



## January 2024 Announcement

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (18 At-Large Positions)**
  - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.  
**Special Requirements:** 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
- **Audit Oversight Committee (1 At-Large Position)**
  - Established by the Board of County Commissioners in 2005 to serve in an advisory capacity to the County Manager regarding functions of the Internal Audit Department. The committee maintains the following functions and responsibilities: \* provides oversight responsibilities of the audit function; \* serves in an advisory capacity to the County Manager regarding functions of the Internal Audit Department; \* facilitates communications among the Board of County Commissioners and County Manager; \* ensures internal controls are in place and implemented; \* ensures County management implements report recommendations; \* reviews annual audit plan and makes recommendation to County Commissioners for approval; \* reviews audit budget and makes recommendation to Board of County Commissioners for approval; \* works in concert with the Finance Director and the County Manager in making recommendations for the selection of the external auditor; and \* reviews and approves the County's Comprehensive Annual Financial Report, management letter and other required communications.
- **Board of Adjustment (1 "County Resident - Alternate" Position)**
  - Holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners.  
**Special Requirements:** Applicants must reside outside the City limits.
- **Board of Health (1 "Physician" Position)**
  - Formulates policies and procedures for the Durham County Department of Public Health. The board's authority is established by NC General Statutes 130A-35: The Board of Health shall be the policy making, rule making and adjudicatory body for a county health department. The board works with Public Health Department administrators, clinicians, staff and our community to promote health, protect the environment and prevent disease. The mission of the Durham County Health Department is "Working With Our Community to Prevent Disease, Promote Health, and Protect the Environment." The members of the Public Health Board are appointed by the Durham County Board of Commissioners.
- **Boxing and Wrestling Commission (1 At-Large Position)**
  - Supervises boxing and wrestling events in Durham County. The commission seeks to promote public trust in the conduct of these sports and the administration of the rules and regulations governing them. The commission also levies and collects fees for such events. The fees are used according to the direction of the Durham County Board of Commissioners.
- **Community Child Protection/Child Fatality Prevention Team (4 Positions: 2 At-Large, 1 "Fireman or EMS Rep," and 1 "(Parent of) Death of Child before 18" Position)**
  - Promotes the development of a community-wide approach to the problems of child abuse and neglect and seeks ways to protect children from preventable deaths. The team reviews selected cases that are being serviced by child protective services and cases in which a child has died of suspected abuse or neglect.

- **Dangerous Dog Appeal Board (1 “County Employee” Position)**
  - Designated as the board to hear all reviews and appeals authorized by the Durham County Animal Control Ordinance. The Dangerous Dog Appeal Board was established by the Board of County Commissioners, pursuant to General Statute 67-4.1(c) and is responsible for hearing the appeal of dog owners who have had their dogs declared dangerous or potentially dangerous.
- **Durham County Women’s Commission (2 At-Large Positions)**
  - Strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County.
- **Homeless Services Advisory Committee (1 “Corporate/Private Sector”)**
  - Advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham.
- **Industrial Facilities and Pollution Authority (1 At-Large Position)**
  - Aids in the financing of industrial and manufacturing for the purpose of alleviating unemployment or raising below average manufacturing wages by financing facilities that provides job opportunities or provides better wages than those prevalent in the area.
- **Juvenile Crime Prevention Council (2 Positions: 1 “Youth Under Age 18,” and 1 “Substance Abuse Professional” Position)**
  - Reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners. Members do not directly interact with any juveniles.
- **Nursing Home Community Advisory Committee (12 At-Large Positions)**
  - Responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.  
**Special Requirements:** 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

**Deadline for receipt of applications: January 31, 2024 at 5:00 p.m.**

The online application may be accessed via the following URL link:  
<https://durhamcounty.granicus.com/boards/forms/111/apply/>

Property tax listing must be current. County and City taxes must not reflect **any** delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on  
Monday, February 26, 2024 at 7:00 p.m.

For applications or additional information, please contact the  
 Clerk to the Board’s Office at 919-560-0025 | [BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)