



MEETING MINUTES

Board of Elections Meeting
Tuesday, October 18, 2022
5:00 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Logistics and Systems Manager David Beuttel, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:00 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0. Mr. Irby was not present for this meeting.

Public Comment

There were no comments provided in the chat function.

New Business

a. Resolution to Adopt a Time for Counting Absentee Ballots

- Mr. Bowens presented the Board with a Resolution to Adopt a Time to Count Absentee Ballots. Following review and discussion, Mr. Lehman moved to adopt the resolution as presented by staff. The motion carried unanimously, 4-0. The Board will meet at 2:00 p.m. on Election Day, November 8, 2022, to count absentee-by-mail ballots. The Board will also meet at 2:00 p.m. on November 17, 2022, to address supplemental absentee-by-mail and provisional ballots.

b. Review of Absentee-by-Mail Ballots

- Mr. Bowens presented the Board with 490 Civilian, 3 Military and 54 Overseas duplicated absentee ballots and applications for approval. Following discussion and physical review, Mr. Lehman moved to approve a total of 490 Civilian, 3 Military and 54 Overseas duplicated absentee ballots and applications per the recommendation of staff. The motion also allowed

staff to scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried unanimously, 4-0.

- Mr. Bowens presented the Board with 13 ballots and applications designated as Witness Information Incomplete. Following discussion and physical review, Mr. Lehman moved to disapprove the 13 ballots and applications that were missing witness information. The motion carried unanimously, 4-0
- Following the motions for the 13 witness information incomplete ballots and applications, the approved absentee accounts for the October 18, 2022, meeting was 490 Civilian, 3 Military and 54 Overseas ballots. The total approved absentee count was 547.

General Discussion

Mr. Bowens provided the Board with an update on early voting preparations, election observers, and a presentation conducted by staff for local Boys Scout Troop 242.

Adjournment

The Board adjourned at approximately 6:33 p.m. on a motion made by Mrs. Oxendine. The motion carried unanimously, 4-0.

s/Gregory D. Irby
Member