



# MEETING MINUTES

Board of Elections Meeting  
Tuesday, September 14<sup>th</sup>, 2021  
5:00 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
Gregory D. Irby, Secretary  
Philip A. Lehman, Member  
Pamela A. Oxendine, Member  
David K. Boone, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Secretary Gregory D. Irby, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

**Board Staff Present:** Elections Director Derek Bowens, Deputy Director Brenda Baker, Systems and Audit Manager Daniel Lassiter, Absentee Coordinator Alan Resley

**Guests in Attendance:** See Attendance Sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:03 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27703) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

## Public Comment

No comments or questions were provided in the public chat function or through the online submission portal.

## Old Business

### a. Felony Challenge Preliminary Hearing – Sivarus Williams-Jones

- Mr. Bowens presented the Board with a request to move the challenge hearing for Mr. Sivarus Williams-Jones. At the September 7, 2021 Board meeting, the Board of Elections agreed to move the challenge hearing for Sivarus Williams-Jones from September 7, 2021 to September 14, 2021. Due to a 10-day notice requirement established by statute, the Board will have to move the date of the hearing to comply. Staff recommends that the Board conduct the hearing on September 28, 2021 to allow adequate time for statutory noticing and procurement of a court reporter. Following discussion, Mr. Lehman moved to accept staff's recommendation on scheduling the hearing for September 28, 2021. The motion carried unanimously, 5-0.

**New Business**

**a. Review of Absentee-By-Mail Ballots**

- Mr. Bowens presented the Board with 5 absentee ballots and applications for review. Following discussion and physical review, Mr. Irby moved to approve a total of 5 civilian absentee ballots and applications per the recommendation of staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the board with 8 military/overseas ballots. Following review of duplicated military/overseas ballots consistent with Board policy, Mr. Irby moved to approve 8 duplicated military/overseas ballots and to also allow staff to scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried unanimously, 5-0.

**General Discussion**

Mr. Bowens informed the Board that Early Voting starts this week on Thursday, September 16, 2021. Supplies are being delivered and all sites are well staffed.

**Adjournment**

The Board adjourned at approximately 5:42 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 5-0.

s/Gregory D. Irby  
Member