



# MEETING MINUTES

Board of Elections Meeting  
Thursday, March 14, 2024  
2:00 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
David K. Boone, Secretary  
James P. Weaver, Member  
Pamela A. Oxendine, Member  
Donald H. Beskind, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind and Secretary David K. Boone

**Board Staff Present:** Elections Director Derek Bowens, Deputy Director Brenda Baker, Voter Services Manager Daniel Lassiter, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

**Guests in Attendance:** See attendance sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Due to an expected scheduling conflict and as previously directed by Chairwoman Baxton, Mrs. Oxendine called the meeting to order at approximately 2:00 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance. Chairwoman Baxton arrived at the meeting at approximately 3:00 p.m.

## Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Dr. Weaver approved the agenda as submitted by staff. The motion carried unanimously, 4-0.

## Public Comment

No comments were provided in the chat function or in-person.

## New Business

### a. Sample Audit Count (Precinct 46 and Early Voting Site: Main Library)

- Mr. Bowens presented the Board with a request for staff to conduct the sample audit count for Precinct 46 and Main Library Early Voting Site, using bi-partisan teams, for the 2024 Statewide Primary and Election Presidential Preference Primary contest. Mr. Boone moved to authorize staff to proceed with the sample audit count. The motion carried unanimously, 4-0.

### b. Counting of Write-In Ballots

- Mr. Bowens presented the Board with a request to authorize bi-partisan teams to count write-in votes for the 2024 Statewide Primary and Election. Following discussion and review, Dr. Weaver moved to authorize staff to proceed with counting write-in votes for the 2024 Statewide Primary Election. The motion carried unanimously, 4-0.

### c. Review and Counting of Provisional Ballots

- Mr. Bowens requested the Board to allow staff to open 4 Provisional Envelopes to remove Photo ID Exception Forms that were sealed inside, for Board review. Following discussion, Dr. Weaver moved to allow staff to open the 4 provisional envelopes. The motion carried unanimously, 5-0. Mr. Bowens then presented to the Board, 211 Approved, 140 Partial, 123 Not Approved and 81 Pending Provisional Ballot Applications for review as recommended by staff. Following discussion and review, Mr. Boone moved to approve the Provisional Statistics Results as recommended by staff. The motion carried unanimously, 5-0 (Chairwoman Baxton was present).
- After 5:00 p.m., Mr. Bowens presented the Board with 2 Provisional Ballots in Pending status for voters who provided a copy of a Photo ID to our office by 5:00 p.m. to cure their provisional ballot. Following staff and Board review, the two pending ballots were moved to an approved status while the remaining 79 pending ballots were moved to a Not Approved Status.
- Following the status change, Mr. Bowens presented the Board with the final Provisional Statistics Results of 213 Approved, 140 Partial, and 202 Not Approved. Following discussion, Mrs. Oxendine moved to accept the final Provisional Statistics Results as recommended by staff. The motion carried unanimously, 5-0. As authorized by the Board, staff counted all approved and partial provisional ballots. Following the count, Board members signed the provisional ballot results tapes.

### d. Review and Counting of Supplemental Absentee Ballots

- Mr. Bowens presented the Board with 183 absentee ballots and applications recommended for approval, for review. Following physical review and discussion, Dr. Weaver moved to accept the ballots and applications as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 1 Pending ballot and application for review. Following discussion and physical review, Dr. Weaver moved to accept the 1 Pending ballot and application as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 43 Ballots that were deemed to have been delivered late. Following discussion and physical review, Dr. Weaver moved to disapprove the 43 late ballots and applications as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 1 Witness Info Incomplete ballot. Following discussion and physical review, Mr. Beskind moved to disapprove the 1 Witness Info Incomplete ballot and application as recommended by staff. The motion carried unanimously, 5-0.
- The total approved absentee counts for the March 14, 2024, meeting was 121 Civilian, 6 Accepted Cured, 41 Military/Overseas Duplicated, 1 Pending and 14 Affidavit Review Pending ballots and applications for a total of 183. As authorized by the Board, staff counted the

approved supplemental absentee ballots. Following the count, Board members signed the supplemental absentee ballots results tapes.

### General Discussion

Mr. Bowens provided the Board with an update on agenda topics for the 3/15 Canvass meeting, which includes challenge hearings, post-election audit review and signing Canvass documents.

### Adjournment

The Board adjourned at approximately 8:01 p.m. on a motion made by Dr. Weaver. The motion carried unanimously, 5-0.

s/David K. Boone  
Secretary