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**Office of the Sheriff**  
*Clarence F. Birkhead, Sheriff*

## Identity Theft/Fraud Incident Data Form

Please fill out this form with as much information as possible. The information that you provide on this form will assist Detectives with the investigation into your case/incident. If there is any information that you do not have access to at the time of completing this form, please provide that information to the Detective when or if they conduct their follow up with you.

Date the event(s) occurred: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last 4 of Social Security Number: \_\_\_\_\_

Driver License Number and State: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone Number (Landline): \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



1. What is the best time to reach you regarding a follow up with a Detective ? \_\_\_\_\_

2. How were you made aware of the fraud/identity crime ? (Ex. Unauthorized charges on credit/debit card).

A. Credit Card Activity

Credit Card/Debit Card Information (Ex. Name of bank, Type of card, card number(s))\_\_\_\_\_

B. Received bills or invoices for accounts that I did not open or authorize.

Name of billing company or entity you received a bill from and account numbers:\_\_\_\_\_

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C. Irregularities on Credit report

Dates and account information listed on report:\_\_\_\_\_

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D. Contacted by a Debt collector or collection agency

Name of collection agency/information provided by agency\_\_\_\_\_

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E. Contacted by a Bank regarding fraudulent activity on one or more of your accounts (List bank, activity and account numbers associated with the activity):\_\_\_\_\_

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F: A result of an online interaction (buying or selling an item on an online marketplace/auction house): \_\_\_\_\_

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If it was a result of online activity, please list all Apps or websites that were used at the time: \_\_\_\_\_

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Please list all usernames/email addresses that were associated with the transactions: \_\_\_\_\_

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Please list all person(s) usernames, phone numbers or other identification data that was used to communicate ( Ex. Facebook names, phone numbers that contacted you, addresses that were provided to send information, email addresses used for communication): \_\_\_\_\_

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If any, what personal information was compromised/used ?

\_\_\_ Social Security Number

\_\_\_ Credit Cards (List bank and numbers) \_\_\_\_\_



\_\_\_ Mobile Banking information (Name of Bank)\_\_\_\_\_

\_\_\_ Other accounts (CashApp, PayPal, eBay)\_\_\_\_\_

3. To the best of your knowledge at this point, what identity crimes have been committed?

\_\_\_ Making Purchases using my credit cards or numbers without authorization

\_\_\_ Opening new credit cards/accounts in my name

\_\_\_ Opening utility and or other accounts in my name

\_\_\_ Unauthorized withdrawals from my bank accounts

\_\_\_ Check Fraud

\_\_\_ Obtaining Government benefits in my name

\_\_\_ Taking out unauthorized loans in my name

\_\_\_ Opening new bank accounts in my name

\_\_\_ Other (Please explain in detail)\_\_\_\_\_

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4. To assist the Durham County Sheriff's Office with the investigation, it is important to retrace your actions in recent months about your personal information. This information is not to "place blame" on the victim, but to further investigate the circumstances that lead to the information being compromised. What circumstances and activities might have occurred prior to the incident?

\_\_\_ Kept Social Security card in wallet



Kept bank account passwords, PINs or other codes in my wallet

Gave out my social security number (To whom, and under what circumstances?) \_\_\_\_\_

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My mail was compromised (stolen or redirected) (When ? Approximate date)

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Documents with my personal information was thrown in the trash without being shredded

My mail was forwarded to a new address without my knowledge

My home was burglarized

My car was stolen or broken into

My purse or wallet was stolen

My Checkbook or checks were stolen

My password or PIN was given to someone else

My information was provided to a service business or a non-profit (Donated money, purchased something from someone that wrote down your information)

Applied for a job and provided them with my personal information (SS Number, DL number)

My credit report was run by someone claiming to be a potential employer or lender

I applied for credit/authorized a business to obtain my credit report (applied for an auto loan, car loan, credit card)



Please list businesses: \_\_\_\_\_

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\_\_\_ My person information was given to a telemarketer or telephone solicitor

Please provide information: \_\_\_\_\_

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\_\_\_ I did not shred or dispose of credit card, loan or other offers by shredding them

5. What internet sites have you made purchases from ? (Please List)

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6. In the last Six months, whom has your social security number been given to?

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7. Do you have any other information on a suspect in this fraud/identity theft incident? How do you believe that it occurred?

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Please list all the credit card companies and banks that you have cards with that have fraudulent charges:

Bank:            Type of Card:    Card Number:    Date of Charge

Please list all of the bank accounts that you have that have fraudulent charges:

Bank:                                (Checking/Savings)                                Account Number

8. Please list any other financial institutions where fraudulent accounts were opened in your name using personal information:

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9. Have you contacted the following organizations and requested a fraud alert be put on your account ? (Check all that you have contacted

\_\_\_\_ Equifax            On what date? \_\_\_\_\_

\_\_\_\_ TransUnion    On what date? \_\_\_\_\_

\_\_\_\_ Experian            On what date? \_\_\_\_\_

\*If you have not alerted the three credit bureaus, please do so as soon



as possible to further prevent access to your credit/resources.

10. Did you speak to anyone that asked you to download a program (TeamViewer or another program) on your phone or computer? If so, did you give them access? If yes, provide as much information about the person you spoke with as possible. (Phone number, company names) \_\_\_\_\_

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**\*\*Please provide the Deputy responding to your call with as much information that you can at the time of the initial report. Please complete this form so that the investigator has all information regarding the incident.**

-If you contacted anyone from any of the businesses/agencies that reported questionable activity regarding your personal information or accounts, please list their phone numbers, companies, and names below.

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**\*\*If you were sent checks or money orders, please hold onto them so that the Detective can review them, also hold onto any envelopes or postage information.**

**\*\*If you have copies of emails, texts or other information, please hold onto the information as it can assist with the investigation.**







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