



MEETING MINUTES

Board of Elections Meeting
Tuesday, September 21, 2021
5:00 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Secretary Gregory D. Irby, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Systems and Audit Manager Daniel Lassiter, Absentee Coordinator Alan Resley

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:03 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27703) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Approval of Minutes

Mr. Bowens presented the Board with the minutes from the September 7th, 2021 Board meeting. Following review, Mr. Lehman moved to approve the minutes with a change suggested by Ms. Oxendine to update any reference of "Chairman" to "Chairwoman." The motion to approve the minutes as amended, carried unanimously, 5-0.

Public Comment

There was one comments provided in the public chat function or through the public comment portal.

New Business

a. Review of Absentee-By-Mail Ballots

- Mr. Bowens presented the Board with 19 Civilian and 294 One-Stop absentee ballots and applications for review. Following discussion and physical review, Mr. Irby moved to approve a total of 313 absentee ballots and applications per the recommendation of staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the board with 12 military/overseas ballots. Following review of duplicated military/overseas ballots consistent with Board policy, Mr. Irby moved to approve 12 duplicated military/overseas ballots and to also allow staff to scan all approved absentee ballots as

preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried unanimously, 5-0.

- Mr. Bowens presented the board with a review of 2 absentee ballots and applications that were designated as Pending (unauthorized returner) and Witness Information Incomplete. Following review, Mr. Lehman approved the 1 ballot that was pending due to an unauthorized returner returning a voter's ballot. Staff contacted the voter and was able to verify that the voter was aware their ballot was dropped off by the returning individual. The motion carried unanimously, 5-0. Mr. Lehman also moved to disapprove the ballot that was missing witness information. The motion carried unanimously, 5-0.
- Following the motions for the Pending and Witness Information Incomplete ballots, the approved Absentee counts for the September 21, 2021 meeting was CIV 20, OVR 12 and One-Stop 294 for a total of 326.

General Discussion

Mr. Bowens informed the Board that Chief Judge and Judge Substitute appointments, and the hearing for Mr. Sivarus Williams-Jones, will be occur at the September 28, 2021 Meeting.

Adjournment

The Board adjourned at approximately 5:57 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 5-0.

s/Gregory D. Irby
Member