



## June 2024 Announcement

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (18 At-Large Positions)**
  - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.  
**Special Requirements:** 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
  
- **Alcoholic Beverage Control (ABC) Board (2 At-Large Positions)**
  - Established by State Statute; has control and jurisdiction over the sale and distribution of alcoholic beverages; has power and authority to adopt rules and regulations governing the operation of stores; to locate, furnish and equip stores and provide management of the same; direct the duties and services of all employees; requires the sale of alcoholic beverages at the prices fixed by the State Board of Alcoholic Beverage Control.  
Qualifications: N.C. General Statute 18B-700 (d) Qualifications states the appointing authority shall appoint members of a local board on the basis of the appointees' interest in public affairs, good judgment, knowledge, ability, and good moral character. In addition to N.C. General Statute 18B-700 (d), the Board of County Commissioners will use the following qualifications in the screening process for appointments to the Alcoholic Beverage Control Board: Broad training and experience in policy-making decisions in business, government, education, technology, substance abuse education or prevention training; Expertise, including, but not limited to, financial literacy, retailing experience at the management level, and board governance, performance and dynamics, that is useful to the ABC Board and complementary to the background and experience of other directors; Willingness to devote the amount of time necessary to prepare thoroughly for all Board meetings in advance, to carry out the duties and responsibilities of Board membership; knowledge of the ABC Laws, rules of the State ABC Commission and the Durham's County Board's ethics and other policies applicable to Board members.
  
- **Bicycle and Pedestrian Advisory Commission (1 "Senior Advocacy" Position)**
  - Advises the Board of County Commissioners on questions relating to bicycle and pedestrian issues. The commission consists of 17 members with seven members appointed by the Board of County Commissioners representing citizens in subject areas such as bicycle commuting, urban trails and greenways, university students/university facilities, transportation planning/policy, recreation/recreation business and Inter-Neighborhood Council.
  
- **Board of Adjustment (1 "County Resident - Alternate" Position)**
  - Holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.  
**Special Requirements:** Applicants must reside outside the City limits.
  
- **Community Child Protection/Child Fatality Prevention Team (1 "Fireman or EMS Rep" Position)**
  - Promotes the development of a community-wide approach to the problems of child abuse and neglect and seeks ways to protect children from preventable deaths. The team reviews selected cases that are being serviced by child protective services and cases in which a child has died of suspected abuse or neglect.
  
- **Dangerous Dog Appeal Board (1 At-Large and 2 Durham County Employee Positions)**
  - Established by the Board of County Commissioners, pursuant to General Statute 67-4.1 (c) and is the designated board to hear all reviews and appeals authorized by the Durham County Animal Control Ordinance. It is a five-member board responsible for hearing the appeal of dog owners who have had their dogs declared dangerous or potentially dangerous.

- **Durham Convention Center Authority (1 At-Large Position)**
  - o Responsible for the operation and maintenance of the Durham Convention Center. The authority employs independent contractors, determines rates for facility use, formulates policies and procedures for the operation and use of the facility, administers, oversees and evaluates the performance of the management company and other contractors or any contracts pertaining to the operation, management or maintenance of the facility. It also reviews, evaluates and makes recommendations to the governing bodies regarding the annual operating budget and related reports and authorizes expenditures for operations, repairs, insurance and other costs.
  
- **Durham County Women’s Commission (3 At-Large Positions)**
  - o Strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyzes policy and advocates for women’s issues to improve the lives of and opportunities for all women in Durham.
  
- **Durham Open Space and Trails Commission (1 At-Large Position)**
  - o Advises the City Council and the Board of Commissioners on matters relating to open space preservation and trail development while involving and educating all segments of the Durham community. The commission consists of eight members appointed by both the City Council and Board of Commissioners, four elected or appointed officials, and up to 10 members appointed by the commission. The commission has committees that meet on a monthly or as-needed basis: Trails, Matching Grants, Development Review, Community Education/Newsletter, Finance, Open Space, and Nominations.
  
- **Environmental Affairs Board (2 At-Large Positions)**
  - o Advisory board of appointed volunteer citizens to provide to the City and County with expert and comprehensive advice on various matters related to environmental quality, environmental safety, equity, and environmental justice. The general purpose of the board is to advise and assist the City and County on matters related to the maintenance and improvement of the quality, accessibility, and safety of the environment and its people.  
The Board may consider any and all topics related to environmental quality in Durham County, such as: (i) hazardous and radioactive materials management and disposal; (ii) watershed protection; (iii) groundwater and surface water protection; (iv) erosion control; (v) storm water management; (vi) air quality; (vii) energy conservation; (viii) pollution prevention; (ix) solid waste management; (x) public health impacts; (xi) food and agriculture; (xii) climate and resiliency; (xiii) planning and urban studies; (xiv) built environment and housing; (xv) wildlife and habitat; (xvi) natural and open space; (xi) environmental justice.
  
- **Homeless Services Advisory Committee (1 “Corporate/Private Sector”)**
  - o Advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.
  
- **Juvenile Crime Prevention Council (3 Positions: 1 “Member of Business,” and 1 “Substance Abuse Professional” Position)**
  - o Reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners. Members do not directly interact with any juveniles.
  
- **Library Board of Trustees (1 At-Large Position)**
  - o The Library Board of Trustees advises the Library Director and the County Manager on issues related to the library and acts as a liaison between Durham County Library and the community. The duties and responsibilities of the Library Board of Trustees are as follows: To review and make recommendations to the Library Director, County Manager, or Board of County Commissioners, as appropriate, on proposed library programs, policies, and regulations for the government of the Library; To make recommendations to the Board of County Commissioners concerning the construction and improvement of buildings and other structures for the library system; To advise the County Manager regarding the appointment of the Library Director; To participate in preparing the annual budget of the library system; To recommend to the Board of County Commissioners a schedule of fines and charges for failure to return, damage to, and loss of library materials, and to take other measures to protect and regulate the use of such materials; To otherwise advise the Board of Commissioners on Library matters. The Board shall make an annual report on the operations of the library to the governing body and shall make an annual report to the Department of Cultural Resources as required by G.S. 125-5.
  
- **Memorial Stadium Authority (1 At-Large Position)**
  - o Supervises and directs the general operation of Memorial Stadium. It establishes policies relative to maintenance, fees and use of the facility. Durham County Memorial Stadium was built in 1959 at the present site and became the home of major county sporting and community events. A newly renovated Durham County Memorial Stadium reopened in the fall of 2010 with new and upgraded facilities, features, and services for the citizens of Durham.

- Nursing Home Community Advisory Committee (14 At-Large Positions)
  - o Responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.  
**Special Requirements:** 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

**Deadline for receipt of applications: June 30, 2024 at 5:00 p.m.**

The online application may be accessed via the following URL link:

<https://durhamcounty.granicus.com/boards/forms/111/apply/>

Property tax listing must be current. County and City taxes must not reflect **any** delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on Monday, June 24, 2024 at 7:00 p.m.

For applications or additional information, please contact the  
Clerk to the Board's Office at 919-560-0025 | [BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)