



MEETING MINUTES

Board of Elections Meeting
Tuesday, January 30, 2024
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Voter Services Manager Daniel Lassiter, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: Senior Assistant County Attorney Bettyna Abney

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:31 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 01/18/2024 Board meeting. Following review, Dr. Weaver moved to approve the minutes as submitted by staff. The motion carried unanimously, 5-0.

Public Comment

No comments were provided in the portal.

New Business

a. Review of Absentee-by-Mail Ballots

- Mr. Bowens presented the Board with 24 absentee ballots and applications recommended for approval, for review. Following discussion and physical review, Mr. Beskind moved to approve a total of 24 ballots and applications per the recommendation of staff. Mr. Beskind also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234(2) and (3). The motion carried unanimously, 5-0.
- The approved counts for the January 30, 2024, meeting was 1 Civilian and 23 Military/Overseas duplicated ballots and applications. The total approved absentee count was 24.

General Discussion

Mr. Bowens provided the Board with information on County Translation Services and the production of Spanish Photo ID and Early Voting Flyers. Following Discussion, Mr. Boone moved to not accept the flyers produced by the County Translation Service, since the materials were not initiated or produced by the Board of Elections. The motion carried unanimously, 5-0. Mr. Beskind requested staff to evaluate costs associated with using a translation service to convert recurring flyers in the new fiscal year and to report back to the Board.

Mr. Bowens also provided an update on the need to schedule an additional meeting after the March 5, 2024, Statewide Primary and Election, but before the pre-canvass meeting to review Photo ID Exception Forms that may have been submitted with provisional ballots and absentee by-mail ballots submitted on Election Day.

Adjournment

The Board adjourned at approximately 6:16 p.m. on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/David K. Boone
Secretary