



## May 2024 Announcement

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (18 At-Large Positions)**
  - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.  
**Special Requirements:** 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
- **Bicycle and Pedestrian Advisory Commission (3 Positions: 1 At-Large, 1 "Senior Advocacy," and 1 "Youth/Children Advocacy" Position)**
  - Advises the Board of County Commissioners on questions relating to bicycle and pedestrian issues. The commission consists of 17 members with seven members appointed by the Board of County Commissioners representing citizens in subject areas such as bicycle commuting, urban trails and greenways, university students/university facilities, transportation planning/policy, recreation/recreation business and Inter-Neighborhood Council.
- **Board of Adjustment (1 "County Resident - Alternate" Position)**
  - Holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.  
**Special Requirements:** Applicants must reside outside the City limits.
- **Citizens Advisory Committee (1 At-Large Position)**
  - Works to facilitate citizen participation in the planning and implementation of the Durham Community Development Block Grant Program (CDBG). The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. The CDBG is an important tool for helping our local government officials and administrators to tackle many serious challenges facing our community. The annual CDBG appropriation is allocated between States and local jurisdictions called "non-entitlement" and "entitlement" communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities). States distribute CDBG funds to non-entitlement localities not qualified as entitlement communities. The Department of Housing and Urban Development determines the amount of each grant by using a formula comprised of several measures of community need, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.
- **Community Child Protection/Child Fatality Prevention Team (1 "Fireman or EMS Rep" Position)**
  - Promotes the development of a community-wide approach to the problems of child abuse and neglect and seeks ways to protect children from preventable deaths. The team reviews selected cases that are being serviced by child protective services and cases in which a child has died of suspected abuse or neglect.
- **Criminal Justice Advisory Committee (2 "Citizen" Positions)**
  - Develops a comprehensive continuum of services for the adult criminal justice system, identifies services gaps, and develops intervention strategies and comprehensive solutions. The CJAC is advisory in nature and has no authority over any public or private entity. Shared Values: Reduce the demand for County jail beds, Reduce the number of Durham County residents in state prison facilities, Develop a continuum of programs, services and sanctions that provides options to the criminal justice system, Pursue initiatives that are respectful towards victims, offenders and the community, Pursue funding for initiatives through grant opportunities and requests to local and state government.

- **Department of Social Services (DSS) Board (1 “DSS Board Appointment” Position)**
  - Established pursuant to North Carolina General Statute Chapter 108A, Article 1, Section 108A-1. The board is responsible for the administration of Durham County Social Services by selecting the director, developing policies to improve social conditions, presenting a budget to the Board of County Commissioners, and administering public assistance. Members may serve only two consecutive terms per NC Statute 108A-4.
- **Durham County Women’s Commission (7 At-Large Positions)**
  - Strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyzes policy and advocates for women’s issues to improve the lives of and opportunities for all women in Durham.
- **Durham Cultural Advisory Board (1 At-Large Position)**
  - Serves as an advisory body to the City of Durham’s City Council and City Manager, and the Board of County Commissioners and County Manager. Its functions include:
    - Partner with the City’s General Services Department’s Arts, Culture and Sustainable Communities Division and Durham County Engineering to advise the City and County regarding the implementation of the arts and cultural policy, and to advocate for the arts and cultural development in Durham.
    - Promote economic and workforce development through art and culture, including the recruitment and retention of cultural non-profit organizations and for-profit cultural businesses, as well as, developing cooperative projects with the Arts, Culture and Sustainable Communities Division, Durham County Engineering, and other departments and agencies to engage cultural components that advance Durham’s goals.
    - Advise the City and County on funding for local arts and cultural organizations and facilities and advocate for private funding and for federal, state and county funding for Durham cultural organizations, programs and facilities.
    - Advise on the Implementation of any public art program the City or County might establish and advise the City and County on matters relating to public art.
- **Durham Planning Commission (4 Positions: 3 At-Large and 1 “Oak Grove/Carr Township” Position)**
  - Reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies, including rezoning and zoning ordinance changes. Other duties include reviewing reports, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.
- **Durham Sports Commission (1 At-Large Position)**
  - A collaboration of the City of Durham, the County of Durham, the Greater Durham Chamber of Commerce and the Discover Durham Tourism Development Authority—formerly the Durham Convention & Visitors Bureau (DCVB). Established in 2016, the DSC’s mission is to provide leadership for sports-based initiatives and create positive economic impact and quality of life in Durham and the surrounding region. The DSC is governed by an independent, 9-member board of directors appointed by the City of Durham (3 seats), the County of Durham (3 seats) and the Greater Durham Chamber of Commerce (3 seats). The DSC is operated by Discover Durham through an Interlocal Agreement between the city, the county, and Discover Durham.  
The appointing bodies seek owners, general managers or other individuals with senior level decision-making authority for Durham-based businesses and organizations to serve on the DSC board. Additionally, board members should have expertise in sports, fund raising, business or related areas and have the desire, time and expertise to dedicate to the DSC.
- **Durham Technical Community College Board of Trustees (1 At-Large Position)**
  - Durham Technical Community College (DTCC) is governed by a Board of Trustees. Four members of the Board are appointed by the Governor, four are appointed by the Durham County Board of Commissioners, four are appointed by the Durham Public Schools Board of Education, and two are appointed by the Orange County Board of Commissioners. Trustees serve four-year terms and supervise the administration of DTCC through the election of a president, personnel oversight and the adoption and enforcement of rules, regulations, and laws for the operation of the college.
- **Durham Workforce Development Board (2 Positions: 1 “Barriers to Employment” and 1 “Labor Organization” Position)**
  - Established by the Workforce Investment Act of 1998 and is a consortium agreement between the City and County of Durham. The purpose of the board is to facilitate, plan and coordinate workforce development resources to maximize the efforts of government, business, and education. Through collaborative partnerships, the board is the local policy organization responsible for the planning, oversight and coordination of workforce development initiatives that help support economic development in Durham. It provides leadership to the local workforce system by promoting a responsive workforce development system, providing guidance and exercising independent oversight regarding activities under the Workforce Investment Act and programs within the Durham JobLink Career Center system. By law, the majority of board members must represent the private sector, with the balance of the board being comprised of representatives from educational, rehabilitation, public assistance and economic development agencies, community-based organizations, organized labor and the employment service.

- **Environmental Affairs Board (3 At-Large Positions)**
  - o Advisory board of appointed volunteer citizens to provide to the City and County with expert and comprehensive advice on various matters related to environmental quality, environmental safety, equity, and environmental justice. The general purpose of the board is to advise and assist the City and County on matters related to the maintenance and improvement of the quality, accessibility, and safety of the environment and its people.  
The Board may consider any and all topics related to environmental quality in Durham County, such as: (i) hazardous and radioactive materials management and disposal; (ii) watershed protection; (iii) groundwater and surface water protection; (iv) erosion control; (v) storm water management; (vi) air quality; (vii) energy conservation; (viii) pollution prevention; (ix) solid waste management; (x) public health impacts; (xi) food and agriculture; (xii) climate and resiliency; (xiii) planning and urban studies; (xiv) built environment and housing; (xv) wildlife and habitat; (xvi) natural and open space; (xvii) environmental justice.
- **Homeless Services Advisory Committee (1 “Corporate/Private Sector”)**
  - o Advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.
- **Industrial Facilities and Pollution Authority (1 At-Large Position)**
  - o Aids in the financing of industrial and manufacturing for the purpose of alleviating unemployment or raising below average manufacturing wages by financing facilities that provides job opportunities or provides better wages than those prevalent in the area.
- **Juvenile Crime Prevention Council (4 Positions: 1 “Citizen,” 1 “Member of Business,” 1 “Youth Under Age 18,” and 1 “Substance Abuse Professional” Position)**
  - o Reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners. Members do not directly interact with any juveniles.
- **Nursing Home Community Advisory Committee (14 At-Large Positions)**
  - o Responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.  
**Special Requirements:** 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

**Deadline for receipt of applications: May 31, 2024 at 5:00 p.m.**

The online application may be accessed via the following URL link:

<https://durhamcounty.granicus.com/boards/forms/111/apply/>

Property tax listing must be current. County and City taxes must not reflect **any** delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on  
Monday, June 24, 2024 at 7:00 p.m.

For applications or additional information, please contact the  
Clerk to the Board’s Office at 919-560-0025 | [BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)



## **June 2024 Announcement Sneak Peek**

- Alcoholic Beverage Control (ABC) Board (2 At-Large Positions)
- Dangerous Dog Appeal Board (1 At-Large and 2 Durham County Employee Positions)
- Durham Convention Center Authority (1 At-Large Position)
- Library Board of Trustees (1 At-Large Position)