

**Durham Staff Working Group
Meeting Agenda
April 16, 2024
Durham County Admin II Building, Room 466**

1. Call to Order/Roll Call Doug Plachcinski, DCHC MPO
2. Adjustments to the Agenda Doug Plachcinski, DCHC MPO
3. Public Comment Doug Plachcinski, DCHC MPO
4. Administration
 - a. SWG Administration Brandi Minor, Durham County
 - i. Approval of March 2024 Minutes
 - ii. Reimbursement Documentation Policy
Recommended Action Requested: Approve Revised Policy
 - b. Tax District Administration Steven Schlossberg, GoTriangle
 - c. Public Engagement and Communication
 - i. GoForward website updates Liz Raskopf, GoTriangle
 - ii. Transit Tracker development Ryan Eldridge, Durham County
5. Work Program Brandi Minor, Durham County
 - a. FY24 Work Program
 - i. Q4 Amendments
 1. Review Public Comments and Next Steps
Recommended Action Requested: Release to Governing Boards for Approval
 - b. FY25 Work Program
 - i. Global Operating and Capital Agreements – **Due 6/30/24**
 - ii. Review Schedule and any upcoming tasks for next month
6. Project Sponsor Updates Doug Plachcinski, DCHC MPO
 - a. Durham County
 - b. DCHC MPO
 - c. GoTriangle
 - d. City of Durham

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7. Next Meeting Date – May 15, 2024

8. Adjournment