



MEETING MINUTES

Board of Elections Meeting
Tuesday, October 5, 2021
2:00 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Secretary Gregory D. Irby, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Systems and Audit Manager Daniel Lassiter

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 2:08 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27703) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comment

No comments or questions were provided in the public chat function or through the online submission portal.

New Business

a. Counting of Absentee Ballots

- The Board began its count of all absentee ballots per a previously passed resolution. Polls were closed on voting equipment used to count absentee ballots. The Board reviewed this process and once complete, signed results tapes printed from the tabulation equipment. Following the close of the polls, staff was authorized by the Board to upload election results into the tabulation software and publish to the State Board of Elections website.

General Discussion

Mr. Bowens provided the Board with an update on how Election Day was progressing.

Recess

The Board recessed at 2:44 p.m. and unanimously agreed to reconvene at 7:30 p.m. for the closing of the polls and Election Night Results. Following the close of the polls, Board Members oversaw the receipt and upload of election results from the 56 precincts that were open for the Municipal Primary Election.

Adjournment

The Board adjourned at approximately 10:28 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 4-0. Mr. Irby was not present for this motion.

s/Gregory D. Irby
Member