



DURHAM COUNTY Board of Elections

DURHAM COUNTY BOARD OF ELECTIONS

Minutes of Board Meeting

Monday, November 06, 2017, 5:00 p.m.

Members present

Chairman Bill Brian
Secretary Dawn Baxton
Member Margaret Griffin

Staff present

Elections Director Derek Bowens
Deputy Director Samuel Gedman
Deputy Director Daniel Lassiter
Elections Administrator Rose Wolf
GIS/Information Specialist Rebekah Webb

County attorney present: Senior Assistant County Attorney Willie Darby

Audience members present: Susan Pochapsky

Introductory matters

Chairman Brian called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

The Board reviewed the agenda for the November 6, 2017 Board meeting. Ms. Griffin moved to approve the agenda as presented. Secretary Baxton seconded the motion, which passed 3-0.

Director's report

Mr. Bowens provided the Board with a statistics and visualization report on absentee one-stop voting turnout through November 4, 2017.

Old business: Memorandum of Understanding with Durham County administration

Senior Assistant County Attorney Willie Darby presented the Board with three copies of the proposed Memorandum of Understanding received from the County Manager's office for approval.

Following discussion, Ms. Griffin moved to approve the Memorandum of Understanding with Durham County administration as proposed by county administration. Secretary Baxton seconded the motion, which passed 3-0.

New business

Review of absentee ballots

The Board reviewed 4,866 returned absentee ballot applications that had been submitted in time for this meeting. Ms. Griffin moved to approve all applications (including one-stop voting, a total of 4,866 absentee votes). The motion was seconded by Secretary Baxton and passed 3-0.

Mr. Bowens requested staff be permitted to conduct preparatory steps related to absentee ballots, including but not limited to, duplicating machine rejected ballots and optically scanning all ballots received. Ms. Griffin moved to approve staff to conduct preparatory steps prior to the counting of absentee ballots. The motion was seconded by Secretary Baxton and passed 3-0.

Approval of Certified Lists

Mr. Bowens presented the Board with the certified list of absentee ballots and corresponding oath certificates. Ms. Griffin moved to approve the certified list of absentee voters, which included a total of 9,552 voters. The motion was seconded by Secretary Baxton and passed 3-0. Chairman Brian signed the certificates of oath for both civilian and military ballots.

Election judge substitutions

Mr. Bowens provided the Board with a list of needed substitutions of chief judges and election judge positions. Mr. Bowens noted that these substitutions would only be in effect for the November municipal election. Ms. Griffin moved to approve the list. The motion was seconded by Secretary Baxton and passed 3-0.

Public comment and questions

There was no public comments and questions provided at the designated time.

General discussion

There was no general discussion provided during the designated period.

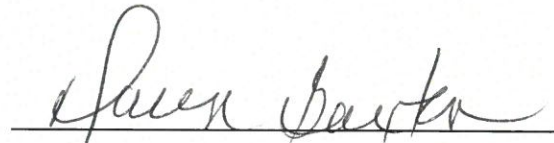
Closed Session

Ms. Griffin moved to go into closed session for authorized purposes pursuant to N.C. Gen. Stat. §§143-318.11(a)(3) relating to potential litigation and 143-318.11(a)(1) and (a)(6) to discuss personnel matters. Secretary Baxton seconded that motion, which passed 3-0.

Upon returning to open session at 5:40 p.m., Chairman Brian reported that the Board took no action requiring announcement in open session.

Adjournment

The Board adjourned at 5:41 p.m. on a motion by Ms. Griffin, seconded by Secretary Baxton, and passing 3-0.

A handwritten signature in cursive script, reading "Dawn Baxton", is written over a horizontal line.

Dawn Baxton, Secretary