

**THE BOARD OF COUNTY COMMISSIONERS  
DURHAM, NORTH CAROLINA**

Monday, June 28, 2021

4:00 P.M. Virtual Special Session

**MINUTES**

Place: Commissioners' Chambers, second floor, Durham County Government  
Administrative Complex, 200 E. Main Street, Durham, NC

Present: Chair Brenda Howerton, Vice Chair Wendy Jacobs and Commissioners Nida  
Allam, Nimasheena Burns and Heidi Carter

Presider: Chair Brenda Howerton

**21-0426 Closed Session**

The Board is requested to adjourn into Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; pursuant to G. S. 143-318.11(a)(6)

Commissioner Burns moved, seconded by Commissioner Allam to adjourn into Closed Session.

The motion carried unanimously.

**Reconvene from Closed Session**

Chair Howerton stated the Board met in Closed Session and agreed to the following:

After the yearly evaluation review, the Board agreed to a 3 percent merit salary increase and Cost of Living Adjustment (COLA) for the following:


- Clarence Birkhead, Durham County Sheriff
- Dwane Brinson, Tax Administrator
- Sharon Davis, Register of Deeds

**Adjournment**

Vice Chair Jacobs moved, seconded by Commissioner Allam, to adjourn the meeting.

The motion carried unanimously.

Respectfully submitted,

  
Monica W. Toomer  
Clerk to the Board