

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, August 7, 2023

9:00 A.M. Work Session

**MINUTES**

Place: Commissioners' Chambers, second floor, Durham County Government  
Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chair Brenda Howerton, Vice-Chair Wendy Jacobs, and Commissioners Nida Allam and Heidi Carter

Remote  
Attendance: Commissioner Nimasheena Burns

Presider: Chair Brenda Howerton

**Citizen Comments**

The Board of County Commissioners provided a 30-minute comment period to allow Durham County citizens an opportunity to speak. Citizens were given the option to deliver their Citizen Comments in-person or virtually via email to the Clerk no later than Sunday, August 8th at 12 noon.

The following citizens spoke on the Comprehensive Plan and Urban Growth issues: *Pam Andrews, Katie Ross, Donna Stainbeck, Pam Williams, and Becky Winders.*

*“Coalition for Affordable Housing and Transit Position on the Durham Comprehensive Plan*

*The new Comprehensive Plan is an important statement of policy about how the City and County will grow and change over the next 20-30 years. It provides a guide for public investments and a framework and rationale for changes to the rules and regulations that govern development. Though they must operate within state limits to their powers to manage growth, and also respect landowners' constitutional property rights, local elected officials have broad discretion to make and change rules about where and what kind of development is in the community's interest. As an adopted statement of the community interest, the Plan helps to provide accountability of governing boards and predictability for residents and property owners.*

*The Coalition commends the City/County Planning Department, the elected officials, and the Planning Commission for the huge effort that they have made to engage as many residents as possible in the planning process. The staff has not only listened to and answered countless questions, but also recorded community members' ideas and incorporated them into the draft plan. We support many of the goals, objectives, policies, and actions as written. An illustrative list of our priority items is included as Attachment A.*

*We fully support the Plan's emphasis on equitable engagement and good intentions to prioritize the needs of people and neighborhoods who have been neglected or harmed by past land use and transportation policies. However, to realize its good intentions for equitable development, the Plan must:*

- *Affirm a community-wide, public and private commitment and expectation that Durham will maintain housing opportunities for those who are rooted in the community by employment and heritage but are losing out to wealthier newcomers in the competition for housing.*
- *Link the values and objectives of equity, accessibility complete neighborhoods, and affordable housing strongly with growth management strategy and land use ("place types").*

***We call on the City Council and the County Commission to make the Plan's affordable housing objective explicit and measurable. They must acknowledge that housing equity is an essential element of other important objectives of complete neighborhoods, creative housing solutions, and accessibility.<sup>1</sup>***

*The exact income levels and percentages or housing unit goals should be informed by demographic and housing market data and formulated through equitable engagement and negotiation. Given our varied perceptions of what is affordable for whom, we need those objectives to be explicit and transparent. Achieving the goal will require both proffers from private developers required or incentivized to include a meaningful portion of affordable housing in new developments and investment of local tax revenues, as well as available federal, state, and philanthropic resources.*

***Moreover, we call on our elected officials to ensure implementation of housing equity aspirations by incorporating housing affordability into the Plan's Growth Management Strategy<sup>2</sup>, and Place Types.<sup>3</sup>*** *The Growth Management Strategy emphasizes mixed uses and housing variety to allow residents to access their daily needs by foot, bike, or transit within a 15-minute trip. Unless mixed-income housing, including legally restricted affordable housing, is preserved or added throughout the city, only the upper-income levels will be able to enjoy this convenience, while the working classes will make do with a 15-minute walk, plus a 30–45-minute bus ride. Thus, the Place Type Description for the Transit Opportunity Area should be clarified and strengthened to include mixed-income housing as a central element.*

***Finally, we strongly recommend that the City and County set a policy that no increase in density or other relaxation in development standards should be made Unless it is accompanied by a meaningful commitment to affordable housing.*** *To make the Plan's vision of vibrant, complete neighborhood and 15-minute community a reality will require participation by private developers. Though inclusionary zoning provisions may exceed local government authority granted by the state, we ask our elected bodies to make full use of their available powers and resources to incentivize proffers of affordable housing.<sup>4</sup> Staff, community members, and elected officials have worked hard over the past two years or more to plot the way forward for Durham. Let's finish the job by ensuring that the Plan will be a guide to growth management and public investment policy that will realistically address our housing needs.*

*Attachment A*

*Coalition for Affordable Housing and Transit*

*Priority Objectives, Policies, and Actions in the Durham Comprehensive Plan*

- *Neighbors will benefit from living in diverse, multigenerational, and interdependent communities.*

- *Walkable, complete neighborhoods that make it easy for residents, particularly black and brown, low-wealth, and disabled people to access resources they need to thrive.*
- *Safe, comfortable, accessible housing that is affordable to a variety of income levels.*
- *Housing, jobs, and services planned in coordination with transportation needed to reach them.*
- *Focus transportation investment on black and brown, low-wealth, and transit-dependent residents*
- *Affordability should continue to be defined as at least 30 years.*
- *Housing for people with incomes below 30% and 50% AMI are prioritized for subsidies.*
- *A wide range of strategies and actions to promote affordability.*

The following citizens voiced their concerns on the growing lead and hazardous metals in many local Durham parks: *James Chavis, Bonita Green, Sherri Rosenthal and Minister Rafiq Zaidi.*

The Board shared their awareness of the lead and hazardous metals in the park and stated Health and Human Services along with Durham County were engaged in long-standing conversations on how to fix the problem.

Rod Jenkins, MHA, Public Health Director, addressed the issue of the growing lead and hazardous metals. He stated public health was aware of the problem and were actively working with the City of Durham and the State to mitigate and mediate the issue.

### **Consent Agenda**

The Board was requested to review the following Consent Agenda items for the August Regular Sessions.

#### **23-0487 Adoption of the Rougemont Water System’s Water Shortage Response Plan and Resolution Signature**

County Manager Sowell noted the County was required to develop a response plan in the event of a water shortage.

#### **23-0500 Memorandum of Agreement with the North Carolina Department of Public Safety (NCDPS) and Durham County Youth Home**

Angela G. Nunn, Youth Home Director, stated work with the State was done to ensure youth of the LGBT community were safe, by the creation of single occupancy rooms. She added the County had appropriate measures in place for youth to speak with their family when needed, however the minimum time for youth to have phone conversations could be addressed in the internal policy.

#### **Directive:**

- **Staff to add minimum phone time to internal policy.**

#### **23-0515 Approval of Sewer Line Cleaning, Closed Circuit Television Inspections, Grease Line Cleaning, Pump and Haul, and Cured-in-Place Pipe Services Contract in the amount of \$210,000 with a Not to Exceed amount of \$300,000 for the Utilities Division, Request for Proposal (RFP) 23-040**

Stephanie Brixey, E&ES Deputy Director, informed the Board the RFP went through the standard process of renewal once every five (5) years and the pricing of the contract would stay within the budget.

**23-0517 Budget Ordinance Amendment No.23BCC00015 to Recognize \$38,000 in Grant Funding from the State Library of North Carolina**

Tammy Baggett-Best, Library Director, clarified computers would be nonoperational due to IS&T upgrades and it was not possible to conduct upgrades when the libraries were closed.

**23-0523 Approval of an Interlocal Agreement with the City of Durham and Budget Ordinance Amendment No. 24CC00018 to Increase Funding from the City of Durham for Bull City United Program by \$132,404 (for a new total of \$1,067,892) and Project BUILD by \$108,028 and Decrease Funding from General Fund Fund Balance**

Discussion was held regarding the number of positions funded by the City and County and if the ILA would include Project BUILD. There were 27 positions in total with 18 funded by the City and nine (9) funded by the County. Project BUILD would hold seven (7) positions with both the City and County funding one (1) position each.

Additionally, the Board was informed funds were not assigned nor restricted, however the budget was just a projection and funds would return should revenues stay the same.

**23-0525 Approval of Service Contract with Animal Protection Society of Durham, Inc in the amount of \$1,080,334**

County Manager Sowell stated the Animal Protection Society did receive the requested 23 percent increase, however there was no Board support for an RFP in conjunction with the Sheriff's office.

**23-0527 Budget Ordinance Amendment No. 24BCC00012 Recognizing Funding of \$26,853.00 from NC DPH Environmental Health Section / Lead and Asbestos Branch to Support Testing and Remediation Activities for Lead in Water and Paint in Durham County Public Schools and Licensed Child Care Facilities**

Rod Jenkins, MHA, Public Health Director, informed the Board he was unsure of the exact plans the City had, however based upon preliminary reports and conversations, the City of Durham plans and procedures were similar to the County. He added, the County planned to continue testing and the State would provide funds to assist with mitigation if necessary.

**23-0532 Contract Approval for American Rescue Plan Act Approved Framework Objective 1.2 Workforce Development (\$3,000,000)**

Andrew Miracle, Director of Economic Development, clarified it would be a process for Durham Technical Community College to determine the best fit for launching the second industry cluster; however, the model would uphold the same career pathway opportunities as the current industry cluster.

Claudia Hager, Deputy County Manager, added a media release on food related initiatives and development workforce would be completed, as well as updating the Durham County website to reflect how ARPA funds would be spent.

There was discussion regarding more focus on the School to Career pipeline with presentations from DPS Career and Technical Education (CTE) regarding the 3-2-1 Initiative, Academic Performance Data and the BULLS Life Science Initiative.

**23-0546 Amendment Contract with NightHawk Security (373,590.28) to Increase Services Provided Across Multiple County Department in FY 2023-24**

Peri Manns, Engineering and Environmental Services Deputy Director, stated the Stanford L. Warren Library would undergo two (2) phases, with the water intrusion phase being completed in September 2023 – then the start of the needed interior improvements. He added the County was hopeful of the library reopening to the public by January - February 2024.

**23-0553 Approve the Interlocal Agreement-ILA between Durham County and the City of Durham for the Department of Social Services to administer the Low-Income Homeowner’s Relief Program**

Lee Little, Interim Assistant Director, provided an overview of the guideline changes to the ILA of the Low-Income Homeowner’s Relief Program. Mr. Little stated partnerships with Duke and community stakeholders were created to make the program better by expanding the allotment to 30 percent less for citizens aged 60 and up. He also recommended the program operate throughout a full year.

**23-0572 Opioid Settlement Manager Position Approval**

County Manager Sowell informed the Board that the Opioid Settlement Manager position was projected to start once approved by the State – adding, that person would lead efforts and initiatives.

Dwane Brinson, Assistant County Manager, added this would be a long term, full-time position housed in the Justice Services building with a pay grade of \$61,000-\$70,000.

**23-0585 Miller3 Consulting Inc. Contract Amendment in the amount of \$38,890.00 increasing the total contract amount to \$460,540.00 for the Durham County Disparity Study**

County Manager Sowell clarified Durham County would host an event to meet with business owners to receive feedback on the study before the report was released to the public.

There were no questions regarding the items below:

**23-0480 BOCC Approval of FY 2023-24 Governor’s Highway Safety Program (GHSP) Grant Funding Resolution**

**23-0483 Award of Chemical Purchase Contracts for the Triangle Wastewater Treatment Plant, Invitation for Bid (IFB) 23-034**

**23-0503 Award of Preventative and Emergency Generator Services Contract for the Utilities Division, request for Proposal (RFP) 23-029**

**23-0505 Approval of Electrical Services Contract for the Utilities Division in the amount of \$40,000 with a Not to Exceed amount of \$65,000, Request for Proposal (RFP) 23-031R1**

**23-0506 Approval of Scheduled and Emergency Bulk Diesel and Delivery Services Contract in the amount of \$65,000 with a Not to Exceed amount of \$90,000 for the Utilities Division, Request for Proposal (RFP) 23-032**

**23-0514 Budget Ordinance Amendment No.24BCC00010 Appropriating \$6,000 in General Fund Fund Balance for the Soil and Water Conservation Department's Contract with the Beaver Management Assistance Program (BMAP)**

**23-0516 Approval of Evoqua Water Technologies, LLC Contract Amendment for Utilities Division in the Amount of \$4,499.04 Bringing the Total Contract Amount to \$94,480.08**

**23-0521 Juvenile Crime Prevention Council Appointment**

**23-0526 Budget Ordinance Amendment No. 24BCC00011 Recognizing \$ 29,000 from the NC Department of Health and Human Services Division of Public Health Extending a Sunsetting Community Linkages to Care for Overdose Prevention and Response Program**

**23-0531 Approval of a \$1,643,284 Contract (RFP 23-041) with Inter-Faith Food Shuttle to Provide Emergency Community Food Assistance in Durham County**

**23-0534 Approve Fiscal Year 2023-2024 Contract with Greater Durham Black Chamber of Commerce for Services Related to Small Business Support**

**23-0536 Budget Amendment No. 24BCC00014 Recognizing a \$400,000 LASII Stormwater Grant from the North Carolina Division of Water Infrastructure to Fund A Contract with WK Dickson for the Whispering Pines Mobile Home Park Stream Restoration Project**

**23-0537 Approve Fiscal Year 2023-2024 Contract with Greater Durham Chamber of Commerce for Services Related to Industrial Recruitment and Economic Development**

**23-0538 Approve Fiscal Year 2023-2024 Contract with Downtown Durham, Inc for Identified Downtown Economic Development and Business Support Services**

**23-0539 Approve Fiscal Year 2023-2024 Contract with Made in Durham Black Chamber for Identified Workforce Development Support Services**

**23-0540 Approval of Contract with WK Dickson in the amount of \$225,000 for professional engineering services for the Neal Middle School Bioretention Project to assist the County in compliance with Falls Lake Nutrient Management Rules**

**23-0541 Approve an Amendment in the amount of \$44,748.90 for a Contract Renewal with Ivanti, Inc.**

**23-0549 HVAC Quarterly Service at Various Durham County Facilities**

**23-0551 Animal Welfare Advisory Committee Appointment**

**23-0552 Annual Generator Service for Various Durham County Facilities**

**23-0555 Board of Elections Adecco Temporary Employee Agency FY 2023-24 Contract**

**23-0556 Approve Contract Renewal in the amount of \$99,566.20 with EmployBridge Holding Company (DBA Westaff) to continue contracted services of a Temporary Associate**

**23-0557 Approve the Contract Renewal with EmployBridge Holding (DBA Westaff) to extend the Administrative Assistant contract in the amount of \$70,148 using IS&T's FY 2023-2024 funds**

**23-0558 Approval of Contract Renewal with EmployBridge Holding Company (DBA Westaff) to continue contracted services of a Junior Software Developer in the amount of \$63,133.20 using IS&T's FY 2023-2024 funds**

**23-0559 Board of Elections Electro Rent Corporation dba Rush Computer Rental FY 2023-24 Contract**

**23-0562 BAS Preventive Maintenance Service Contract Agreement in General Services for Various County Facilities**

**23-0564 Approval of Contract Renewal with Insight Global to renew the services of IT Technical Writer**

**23-0565 Approval of Contract Renewal with Insight Global to Renew Administrative Assistant Contract**

**23-0566 Approval of Two Contract Renewals with Insight Global to Extend the Contracts for IS&T Help Desk Technicians**

**23-0568 Approval of Contract Renewal with The Select Group to extend IS&T Project Manager Contract**

**23-0569 Approval of Contract Renewal with Southern Computer Warehouse to Renew Adobe Enterprise Licenses**

**23-0570 Approval of Contract Renewal with Insight Global to renew the services of IT Business Analyst**

**23-0583 Approve Agreement with Alliance Health for Fiscal Year (FY)2024**

**23-0587 Approval of Public Official Bonds**

**Discussion Items**

**23-0529 Annual Update on Hub RTP from the Research Triangle Foundation**

The Board was requested to receive an update on HUB RTP from the Research Triangle Foundation (RTF) team led by C.E.O. Scott Levitan.

Hub RTP project was first envisioned several years ago by RTF as a bold step to redevelop a part of Research Triangle Park (RTP). RTP was initially planned and built as a research, manufacturing, and commerce park. Hub RTP was planned as a live-work-play node within RTP to aid in continuing RTP's place as a premier site for employment and economic development by providing a more modern, holistic approach to development and community.

The County had been a significant partner to RTF in this visionary re-development process, having provided a funding commitment of \$20,000,000 in 2015 via a Public-Private Partnership (PPP) agreement to aid in site infrastructure and amenity development to serve the project site. More recently, the County created new zoning districts and took other land-use related actions to facilitate RTP's redevelopment while remaining a vibrant economic engine.

Discussions were held on the percentage of black-owned businesses and how citizens could apply for the urban music program. Linda Hall, Executive VP and CFO, RFT, shared the foundation was unsure of the percentage of black-owned businesses located in the HUB but would do research to receive those numbers. She stated applicants for the urban music program were outsourced through their management team.

The Board suggested adding the vision and goals of the planning and operations of HUB RTP in future presentations.

**Directive:**

- **Staff to bring updated the rate of percentages of black-owned businesses in the HUB RTP park.**

**23-0588 Durham County Sheriff's Office Annex in Research Triangle Park (RTP) Concept Study Update**

The Board was requested to receive a presentation from the Sheriff's Office regarding the residential growth within RTP and the public safety infrastructure needs to support it.

The Sheriff's Office partnered with Durham County Engineering and O'Brien Atkins Associates (OBA) to conduct a concept study which accommodated a 30-year expansion and aligned with the current and projected growth within RTP. This facility would also provide a secure location for the agency's Information Technology Disaster Recovery Plan (DR), something that currently does not exist. The Sheriff's Office also requested to have the RTP Annex added to the capital improvement plan later this fiscal year to ensure public safety services could be provided to this global population in the years to come. By statute, the Sheriff's Office was the sole law enforcement agency responsible for emergency calls for service within RTP.

Peri Manns, Engineering and Environmental Services Deputy Director, shared the new fire station was included in the Capital Improvement Plan (CIP) with it being a six (6) month process; however, timing would align with the delivery of the project in terms of cost share.



Clarence Birkhead, Sheriff of Durham County, confirmed the communications center would not be replaced; adding, an addition would be created on Fidelity Inc's property – *this would be donated to the County* – to house public records and house patrol cars. He added services provided at the courthouse – *criminal records check, fingerprinting, etc.* would be mimicked at the communications center. Sheriff Birkhead expressed the urgency of building the facility due to there being over 1200 families migrating to the area by 2024.

Questions were raised on whether both the City of Durham and Durham County 911 Operations Center could be consolidated. County Manager Sowell responded conversations would be held with the City of Durham to analyze the benefits of consolidation.

Concerns were raised by the Board pertaining to how this request could be funded as there was already a priority list of projects designated to be funded in the adopted CIP.

The Board requested an analysis of response time, how the annex would benefit in closing the gap and the cost benefit analysis of the maintenance of patrol vehicles being housed at the new location.

**Directive:**

- **Staff to provide an analysis of response time, how the annex would benefit in closing the gap, and the cost benefit analysis of maintenance of patrol vehicles being housed at the new location.**

**23-0554 North Carolina Central University Master Plan Presentation**

The Board was requested to review an update on North Carolina Central University's (NCCU) master plan.

NC Central University engaged in a collaborative process for a comprehensive master plan beginning in 2018. The new master plan incorporated new capital projects as well as the much-needed renovation of current facilities, reallocation and repurposing of existing space to support campus growth and institutional needs. It also included the implementation of a millennial campus district, which allowed the University to engage in public-private partnerships.

The Millennial Campus District would:

- Include 30.57 acres (26% of campus, phase one) that enhanced the institution's research, teaching, and service missions and promoted the economic development of the region served by the institution.
- Allow greater flexibility for P3 opportunities, including the recent student housing project to reduce capital/operating costs and maximize project returns to NCCU and its students.
- Enable the University to support economic development, partnerships with private enterprise, local government and entrepreneurship opportunities to drive revenue growth to support continued expansion and engagement.
- Position the University to expand on innovations in healthcare research and partnerships.

Akua Matherson, CFO and Vice Chancellor for Administration and Finance at NCCU, answered questions pertaining to ensuring housing was affordable and adequate on and around campus for upperclassman and graduate students as well as healthy food options for students. She stated

NCCU offered multiple healthy food options in the dining hall and hoped for the opportunity to create a restaurant on campus. Ms. Matherson also added NCCU and Aramark partnered together to work with local black farmers to set up a fresh market at least once a month.

### **23-0563 Comprehensive Plan Informational Presentation**

The Board was requested to receive a presentation on the new Durham Comprehensive Plan.

Discussions were held regarding the reasons for changes to the place-type map. Sara Young, AICP, Planning Director stated the majority of public comments during previous public hearings pertained to sewer and water adequacy around the boundary of the urban growth boundary on the place-type map. Carl Kolosna, AICP, Senior Planning, added the future growth boundary only applied if properties were added back into the place-type map.

Vice-Chair Jacobs recommended the Planning Department consult with Jane Korest, Division Manager Open Space & Real Estate regarding farming area concerns and the collateral impact. She also requested additional information be provided for the number of units that were under construction or would be under construction and the response time of fire trucks and EMS in the area.

Commissioner Allam inquired on the expansion of the two-lane road or the addition of extra bus stops. Ms. Young stated discussions were not held around transportation; however, continued conversations could be had to improve transportation issues as well as traffic flow.

Sara Young, AICP, Planning Director added the UDO rewrites would be able to change requirements of new developments.

#### **Directive:**

- **Planning Department consult with Jane Korest, Division Manager Open Space & Real Estate regarding farming area concerns and the collateral impact.**
- **Planning department to provide for the number of units that were under construction/would be under construction and the response time of fire trucks and EMS in the area.**

### **23-0543 Counties for Guaranteed Income Program Presentation**

The Board was requested to receive an update of the Durham County Counties for Guaranteed Income program that was originally presented on June 5, 2023.

Following the recommendation, a resolution would be submitted for adoption at the August 14, 2023 Regular Session.

Shannon Trapp, Chief of Staff discussed the eligible participants in Durham County's Guaranteed Income Program. *DCoTHRIVE* were defined as low-income families with children under 18. Data showed of the 748 residents who received Emergency Rental Assistance Program (ERAP) funds – 63 percent of those (471 residents) were at or below 30 percent of the AMI. She continued to say selected participants would be randomly sorted into two (2) groups: *stipend recipients and comparison participants*. Stipend recipients would receive financial

support each month in addition to compensation for survey completion and comparison participants would receive only compensation for survey completion.

Ms. Trapp confirmed stipend recipients would receive \$750 a month with an additional \$100 for the completion of monthly surveys for a total amount of \$850 a month.

The Board questioned whether the majority of participants would be pulled from the ERAP participant list and what questions would be asked to determine who would receive funds. Ms. Trapp responded that a number of different populations would be looked at, not just ERAP participants. She added work would be conducted with research groups to determine preliminary questions and if the Commissioners had specific questions, they could submit them to staff and the research group.

Once the program was launched, all eligible Durham citizens could apply for the program, even if benefits were as low as zero (0).

### **23-0573 Boards and Commissions Stipend Discussion**

The Board was requested to suspend the rules and vote on the stipend amount for the Boards and Commissions.

During the June 5, 2023 Budget Work Session, the Board received a presentation which included a request to provide \$50 for in-person meeting participants and \$25 for virtual meeting participants. A discussion was held about whether to give \$50 across the board but no confirmation was received following the presentation. This item was to request a vote on the exact dollar amount for the B&C Stipend participants.

The Board expressed concerns about the overload of work that would fall on the Clerk to the Board's staff due to adding stipends. Monica Wallace, Clerk to the Board, stated approval of hiring an additional staff member would assist in lowering the workload, ensuring one (1) staff member was dedicated strictly to Boards and Commissions.

Shannon Trapp, Chief of Staff noted the stipend would be paid on a quarterly fee structure in the amount of \$50 for board members – *remote and in-person* – who decided to opt-in to the stipend program. She added members would not be able to donate their stipend to members who did not opt-in for the program.

Commissioner Allam moved, seconded by Commissioner Carter, to suspend the rules.

The motion carried unanimously.

Commissioner Carter moved, seconded by Commissioner Allam, to approve the stipend program in the amount of \$50 for board members who opt-in the program.

The motion carried unanimously.

**23-0571 Contract Approval with Housing for New Hope and Budget Ordinance Amendment 24BCC0017 Allocating \$6,050,000 for the Purchase of Carver Creek Supportive Housing by Recognizing \$3,025,000 from the City of Durham and Appropriating \$3,025,000 of General Fund Fund Balance**

The Board was requested to approve a contract with Housing for New Hope and Budget Ordinance Amendment 24BCC0017 allocating \$6,050,000 for the purchase of Carver Creek Supportive Housing by recognizing \$3,025,000 from the City of Durham and appropriating \$3,025,000 of General Fund fund balance. The City of Durham and Durham County Government approved an Interlocal Cooperation Agreement (ILCA) to jointly fund the project in FY 2022-23. Pursuant to the General Statutes of North Carolina at Chapter 160A, Article 20, Part 1. State and local governments could use funds for the development or purchase of multi-family or single-family affordable housing, preservation of existing affordable housing, permanent supportive housing, support for home repairs, homeownership assistance, rental subsidies, and other activities to increase long-term housing security.

Commissioner Carter moved, seconded by Commissioner Allam, to suspend the rules.

The motion carried unanimously.

Vice-Chair Jacobs moved, seconded by Commissioner Carter to approve the ILA between the City of Durham and Durham County for the purchase Carver Creek Supportive Housing allocating a total amount of \$6,025,000.

The motion carried unanimously.

**23-0545 Board and Commission Appointments**

Monica Wallace, Clerk to the Board, distributed ballots to the Board to make appointments to the following boards:

- Alcoholic Beverage Control Board

Ms. Wallace informed the Board that vacancies were posted in the County news update, June vacancy listing and the weekly calendar newsletter. She added citizens were able to apply online at any time, as applications were held on file for up to a year.

Commissioner Carter moved, seconded by Commissioner Allam, to suspend the rules.

The motion carried unanimously.

Al Andrews, County Attorney announced the voting results.

The Board made the following appointments (incumbents were identified with an (i). Individuals who were recommended by a Board are underlined.) Individuals listed in bold print were appointed.

**Alcoholic Beverage Control Board**

Larry Hall  
Patrick Kline  
(i) **Donald Lebkes** (Allam, Carter, Howerton, Jacobs)  
Michael Ross

**23-0593 Closed Session**

The Board was requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6).

Commissioner Allam moved, seconded by Commissioner Carter,

The motion carried unanimously.

**Reconvene to Open Session**

Chair Howerton stated the Board met in closed session and provided direction to staff.

Commissioner Burns moved, seconded by Commissioner Allam to reconvene to Open Session.

The motion carried unanimously.

**Adjournment**

Vice-Chair Jacobs moved, seconded by Commissioner Carter, to adjourn the meeting.

The motion carried unanimously.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,



Shaunecie Wardrick  
Administrative Assistant