

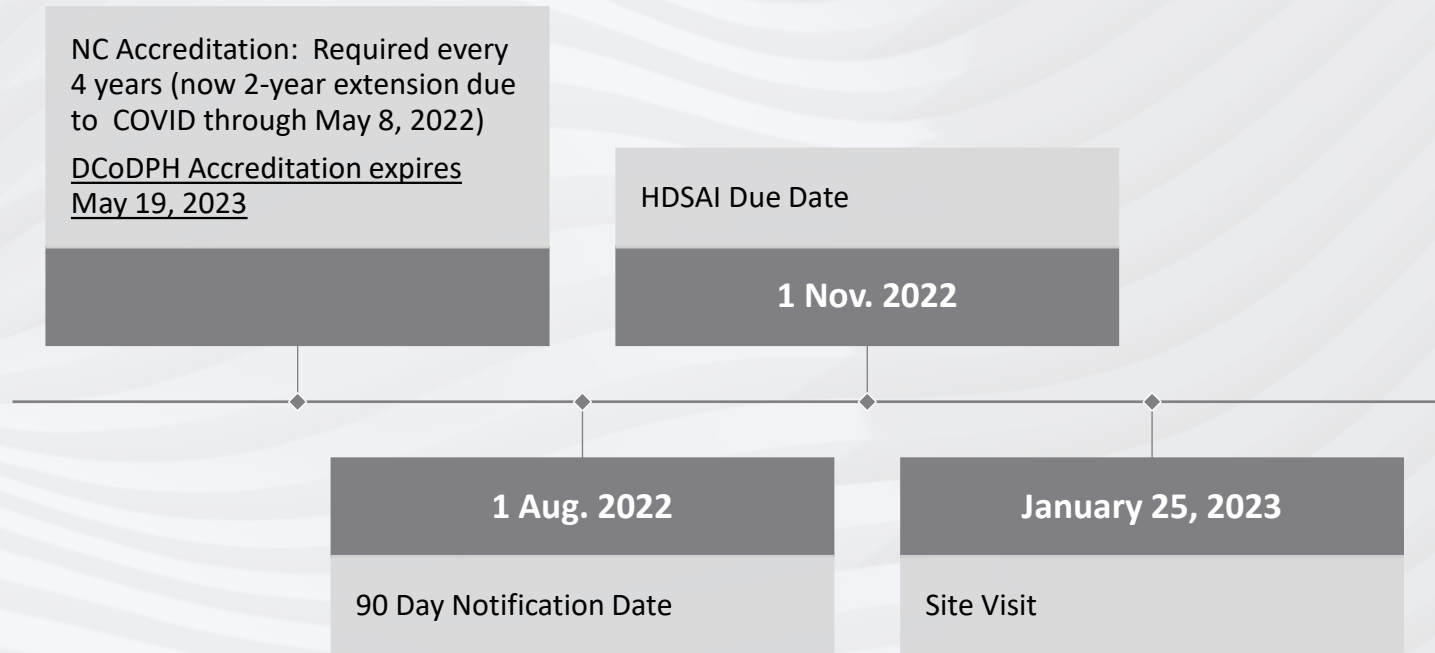
NCLHD

Accreditation:
Getting Ready
for Our Site
Visit 1/25/23

Goal & Purpose of Accreditation

- ***Goal of Accreditation for North Carolina:***
Assure and enhance the quality of local public health and as such improve the health of the community and eliminate health disparities
- ***Purpose of Accreditation (Quality Improvement Initiative):***
 - Determine performance & capacity
 - Strengthen state & local partnerships
 - Identify areas for system improvement
 - Assure a strong public health system is in place

Re-Accreditation: What is our timetable?



HDSAI: Areas Addressed



Provide Day of the Site Visit

- ❖ Policy/revisions manuals for year selected by SVT
- ❖ Activity30.6: Three pieces of equipment (one each clinical, lab and environmental health) and service area from list of equipment provided in agency policy and a month (if applicable) from the 24 months prior to the HDSAI due date for review. Agency pull applicable cleaning, disinfection and maintenance evidence for the requested items for review during the Site Visit
- ❖ Respond to any additional questions from SVT during the site visit by 4:00 pm

Site Visit Team

Multi-disciplinary team of peer volunteers

Hybrid Site Visit: Two members on-site;
three on Zoom

Team Make-up:

- PH Administration
- PH Nursing
- Environmental Health
- BOH
- SV Coordinator

Team Members On-Site:

- SV Coordinator
- PH Administration

Site Visit: January 25, 2022

GOAL: Amplify, clarify & verify HD's HDSAI to evaluate degree of compliance with accreditation benchmarks/activities

Schedule for January 25th:

- Entrance Conference
- Documentation/Personnel Record Review
- Facility Tour (including Dental Van) 1:00 – 2:00 pm
- Interviews: Health Director, BOH members, Director Environmental Health, Nursing Director
- Exit Conference

Site Visit Schedule January 25, 2023



2022 PARTIALLY REMOTE SITE VISIT SCHEDULE

HEALTH DEPARTMENT NAME: Durham County Department of Public Health (DCoDPH)
SITE VISIT DATES(S): January 25, 2023

ZOOM LINK & PHONE NUMBER:

TIME	TASK/ACTIVITY	LOCATION	SV TEAM ATTENDEES
8:50 AM	SITE VISIT TEAM ARRIVES; REMOTE SITE VISITORS CONNECT	ZOOM AND Conference Room 3233	SITE VISIT COORDINATOR (SVC) & LEAD SITE VISITOR (LSV); BOH/NURSING/EH SITE VISITORS
9:00 – 9:30 AM	ENTRANCE CONFERENCE	ZOOM AND Conference Room 3132	ENTIRE SVT
9:30 – 10:15 AM	NEW DOCUMENT REVIEW / ORDER LUNCH	ZOOM AND Conference Room 3233	ENTIRE SVT / SVC & LSV
10:15 – 10:45 AM	HEALTH DIRECTOR INTERVIEW	ZOOM AND Conference Room 3210	ENTIRE SVT
10:45- 11:15 AM	ENVIRONMENTAL HEALTH DIR INTERVIEW NURSING DIRECTOR INTERVIEW	ZOOM BREAKOUTS AND Conference Room 3210 and 3132	EH/BOH SITE VISITORS NURSING/ADMIN SITE VISITORS
11:15 AM – 12:00 PM	DOCUMENT/PERSONNEL RECORD REVIEW	ZOOM AND Conference Room 3233	ENTIRE SVT
12:00 – 12:30 PM	LUNCH		ENTIRE SVT
12:30 – 1:00 PM	GOVERNING BOARD INTERVIEW	ZOOM AND Conference Room 3210	ENTIRE SVT (ADMIN MAY SIT OUT IF NEEDS TO COMPLETE DOC REVIEW)
1:00 – 2:00 PM	TOUR OF MAIN FACILITY		SVC & LSV
2:00 – 4:00 PM	EXTERNAL FACILITY TOURS (IF APPLICABLE)		SVC & LSV
4:00 – 4:45 PM	DOCUMENT/PERSONNEL RECORD REVIEW	ZOOM AND Conference Room 3233	ENTIRE SVT
4:45 – 5:00 PM	EXIT CONFERENCE	ZOOM AND Conference Room 3233	ENTIRE SVT

*Note that if all questions have been submitted by the SVT to the AAC prior to 2:00 and all AAC responses to the SVT are returned before 4:00pm, the schedule may be moved up to accommodate both the SVT as well as the health department. In this case, the Site Visit Coordinator will communicate anticipated schedule changes to the AAC. However, IN NO CASE shall the schedule be moved up so as to require submission of responses by the AAC to the SVT before the 2:00pm deadline if time is still needed by the health department to address questions submitted by the SVT.



Facility Tour

Allows SVT to familiarize themselves with agency environment (i.e. lay-out, space provisions, security, record storage etc.)

Observations that could be made by the SVT:

- Policies accessible (where they are maintained)
- Overall security & cleanliness of areas
- Accessibility to persons with disabilities & limited English proficiency
- Privacy protections
- Signage
- Computer security
- Policy practices being used

Facility Tour

SVT may ask questions of staff during their tour

Tour will include our dental van

Site Visit Interviews

Who is interviewed?

- Health Director
- BOH members
- Environmental Health Director
- Nursing Director

Purpose: Ascertain their understanding of the agency & their role in or with respect to the agency

Site Visit Interviews - BOH

- *Purpose* of the BOH interviews include:
 - Assessing level of involvement with Health Director & health department
 - Evaluate board member's knowledge of their role & responsibilities
 - Assess BOH members training
 - Discuss process of hiring & evaluating a health director
 - Describe the county's public health priorities & how they are determined
 - Discuss how the board functions
 - Discuss the legal responsibilities of the BOH
 - Discuss the relationship between the BOH & the health director



BOH/Governance Benchmarks

Benchmark 34: BOH shall exercise its authority to adopt & enforce rules necessary to protect & promote the public's health

Benchmark 35: BOH shall assure a fair & equitable adjudication process

Benchmark 36: BOH members shall be trained regarding their service on the board

Benchmark 37: BOH shall assure the development, implementation & evaluation of local health services & programs to protect and promote the public's health

BOH/Governance Benchmarks

Benchmark 38: BOH shall participate in the establishment of public health goals & objectives

Benchmark 39: BOH shall assure the availability of resources to implement the essential services described in GS 130 A-34.1 (E)(2)

Benchmark 40: BOH shall advocate in the community on behalf of public health

Benchmark 41: BOH shall promote the development of public health partnerships

Accreditation Resources

- NC Local Health Department Accreditation Website
<https://nclhdaccreditation.unc.edu/>
- HDSAI Interpretation Document
<https://nclhdaccreditation.unc.edu/process/documents/#site-visit>
- Accreditation Process
<https://nclhdaccreditation.unc.edu/process/>
- Employee Quick Reference Guide



Employee Quick Reference Guide
December 2022



Questions?

DURHAM
COUNTY

DCO
NC

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Thank You!



Live. Grow. *Thrive.*