

**Minutes of the Special Meeting
September 29, 2020**

The Durham County ABC Board met virtually via Zoom Meetings on the 29th day of August 2020.

Chair Lebkes called the meeting to order at 9 a.m.

Board Members Frachele Scott and Gale Adland, Durham County ABC Attorney George Miller, III and Audit Manager Joshua Anderson were present via Zoom.

General Manager Niegel Sullivan, Durham County ABC Operations Director Misty Walters, Durham County ABC Financial Officer Phil Bair, Durham County ABC Support Services Coordinator Perlie Davis and Durham County ABC Human Resources Generalist Wendy Thomas-Wilder were present in the room.

Conflict of Interest Review and Declaration

Chair Lebkes read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items coming before the Board and, if so, does the Board member wish to recuse him or herself from deliberating and voting on the matter. All Board members verbalized that they have reviewed the agenda and do not have any conflicts.

Mr. Sullivan introduced the board's new human resources generalist, Wendy Thomas-Wilder. Ms. Thomas-Wilder started with the board on September 29.

General Business

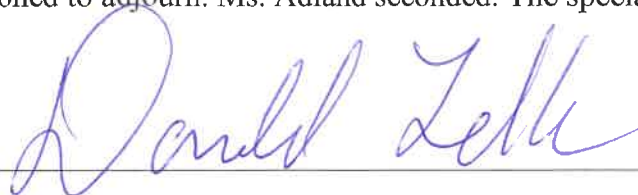
The board met to approve the Fiscal Year 2020 Audit Report

Ms. Adland motioned to accept the audit report finding. Ms. Scott seconded. The board voted unanimously to accept the report.

Ms. Adland motioned for the general manner to present a written plan to resolve the inventory issue found in the audit finding by the end of the calendar year. Ms. Scott seconded.

Ms. Scott motioned to adjourn. Ms. Adland seconded. The special meeting was adjourned.

Approved By: _____



Donald Lebkes, Board Chair