



MEETING MINUTES

Board of Elections Meeting
Tuesday, April 26, 2022
5:15 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Absentee Coordinator Alan Resley, Logistics and Systems Manager David Beuttel, Voter Services Manager Daniel Lassiter, and Systems Specialist Julius Richards

County Staff Present: N/A

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:18 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried, 4-0. Mr. Irby was not present for this meeting.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 4/19 Board meeting. Following review, Mr. Lehman moved to approve the minutes as submitted by staff. The motion carried, 4-0

Public Comment

No comments were provided in the public chat function.

New Business

a. Review of Absentee-By-Mail Ballots

- Mr. Bowens presented the Board with 48 absentee ballots and applications for review. Following discussion and physical review, Mr. Lehman moved to approve a total of 48 civilian absentee ballots and applications per the recommendation of staff. The motion carried unanimously, 4-0.
- Mr. Bowens presented the Board with 6 duplicated military/overseas ballots. Following review of duplicated military/overseas ballots consistent with Board policy, Mr. Lehman moved to approve 6

duplicated military/overseas ballots and allow staff to scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried unanimously, 4-0.

- Mr. Bowens presented the Board with 1 ballot and application that was designated as Witness Information Incomplete. Following review, Mr. Lehman moved to disapprove the 1 ballot that was missing witness information. The motion carried unanimously, 4-0
- Following the motion for the 1 Witness Information Incomplete ballot, there was no change to the approved ballot count. The approved absentee counts for the April 26, 2022, meeting was CIV 48, and OVR 6 for a total of 54.

General Discussion

Mr. Bowens provided the Board with an update on early voting, radio contracts, and newspaper advertisements related to the 2022 Statewide Primary and Election. Mr. Bowens also informed the Board that staff would communicate with early voting sites to inform them of possible site usage if a 2nd Primary is required.

Closed Session:

The Board entered closed session under N.C.G.S §§ 143-318.11(a)(7) at approximately 5:49 p.m. to hear a report on an investigative matter. The Board returned to open session in accordance with N.C. Gen. Stat. §143-318.10(d) at approximately 6:30 p.m. to conduct business remaining before the Board.

Adjournment

The Board adjourned at approximately 6:34 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 4-0.

s/Gregory D. Irby
Secretary