



MEETING MINUTES

Board of Elections Meeting
Thursday, December 16, 2021
5:00 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, and Systems and Audit Manager Daniel Lassiter

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:06 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance. Mr. Irby was not present for this meeting.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 10/26, 11/01, 11/02, 11/08 and 11/09 Board meetings. Following review, Mrs. Oxendine moved to approve the minutes as amended, with a correction to the November 8th minutes regarding an erroneous mention to Mr. Lehman's name. The motion carried unanimously, 4-0

Director's Report

Mr. Bowens provided the Board with updates on List Maintenance, Finances, the delay of the 2022 Statewide Primary and Election, a review of the 2022 Election Schedule, and the date for which the 2022 Statewide Primary and Election Early Voting Plan is due.

Public Comment

One comment was provided in the public chat function.

New Business

- a. Adoption of the 2022 Board of Elections Meeting Calendar
 - In accordance with N.C. Gen. Stat. § 143-318.12(a), Mr. Bowens presented the Board with the 2022 Board of Elections Meeting Calendar. Following review, Mrs. Oxendine moved to accept the proposed meeting calendar. The motion was approved by all, 4-0.

General Discussion

Mr. Bowens informed the Board that the Early Voting Plan for the 2022 Statewide Primary and Election will be presented at the January meeting. Mrs. Oxendine provided an update on Kids Voting Durham.

Adjournment

The Board adjourned at approximately 5:31 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 4-0.

s/Gregory D. Irby
Member