

2022-2023 Durham County JCPC Workplan/Calendar

JULY

JCPC funded programs work to complete their 12 Month Measurable Objectives report for the fiscal year that just ended with presentation of outcomes to the JCPC at the August meeting

MEETINGS CANCELLED

AUGUST

August 15 – Final Accounting Reports and General Ledgers due in NCALLIES.

August 11, 2022 Executive Meeting

August 24, 2022 JCPC Meeting

August JCPC Meeting Items:

- Distribute JCPC Workplan/Calendar - Chair
- Complete Conflict of Interest Forms - Members
- Make Committee Appointments for Monitoring, Risk & Needs, Membership, Funding, etc..- Chair
- Programs present their 12 month objectives
- Hear reports from programs, court counselors and area consultant
- JCPC Member Orientation, as needed – Consultant

***Durham County First Day of School-08/29/2022**

SEPTEMBER

Resource Assessments may begin – prep for Risk & Needs Committee meeting. SPEP scores/reports distributed to programs—Consultant

September 8, 2022 Executive Meeting

September 28, 2022 JCPC Meeting

September JCPC Meeting Items:

- Finalize Committee Appointments - Chair
 - Complete any remaining Conflict of Interest Forms - Members
 - Review Council Membership roster to make sure the terms of all members are current – Chair and JCPC
 - Hear reports from programs, court counselors and area consultant
- Program Presentation-Proud, TLC

OCTOBER

Risk and Needs Assessment Committee needs to begin doing their work. PEPs written—Programs

October 6, 2022 Executive Meeting

October 26, 2022 JCPC Meeting

October JCPC Meeting Items:

- Complete any remaining Conflict of Interest Forms
 - Members hear reports from programs, court counselors and area consultant
- Program Presentation- POA-PLEASE NOTE RAQUEL ALSO HAS A PRESTATION FOR THE BOARD

NOVEMBER

Risk and Needs Assessment Committee meets as needed

November 3, 2022 Executive Meeting

November 16, 2022 JCPC Meeting

November JCPC Meeting Items:

- Risk and Needs Assessment Committee reports on status for the RFP
- Funding Priorities presented to JCPC for approval
- JCPC approves issuance of a Request for Proposals based on the priorities of the Risk and Needs Assessment Committee
- JCPC reviews and updates the distribution list for the Request for Proposals/finalize
- SPEP scores presented to the JCPC—Consultant
- PEPs presented or provided to the JCPC
- Hear reports from programs, court counselors and area consultant
- Presentation from BUILD

***Thanksgiving Break 11/23/2022**

DECEMBER

Risk and Needs Assessment Committee meet, as needed. JCPC

December 1, 2022 Executive Meeting

December 14, 2022 JCPC Meeting

Monitoring Committee training—Consultant, as needed.

- SPEP scores presented to the JCPC—Consultant
- PEPs presented or provided to the JCPC

December 31st – Deadline for any program agreements or revisions addressing uncommitted funds to be approved by the JCPC and County and electronic signatures for the program manager, JCPC Chair, and designated county official to be completed.

***Winter Break 12/21**

JANUARY

JCPC Monitoring Committee monitors currently funded programs

JCPC advertises its RFP, when applicable

January 12, 2023 Executive Meeting

January 25, 2023 JCPC Meeting

January JCPC Meeting Items

- JCPC approves issuance of a Request for Proposals based on the approved priorities of the Risk and Needs Assessment Committee, By end of January
- Programs present their 6 months measurable objectives status reports (June—Dec data)
- Hear reports from programs, court counselors and area consultant
Program Presentation-Mediation Circles, Epic

FEBRUARY

February 9, 2023 Executive Meeting

February 22, 2023 JCPC Meeting

February JCPC Meeting Items

- Monitoring Committee presents report—Committee Chair
 - Funding Committee schedules date/time (for March) to screen applications.
 - Hear reports from programs, court counselors and area consultant
 - RFP is Released
- Program Presentation- Teen Court Restitution

MARCH

Funding and Review Committee screens applications and for funding recommendations to the JCPC

Nominating committee begins work to present a slate of officers for approval in the May meeting

March 9, 2023 Executive Meeting

March 22, 2023 JCPC Meeting

March JCPC Meeting Items

- Funding and Review Committee presents its recommendations for funding, when applicable
- JCPC approves programs for funding, when applicable
- JCPC approves any requests for Discretionary Funding, if applicable
- Hear reports from programs, court counselors and area consultant

*Durham County Schools Spring Break-03/27/2023

APRIL

April 15—Deadline for program agreement revisions *showing any 3rd Quarter accounting reduction* in DPS Revenues to be approved by the JCPC and County AND electronic signatures for the program manager, JCPC Chair and designated county official to be completed.

JCPC presents County Funding Plan and Programs Recommended for Funding to County Commissioners for approval by April 30 if possible.

Tentative- Program Proposals- 04/6/2023 & 04/7/2023 1pm-3:30pm

April 13, 2023 Executive Meeting

April 26, 2023 JCPC FUNDING Meeting

April JCPC Meeting Items

Hear reports from programs, court counselors and area consultant

MAY

May 1 – Deadline for any Program Agreement Revisions *involving transfer of funds* between programs or with JCPC to be approved by the JCPC and County AND electronic signatures for the program manager, JCPC Chair, and designated county official to be completed.

May 15 – Signed and Competed JCPC Certification, Signed County Funding Plan, and complete County Plan for the upcoming fiscal year are due in Area Office

May 11, 2023 Executive Meeting

May 24, 2023 JCPC Meeting

May JCPC Meeting Items

- Elect new officers for the upcoming fiscal year, when applicable.
- Recognize the work and accomplishments of the JCPC
- Hear reports from programs, court counselors and area consultant

JUNE

June 15 – Deadline for any final Program Agreement Revisions to be approved by the JCPC and County AND electronic signatures for the program manager, JCPC Chair, and designated county official to be completed.

June 8, 2023 Executive Meeting

June 21, 2023 JCPC Meeting

June JCPC Meeting Items

- Elect new officers for the upcoming fiscal year, when applicable.
- Recognize the work and accomplishments of the JCPC
- Hear reports from programs, court counselors and area consultant

Revised 8/2022