

In the absence of Chairwoman Baxton, Mrs. Oxendine called the meeting to order at approximately 5:03 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance. Chairwoman Baxton arrived at approximately 5:38 p.m.

## Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mr. Beskind moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0.

## Public Comment

No comments were provided in the chat function or in-person.

## New Business

### a. Counting of Absentee Ballots (5:00 PM)

- The Board began its count of all absentee ballots per a previously passed resolution and the results were uploaded into the tabulation software and published to the State Board of Elections website.

## Recess

The Board recessed at approximately 5:17 p.m. and unanimously agreed to reconvene at 7:30 p.m. for the closing of the polls on early voting tabulators and to oversee Election Night Returns.

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**b. Counting of Early Voting Ballots (7:30 PM)**

- The polls were closed on voting equipment used during early voting ballots. The Board reviewed this process and once complete, signed results tapes printed from the tabulators. Following the signing of results tapes, Mrs. Oxendine moved to authorize staff to upload election results into the tabulation software and publish them to the State Board of Elections website. The motion passed unanimously, 5-0.

**General Discussion**

Mr. Bowens provided the Board with an update on the status of voting across the county.

**Adjournment**

The Board adjourned at approximately 9:46 p.m. on a motion made by Mr. Beskind. The motion carried unanimously, 5-0.

s/David K. Boone  
Secretary