



## MAY 2022 ANNOUNCEMENT

The Durham Board of County Commissioners solicits applicants to fill positions on the following citizen boards and commissions:

- **Adult Care Home Community Advisory Committee (15 At-Large Positions)**
  - This committee's primary function is to maintain the rights of residents living in adult care homes including assisted living facilities and family care homes. They serve as the link between the community and the homes, seeking to increase community involvement and, at the same time, promoting community education and awareness of the needs of the residents in these homes.  
**Special Requirements:** 6-24 hours per quarter, 15 hours of initial training before visits can begin, must complete 10 hours of annual training and must serve on a subcommittee. Miscellaneous: 1 hour per week responding to phone calls, emails and subcommittee meetings.
- **Animal Welfare Advisory Committee (1 At-Large Position)**
  - This Animal Welfare Advisory Committee was established by the Board of County Commissioners and the County Manager to provide recommendations with regard to animal control matters. The committee is responsible for reporting activities, findings and recommendations to the Board of County Commissioners annually.
- **Bicycle and Pedestrian Advisory Commission (1 "Duke University Representative" Position)**
  - The Durham Bicycle and Pedestrian Advisory Commission (BPAC) advises the Board of County Commissioners on questions relating to bicycle and pedestrian issues. The commission consists of 17 members with seven members appointed by the Board of County Commissioners representing citizens in subject areas such as bicycle commuting, urban trails and greenways, university students/university facilities, transportation planning/policy, recreation/recreation business and Inter-Neighborhood Council.
- **Board of Adjustment (1 "City Resident" Position)**
  - The Board of Adjustment (BOA) holds quasi-judicial public hearings to determine requests made by property owners in the City and County of Durham for minor and custodial care special use permits, variances and appeals of administrative interpretations or decision, as authorized by State law and local ordinance. The BOA is composed of ten members appointed by the Durham City Council and the Board of Commissioners. The board consists of seven members and three alternates. The Board of County Commissioners appoints three members and two alternates of whom at least three must reside outside the city limits. The Durham City Council appoints four members and one alternate and all must reside within the corporate city limits.
- **Board of Health (1 "Optometrist" Position)**
  - Formulates policies and procedures for the Durham County Department of Public Health. The mission of the Durham County Health Department is "Working With Our Community to Prevent Disease, Promote Health, and Protect the Environment."
- **Boxing and Wrestling Commission (1 At-Large Position)**
  - Supervises boxing and wrestling events in Durham County. The commission seeks to promote public trust in the conduct of these sports and the administration of the rules and regulations governing them. The commission also levies and collects fees for such events. The fees are used according to the direction of the Durham County Board of Commissioners.
- **Citizens Advisory Committee (1 At-Large Position)**
  - The Citizens Advisory Committee works to facilitate citizen participation in the planning and implementation of the Durham Community Development Block Grant Program (CDBG). The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses.
- **City-County Appearance Commission (4 At-Large Positions)**
  - The mission of the commission is to cultivate excellence in design, communicate the economic, social and aesthetic value and to celebrate exemplary design within the community. Applicant shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field.

- **Community Child Protection/Child Fatality Prevention Team (1 “(Parent of) Death of Child before 18” Position)**
  - This team promotes the development of a community-wide approach to the problems of child abuse and neglect and seeks ways to protect children from preventable deaths. The team reviews selected cases that are being serviced by child protective services and cases in which a child has died of suspected abuse or neglect.
- **Criminal Justice Advisory Committee (2 At-Large Positions)**
  - The purpose of the Criminal Justice Advisory Committee (CJAC) is to develop a comprehensive continuum of services for the adult criminal justice system, identify services gaps, and develop intervention strategies and comprehensive solutions. The CJAC is advisory in nature and has no authority over any public or private entity. Shared values include reducing the demand for County jail beds; reducing the number of Durham County residents in state prison facilities; developing a continuum of programs, services and sanctions that provide options to the criminal justice system; pursuing initiatives that are respectful towards victims, offenders and the community; pursuing funding for initiatives through grant opportunities and requests to local and state government.
- **Dangerous Dog Appeal Board (1 “County Employee” Position)**
  - Designated as the board to hear all reviews and appeals authorized by the Durham County Animal Control Ordinance. The Dangerous Dog Appeal Board was established by the Board of County Commissioners, pursuant to General Statute 67-4.1 (c). It is as a five-member board responsible for hearing the appeal of dog owners who have had their dogs declared dangerous or potentially dangerous.
- **Durham County Women’s Commission (7 At-Large Positions)**
  - The Durham County Women's Commission strives to educate the community and advise the Durham County Board of Commissioners as necessary on issues relating to the changing social and economic conditions of women in the County. The commission develops information systems, provides advice, conducts research, hosts educational programming, analyses policy and advocates for women's issues to improve the lives of and opportunities for all women in Durham.
- **Durham Cultural Advisory Board (2 At-Large Position)**
  - Partnering with the City's General Services Department’s Art, Culture and Sustainable Communities Division and Durham County Engineering to advise the City and County regarding the implementation of the arts and cultural policy and to advocate for the arts in Durham.
- **Durham Open Space and Trails Commission (3 At-Large Positions)**
  - Advises the City Council and the Board of Commissioners on matters relating to open space preservation and trail development while involving and educating all segments of the Durham community.
- **Durham Planning Commission (2 Positions: 1 “Lebanon Township” and 1 “Mangum Township” Position)**
  - The Durham Planning Commission reviews recommended plans, policies and reports of the professional planning staff and makes recommendations concerning them to the governing bodies, including rezoning and zoning ordinance changes. Other duties include reviewing reports, proposing and reviewing policies and procedures for encouraging broad public input on all plans and reporting to the governing bodies on the conditions of the planning jurisdiction and the status of planning activities.
- **Durham Sports Commission (1 At-Large Position)**
  - The Durham Sports Commission (DSC) is a collaboration of the City of Durham, the County of Durham, the Greater Durham Chamber of Commerce and the Durham Convention & Visitors Bureau (DCVB). Newly established in 2016, the DSC’s mission is to provide leadership for sports-based initiatives and create positive economic impact and quality of life in Durham and the surrounding region.
- **Durham Workforce Development Board (1 “Private Sector” Position)**
  - Established by the Workforce Investment Act of 1998 and is a consortium agreement between the City and County of Durham. The purpose of the board is to facilitate, plan and coordinate workforce development resources to maximize the efforts of government, business, and education. Through collaborative partnerships, the board is the local policy organization responsible for the planning, oversight and coordination of workforce development initiatives that help support economic development in Durham. It provides leadership to the local workforce system by promoting a responsive workforce development system, providing guidance and exercising independent oversight regarding activities under the Workforce Investment Act and programs within the Durham JobLink Career Center system.
- **Environmental Affairs Board (3 Positions: 2 At Large and 1 “Engineering” Position)**
  - The Environmental Affairs Board (EAB) was established in 1991, in recognition of the importance of local cooperation on environmental issues. This is an advisory board of appointed volunteer citizens to provide the City and County with

For applications or additional information, please contact the  
Clerk to the Board’s Office at 919-560-0025 | [BoardsandCommissions@dconc.gov](mailto:BoardsandCommissions@dconc.gov)

expert and comprehensive advice on various environmental matters. It is also a mechanism for facilitating communication between the public and local government leaders.

- **Historic Preservation Commission (2 Positions: 1 At-Large and 1 “Attorney” Position)**
  - The Historic Preservation Commission (HPC) holds quasi-judicial public hearings to determine whether requested changes to the exterior of historic district or landmark properties are appropriate by State law, local ordinance and historic preservation plans for the districts.
- **Homeless Services Advisory Committee (2 Positions: 1 “Nonprofit” and 1 “Corporate/Private Sector” Position)**
  - The Homeless Services Advisory Committee advises the Durham Board of County Commissioners and the Durham City Council on the implementation of collaborative initiatives to prevent and end homelessness in Durham. The board consists of 19 voting members, four of which are appointed by the Board of Commissioners representing the following areas: Faith-Based Community, Corporate Sector Business, Non-Profit Organization and Formerly Homeless Individuals.
- **Industrial Facilities and Pollutions Authority (2 At-Large Positions)**
  - The Industrial Facilities and Pollution Control Financing Authority aids in the financing of industrial and manufacturing for the purpose of alleviating unemployment or raising below average manufacturing wages by financing facilities that provides job opportunities or provides better wages than those prevalent in the area.
- **Juvenile Crime Prevention Council (3 Positions: 1 At-Large, 1 “Rep of Parks and Recreation” and 1 “Youth Under Age 18” Position)**
  - The council reviews the needs of Durham juveniles who are at risk of delinquency or who have been adjudicated, undisciplined, or delinquent, review and evaluate the resources available to address those needs, develop and implement a request for proposals process, and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Durham Board of County Commissioners.
- **Memorial Stadium Authority (1 At-Large Position)**
  - The Memorial Stadium Authority supervises and directs the general operation of Memorial Stadium. It establishes policies relative to maintenance, fees and use of the facility. Durham County Memorial Stadium was built in 1959 at the present site and became the home of major county sporting and community events. A newly renovated Durham County Memorial Stadium reopened in the fall of 2010 with new and upgraded facilities, features and services for the citizens of Durham.
- **Nursing Home Community Advisory Committee (12 At-Large Positions)**
  - This committee is responsive to the needs of nursing home residents and promotes community involvement and cooperation with nursing homes. Members must be County residents and have no financial interest (directly or indirectly) in a nursing home, and no immediate family of a resident can be on the committee.  
**Special Requirements:** 6 hours of initial required official training; 1.5-6 hours required per month for committee meetings, nursing home visits and unofficial training. Requested to participate in various community events.

**Deadline for receipt of applications: May 30, 2022 at 5:00 p.m.**

Property tax listing must be current. County and City taxes must not reflect **any** delinquencies before an application is considered.

Appointments will be considered by the County Commissioners on  
Monday, June 27, 2022 at 7:00 p.m.

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