

**Department of Energy**  
**COMMUNITY ENERGY FELLOW** - DOE-STP-SCEP-CEFP-2024

Official Application:

<https://zintellect.com/Opportunity/Details/DOE-STP-SCEP-CEFP-2024>

**Durham County**  
**Energy Burden & Emissions Reduction Program (EBERP)**



In addition to the general description, qualifications, and eligibility requirements included in DOE's official application, supplementary details and preferences are included below for individuals interested in applying for the Community Energy Fellowship in Durham County, NC with the EBERP Team.

**GENERAL DESCRIPTION:**

The Community Energy Fellow for the Energy Burden and Emissions Reduction Program (EBERP) will help spearhead community engagement, education, and collaboration across three counties to advance EBERP objectives. EBERP is dedicated to reducing greenhouse gas emissions, alleviating energy burdens, enhancing housing conditions, and bolstering resilience in Durham, Orange, and Granville counties. The primary strategies to achieve these goals are residential energy efficiency retrofits and workshops in low-to-moderate income neighborhoods, with a particular emphasis on Justice40 communities.

The broader objectives related to the Fellow include increasing program awareness, enhancing education, improving communication, and delivering a positive customer service experience for participants. With a priority of serving disadvantaged communities, the Fellow will specifically dedicate efforts to supporting initiatives in Granville County and Justice40 neighborhoods. The EBERP Team is committed to ensuring a positive and enriching experience for the Fellow by offering robust support, effective supervision, opportunities for professional development, and networking throughout their employment.

**DUTIES AND RESPONSIBILITIES:**

**EBERP Promotion**

- Enlist Neighborhood Ambassadors in designated neighborhoods.
- Assist Ambassadors in promoting the Program to households.
- Support Ambassadors in organizing educational and hands-on workshops for residents.
- Attract Program participants through collaboration with local organizations offering weatherization and energy efficiency services.
- Craft promotional content, such as blog posts for County staff and social media posts for community members.

**EBERP Education**

- Organize training sessions for Neighborhood Ambassadors using a "train the trainer" approach.
- Assist Ambassadors in conducting hands-on do-it-yourself (DIY) workshops for residents in designated neighborhoods.

- Provide a positive customer service experience to Program participants by addressing inquiries, concerns, and noting feedback.
- Provide a positive customer service experience, sharing educational opportunities and resources with Program applicants not accepted as participants.
- Contribute exceptional written and oral communications for County elected officials and advisory boards.

### **EBERP Collaboration**

- Distribute and gather feedback surveys from Ambassadors and Program participants pre- and post-retrofit work.
- Oversee cases for Program applicants and participants, coordinating with local organizations offering weatherization and energy efficiency services.
- Facilitate collaboration between landlords and tenants for rental unit applicants and participants.
- Collaborate with the EBERP Team, including staff from Durham, Orange, and Granville counties, Project Partner organizations, and community-based organizations.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

Beyond what is required and accepted by Department of Energy standards, Durham County is seeking a candidate with the following:

#### **Required**

- Prior experience in planning and orchestrating events, workshops, or community outreach and engagement initiatives, including managing volunteers, with proficiency in logistical coordination and execution.
- Demonstrated experience in educating and training others, with a focus on effectively conveying complex information and facilitating learning experiences.
- Exceptional interpersonal skills with a proven ability to build strong relationships and provide excellent customer service to diverse stakeholders.
- Ability to speak confidently in public settings and in front of crowds, demonstrating clear communication and engaging presentation skills.
- Capacity to adapt to changing circumstances and navigate evolving project demands proficiently. Exhibits strong conflict resolution abilities and creative problem-solving skills to address challenges effectively.

#### **Preferred**

- Demonstrated ability to engage with individuals with diverse backgrounds and historically disadvantaged communities in a manner that exhibits sensitivity, empathy, and respect. Maintains cultural awareness and competency to engage effectively with diverse communities.
- Experience working in rural and urban settings, showcasing an understanding of the unique challenges and opportunities present in such environments.
- Experience or training in project management, including proficiency in planning, execution, and evaluation of projects.
- Experience in managing employees or team members, demonstrating leadership skills and the ability to motivate and support a team.

- Experience in managing social media accounts or creating content for outreach purposes.
- Familiarity with Durham, Orange, or Granville counties' history, landscape, and culture.
- Familiarity or fluency in Spanish, enabling effective communication with Spanish-speaking individuals and communities.

### **MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:**

Beyond what is required and accepted by Department of Energy standards, Durham County is seeking a candidate with the following:

A college degree, coursework, or certifications relevant to sustainability, climate change, clean and renewable energy, energy efficiency, building science, climate resiliency, or related environmental science with at least two years of relevant experience. A graduate-level degree is preferred.

### **APPLY HERE:**

DOE Community Energy Fellowship Program:

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*Application Deadline: March 31, 2024*