



Durham County

200 E. Main Street
Durham, NC 27701
(919) 560-0025

Meeting Agenda Board of County Commissioners

Monday, June 22, 2020

7:00 PM

Commissioners' Chambers

Regular Session

“Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

20-0277 Announcements

Agenda Text:

1. **Summer Meals Program** - DPS School Nutrition Summer Meals Program for children begins now through July 31st. All children in Durham County up to age 18 are eligible.

Please visit www.durhamfeast.org <<http://www.durhamfeast.org>> for more information.

2. **Know Where to Get Tested** - Need COVID-19 testing? There are 3 easy ways to find testing locations near you:
 - a. Visit our website for a list: <<http://dcopublichealth.org/covidtesting>>
 - b. Visit the data hub:
<<https://durhampublichealth-durhamnc.hub.arcgis.com>>
 - c. Visit the State Testing Portal and Enter your address:
<<https://covid19.ncdhhs.gov/about-covid->

[19/testing/find-my-testing-place>](#)

- 3. Check out Durham's State of the County Health (Annual Report) -**
This report is an update on data from the 2017 Durham County Community Health Assessment (CHA) and the County's top five health priorities - affordable housing, access to healthcare and health insurance, poverty mental health and obesity, diabetes and food access.

For more information please visit <https://healthydurham.org/health-data>.

- 4. Emergency COVID-19 Relief -** Central Piedmont Community Action, Inc., will be assisting low-income individuals and families who have been impacted by COVID-19 get back on their feet. Assistance will be provided to 500 participants in the Chatham, Durham, Orange and Randolph counties with income levels at or below 200% of the federal poverty guidelines.

Applications are available online at www.cpcanc.org
<<http://www.cpcanc.org>>. For additional assistance, please call 919-742-2277.

- 5. Library Take-Out: Place Your To Go Order Now!** - Durham County Library is now accepting hold requests for pickup. For hours and more information, please visit www.durhamcountylibrary.org/takeout
<<http://www.durhamcountylibrary.org/takeout>>

- 6. Family Summer Learning with Explore Durham 2020 -** Each Monday, new content will be published to celebrate history, literature, arts, math and science activities and learning opportunities in and around Durham. For additional information, please visit <https://bit.ly/exploredurham2020>

- 7. Victory Garden Program Receives Grant to Expand -** The Durham County Cooperative Extension's 4-H Program received a grant that would be used to support the 4H Victory Garden Program which will distribute containers and in-ground gardening kits to Durham families with children. There is a \$20 cost for each kit (scholarships are available) and distribution begins on June 23rd. For more information, please visit www.tinyurl.com/durhamvictory <<http://www.tinyurl.com/durhamvictory>>

- 8. Virtual 4H Summer Camps -** Missing the freedom and fun that usually comes with summertime? NC 4-H has you covered with some virtual camp free opportunities. Please visit www.nc4h.ces.ncsu.edu
<<http://www.nc4h.ces.ncsu.edu>> for more information.

4. Minutes (5 min)

20-0289 Minutes

Attachments: [Regular Session - April 27, 2020](#)
[Regular Session - May 11, 2020](#)

5. Consent Agenda (15 min)**20-0226 Request to Award Library Contract for Books and Cataloging/Processing Services**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with Baker & Taylor, LLC. that allows the company to serve as the primary vendor for the purchase of books and cataloging & processing services as specified in RFP #20-020 for a total not to exceed \$810,000.00 in fiscal year 2021. The term of the contract is from July 1, 2020 through June 30, 2021, with the option to renew for four (4) successive one (1) year periods. The funds for this contract will come from the existing FY21 budget. The Board is also requested to provide approval for the County Manager to approve additional amounts to execute any other related contracts such as amendments, if necessary, not to exceed \$880,000 annually.

Alignment with Strategic Plan: Goal 1 (Community Empowerment and Enrichment) and Goal 5 (Accountable, Efficient, and Visionary Government)

Resource Persons: Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Jan Seabock, Collection Development Administrative Librarian

County Manager's Recommendation: The County Manager recommends that the Board authorize the Manager to enter into a contract with Baker & Taylor, LLC for a total not to exceed \$810,000.00 in fiscal year 2021 with the option to renew for four (4) successive one (1) year periods. The Board is also requested to provide approval for the County Manager to approve additional amounts to execute any other related contracts such as amendments, if necessary, not to exceed \$880,000 annually.

Attachments: [MWBE Compliance Review Form-AAF for 20-020 RFP 060820](#)
[RFP 20-020 Reference Check Baker & Taylor Chesterfield Co PL](#)
[RFP 20-020 Reference Check Baker & Taylor Harford County PL](#)
[RFP 20-020 Reference Check Baker & Taylor Somerset Co Lib System NJ](#)
[RFP 20-020 Reference Check Brodart Anythink Libraries](#)
[RFP 20-020 Reference Check Brodart Fulton County Public Library System](#)
[RFP 20-020 Reference Check Brodart Pioneer Library System](#)
[RFP 20-020 Total Evaluation Scores](#)
[RFP #20 020 Discount-Price Comparison for Books 5 21 20](#)
[Books and Cataloging Supplementary Document](#)

20-0270 Budget Ordinance Amendment Number No. 20BCC000064 appropriating General Fund Fund Balance (\$80,000) to fund RiverStreet Network Engineering Study and Design to perform a Broadband Study for the northern part of Durham County.

Agenda Text:

Information Services and Technology (IS&T) is requesting funds to authorize the execution of a contract to RiverStreet Networks for a comprehensive Engineering Study for \$80,000. Fund balance will be used to support the expense.

Broadband internet service has become a vital part of our daily lives. The lack of reliable high-speed internet service in our rural areas is increasing our digital divide. Working with River Street Networks, Durham County will be delivered an Engineering Study and Design blueprint to craft a design of a true broadband network for the proposed project area. When completed, this study will spell out where investments will need to be made for a short-term solution as well as a long-term path to Fiber-to-the-Premise. This study and design will establish a plan for the vendor to deliver a turnkey solution consisting of Fiber or hybrid Fiber/Fixed wireless technology. Having this engineering study and design blueprint in hand will enable a “shovel ready” approach to effectively apply for state and federal Grant opportunities with a partner.

RiverStreet Networks, which is located in Wilkes County, North Carolina has been a telecommunications provider for over 60 years. In recent years, the company has assisted local governments in North Carolina and Virginia to develop the infrastructure required for high speed internet. The study will take six months to complete.

Alignment with Strategic Plan: This item aligns with Strategic Goal 5 - Accountable, Efficient, and Visionary Government

Resource Persons: Greg Marrow, Chief IS&T

County Manager’s Recommendation: The County Manager recommends that the Board Approve Budget Ordinance Amendment NO. 20BCC000064 appropriating General Fund Balance (\$80,000) to fund RiverStreet Network in order to conduct a Broadband Engineering Design and Study for Durham County.

Attachments:

[Durham County COI 6.2.2020](#)

[AAF-64 Legal Form Appropriate GF Fund Balance for Northern Durham Broadb](#)

[RiverStreet AAF Supplemental 2](#)

[RiverStreet Company Info, Example Engineering Design Framework](#)

[FTTH Engineering Plan Contract - Durham County, NC Rev 2 \(1\)](#)

20-0271 Property Tax Releases and Refunds for May 2020

Agenda Text:

The Board is requested to approve the Releases & Refunds for the month of May 2020. Due to property valuation adjustments for over assessments, listing

discrepancies, duplicate listings, and clerical errors, etc. the attached report details releases and refunds for the month of May 2020.

Releases and Refunds for 2020 total \$1,621.72 and for 2019 total \$3,182.09. Prior year's (2014-2018) releases and refunds for May 2020 are in the amount of \$649.09. The current year and prior year's releases and refunds total \$5,452.90.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient, Visionary Government. To ensure the county complies with North Carolina General Statutes ensures we are accountable to our citizens. The Board of E&R ensures that we are accountable and efficient as tax revenues are impacted by the actions of this Board. The actions of the tax department and this Board impact all strategic goals due to the revenues needed.

Resource Persons: T. Dwane Brinson, Tax Administrator

County Manager's Recommendation: The County Manager recommends that the Board accept the property tax release and refund report for May 2020 as presented and authorize the Tax Assessor to adjust the tax records as outlined by the report.

Attachments: [Releases and Refunds Backup Detail-May 2020-June 22, 2020](#)
[Backup-Tax Releases and Refunds-May 2020-June 22, 2020](#)
[NCVTS April Refunds](#)

20-0272

Execution of Contract Agreement with the UNC School of Government's Development Finance Initiative for the Phased Pre-Development Process for the DSS Main St. Facility

Agenda Text:

The Board is hereby requested to authorize the County Manager to enter into a contract with the UNC School of Government's Development Finance Initiative (DFI) for a phased pre-development process for the DSS East Main St. Facility located at 220 E. Main St. in the amount of \$108,700.00 (See Attachment 1, Pages 1-4)

The BOCC received a briefing from County staff on their recommendation to engage DFI for the Pre-development Process to explore several redevelopment scenarios for the site and facility during the November 22, 2019 BOCC Retreat. This exploration will include a range of public and private uses and a variety of ownership options to be used in upcoming decision making pursuant to this location. The BOCC directed staff at that time to request a fee proposal and begin discussions with DFI on the property. The discussions and the receipt of the proposal were delayed significantly due to the Durham County March 6, 2020 Cyberattack and COVID 19 Pandemic.

Evaluating the redevelopment feasibility of the DSS Building is critical in determining Durham County's direction for the future of the facility. The scope of this proposal includes a variety of activities necessary for the Pre-development process including

the following if necessary: a community scan, parcel analysis, establishment of guiding public interests, market analysis, site constraints analysis, financial feasibility analysis, community engagement, evaluation of options for financing and structured public participation, propose a feasible private development program, propose a solicitation for development partners, actively market and discuss the solicitation, support County officials in development partner selections, negotiating deal points with development partners and provide support through the development partner closing on financing the project.

As highlighted in the proposal, DFI brings specialized development and finance expertise to attract private investment into transformative projects. This specialized expertise will not only attract private investment but also will provide the necessary community outreach and public engagement for Durham County to make sound decisions regarding future development of the site in order to further our community and economic development goals. By engaging DFI, staff intends to attract private sector investment while minimizing public investment, maximizing public interests and ensuring that future redevelopment on this site enhances the County's existing assets. This may potentially result in an RFQ from developers for the County's desired redevelopment.

It is recommended that the County proceed with the work in the proposal dated April 27, 2020 in the total amount not to exceed \$108,700.00. Funding for this service is available in the DSS Main Street Renovation Capital Project account.

Alignment with Strategic Plan: This request aligns with Strategic Plan Goal #5 - (Accountable, Efficient and Visionary Government) - by providing a phased predevelopment process to determine guiding public interests for the project and aid in determining a plan for the development of this community resource.

Resource Persons: Jay Gibson, P.E., General Manager - Goal 4; Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services; Sarah Odio, Project Manager, DFI and Marcia Machado-Perritt, Associate Director, DFI

County Manager's Recommendation: The County Manager recommends that the Board authorize the execution of an agreement with the UNC School of Government's Development Finance Initiative in the total amount not to exceed \$108,700.00

Attachments: [AAF - Supplemental Document Form - DSS Main St. Predevelopment Process](#)
[DFI Durham County DSS Pre-Development Services Proposal 20.4.27](#)

20-0273

Public Health: Approval of Contract between Durham County and WellPath to provide medical care to detainees of the Durham Detention Center and Durham Youth Home

Agenda Text: The Board is requested to approve a one-year renewal contract between Durham

County and WellPath, to be administered by Durham County Department of Public Health (DCoDPH). The total amount of the contract is \$ **3,725,041.00** to be applied as follows:

- Base amount: \$ 3,230,244.00 (divided into 12 equal payments of \$ 269,187.00)
- Contingency for excess medical fees. (See explanation below): \$ 25,000
- Contingency for excess population. (See explanation below) \$ 13,797
- Medications (See Explanation below) \$ 456,000

Explanation of contingency amounts:

- Excess medical fees: WellPath will have full financial responsibility for the first \$400,000 related to the cost of off-site care. If and when costs exceed \$400,000, Durham County will be responsible for 100% the cost of care not to exceed \$150,000. Any amount for excess medical fees in excess of \$25,000 will be subject to a budget amendment approved by the Board of County Commissioner not to exceed an additional \$125,000. In the event that medical fees do not reach the \$400,000 amount, 100% of the savings will be returned to the County. WellPath will purchase a reinsurance policy to help mitigate the cost of off-site medical care.
- Excess population: Medical care for 400 detainees is included in the base charge. For any month that the Average Daily Population is greater than 400, the county will pay WellPath \$1.89 per day per additional detainee. The budgeted amount of \$13,797.00 allows for fluctuations in the average daily population of up to an additional 20 detainees per day.

Medications:

Medications will be provided by Diamond Pharmacy through WellPath. Charges for medications plus a 4% administrative fee will be billed monthly by WellPath. DCoDPH pharmacy staff will monitor the process and verify charges before submitting invoices for payment. Based on medication costs in the prior year, \$ 456,000 is budgeted for this contract period. (These charges are not included in the “not to exceed cost of care referenced above). A contract amendment will be executed if additional funds are needed.

Alignment with Strategic Plan: Goal 2 - Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director

County Manager's Recommendation: The County Manager recommends that the Board approve the annual renewal contract between Durham County and Correct Care Solutions (CCS) for an amount not to exceed \$ 3,725,041.00

20-0274

Request for Approval of Easement Agreement with Duke Energy Carolinas, LLC., (DEC) for the new EMS Station #1 and the new Duke Hospital Mental Health Facility

Agenda Text:

The Board is requested to approve the attached 'Easement Agreement' with Duke Energy Carolinas, LLC (DEC) for electrical power easements within the Durham County Stadium / Duke Regional Hospital tract. (See attachment 1 - pages 1 - 4)

The agreement addresses electrical power easements for two new buildings being constructed within the Durham County Stadium / Duke Regional Hospital tract - the new Duke Regional Hospital Mental Health Facility currently under construction (Exhibit A), and the new EMS Station #1 currently under construction at 402 Stadium Drive (Exhibit B). The easement agreements are required by DEC to construct and maintain the electrical facilities required to power the new facilities.

The County Attorney's Office has reviewed the 'Easement Agreement' which is attached for the Board's reference.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: James Faress, P.E., Senior Project Manager, Peri Manns, Deputy Director, Engineering & Environmental Services;

County Manager's Recommendation: The County Manager recommends that the Board approve the attached 'Easement Agreement' with Duke Energy Carolinas, LLC (DEC) for electrical power easements within the Durham County Stadium / Duke Regional Hospital tract. (See attachment 1 - pages 1 - 4)

Attachments:

[AAF Supplemental Document - Easement agreement - Duke Energy](#)

[Attachment 1 - Duke Energy Easement Agreement -](#)

20-0275

Execution of Architectural Design Services Contract with RND Architects for Renovations to the Durham County Sheriff's Firing Range

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with

RND Architects of Durham, to provide architectural design services for renovations to the Durham County Sheriff's Firing Range, located at 100 Electra Road Durham, North Carolina, in the amount of \$221,693.00. (See Attachment 1, Pages 1-6)

The facility is an outdoor range supporting both pistol and rifle practice and currency training for Sheriff personnel. This project includes the renovation of existing range facilities and the construction of a new building housing maintenance and training facilities. Most of the existing range is constructed over a prior landfill. There is an area of approximately 10,000 square feet, where the current parking lot and existing maintenance structures are located, which is not located over existing landfill and is the area where the new building and associated parking is proposed. Improvements to the exterior range include re-grading and importing new fill for the pistol range for proper drainage, rebuilding of the concrete firing pads, new target reveal systems, improved night lighting, construction of new berms to create four new 180-degree firing venues, replacing the existing covered shelter and enclosed tower, a new PA system, paved parking area, and re-build of the rifle targets and shooting platforms. Additionally, a new building will be designed and constructed which will include staff offices, classroom/training rooms, locker rooms and showers and a grounds maintenance garage/workshop. The building will be seeking LEED Silver certification.

Request for qualifications were advertised on November 14, 2019. Three (3) responses were received on January 7, 2020 and were evaluated by a selection committee representing General Services, Sheriff's Department, Purchasing, and County Engineering & Environmental Services. RND Architects was determined to be the most qualified firm to provide design services for this project. The initial services to be rendered under this contract include pre-design, project analysis and project programming.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Tasha Barnett, Project Manager; James Faress, P.E., Senior Project Manager; Peri Manns ASLA LEED GA, Deputy Director; Engineering and Environmental Services; David Labarre, Director of Planning & Development, Sheriff's Office; Charles Nickelson, AIA, Principal, RND Architects

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with RND Architects of Durham, to provide architectural design services for renovations to the Durham County Sheriff's Firing Range, located at 100 Electra Road Durham, North Carolina, in the amount of \$221,693.00. (See Attachment 1, Pages 1-6)

Attachments: [Attachment 1 - Fee Proposal](#)
[AAF Supplemental Document Sheriffs Firing Range](#)
[MWBE Compliance Review Form-AAF for 20-009 RFQ 061220](#)

20-0276 **Execution of Building Envelope Pre-Design Services Contract for the Stanford L. Warren Library**

Agenda Text: The Board is requested to authorize the County Manager to enter into a contract with REI Engineers of Durham, to provide building envelope pre-design services for the Stanford L. Warren Library, located at 1201 Fayetteville Street, Durham, in the amount of \$101,750.00. (See Attachment 1, Pages 1 - 3)

The building includes an existing historic 8,100 square feet building and a 1,500 square feet addition. Both the original building and addition have experienced significant water intrusion issues through the years. Repairs to date have helped the situation, but it has become evident that a holistic approach must be taken to fully address the problem. The initial scope of this contract with REI will be to undertake a comprehensive analysis of the water intrusion issues currently present in the structure and to create a conceptual design for remediation, along with budget and cost projections. Once the scope and costs have been defined, the contract will be brought back to the BOCC and amended to complete the design, bid support, and construction oversight for the project. Upon mitigation of the building envelope issues, a commissioning of the HVAC systems will be undertaken understand the state of the HVAC systems within the building in their ability to maintain proper temperature and humidity level within the building for proper occupant comfort as well as book protection.

Request for Qualifications (RFQ's) were advertised on October 24, 2019. Two (2) responses were received on December 3, 2019 and were evaluated by a selection committee representing General Services, Purchasing, County Library, and County Engineering & Environmental Services. REI Engineers was determined to be the most qualified firm to provide design services for this project. The services to be rendered under this contract will initially include site and building evaluations, budget and cost estimates, and schematic design.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The project also addresses Goal 5 - Accountable, Efficient and Visionary Government - by providing more efficient service delivery and better customer service.

Resource Persons: Tasha Barnett, Project Manager; James Faress, P.E., Senior Project Manager; Peri Manns, ASLA LEED GA, Deputy Director; Engineering and

Environmental Services; Bob Tomlinson, RRC, BECxP, Senior Project Manager, REI Engineers; Sandra Lovely, Assistant Director for Planning & Facilities, Durham County Library

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a contract with REI Engineers of Durham, to provide building envelope pre-design services for the Stanford L. Warren Library, located at 1201 Fayetteville Street, Durham, in the amount of \$101,750.00. (See Attachment 1, Pages 1 - 3)

Attachments:

[Attachment 1 - Fee Proposal_REI](#)

[AAF Supplemental Document SL Warren \(1\).doc](#)

[MWBE Compliance Review Form-AAF for 20-005 RFQ 061720](#)

20-0279

Appointment to GoTriangle Board of Directors

Agenda Text:

The Board is requested to appoint Dr. Stelfanie Williams to a four-year term on the GoTriangle Board of Directors as the Joint City-County Representative. Dr. Williams would replace Commissioner Ellen Reckhow on the board.

The City approved this appointment on Wednesday, June 10, 2020.

Alignment with Strategic Plan: Goal 5, Accountable, Efficient and Visionary Government

Resource Persons: Wendy Jacobs, Chair, Board of County Commissioners

County Manager's Recommendation: The County Manager recommends that the Board appoint Dr. Stelfanie Williams to a four-year term on the GoTriangle Board of Directors as the Joint City-County Representative to replace Commissioner Ellen Reckhow.

20-0280

Approval of the Purchase of Goods contract with CBI for the Workstations, Private Office, Conference and miscellaneous furnishings from the U.S. Communities/GSA and/or NC State Contracts Buying Programs for the Alliance Behavioral Healthcare Backfill Renovation Project No.: (4730DC145)

Agenda Text:

The Board is requested to authorize the County Manager to enter into contracts with Carolina Business Interiors (CBI) for the purchase of furniture for the Alliance Behavioral Healthcare Backfill renovation project located on at 414 East Main Street, Durham, NC in the amount of \$230,528.90 plus owners contingency at \$11,526.45 and to execute any other related contracts, if necessary, not to exceed the budget of \$242,055.35. (See attachment 1, Pages 1- 11)

Carolina Business and Interiors: \$230,528.90 (Office furnishings, conference tables seating, and workstations, etc.,)

Furniture Subtotal: \$230,528.90

Contingencies@5%: \$11,526.45
Total: \$242,055.35

It was noted during the March 9, 2020 approval of the Contract with Riggs-Harrod Builders for the Alliance Behavioral Healthcare Backfill renovation construction, that subsequent furniture contracts will be brought to the BOCC for approval including individual office furnishings, conference tables, seating, and workstations, etc. at a later date. The project will be repurposing existing DIRT walls, workstations, private office furniture and seating components within the space. The private office, conference, seating and other furnishings for the Alliance space, from previous vendors for the Human Services building to adhere to the existing design, for purchase through the U.S. Communities Buying Program, NC State Contracts, GSA and/or other buying programs. G.S. 143-129(e) allows local governments to be exempted from the competitive bidding requirements and purchase furnishings/equipment through group purchasing programs. This provides Durham County the deepest discount possible for purchases under this program (See attachment 1, pages 13-15). The Engineering Department has reviewed the recommendations with Perkins and Will and the Purchasing Department and recommends that the County proceed with the procurement of the items referenced in the attached proposals. For M/WBE participation information (See Attachment 2, Page 1).

The project involves renovating the former Alliance Behavioral Health Care, Veteran Services and associated ancillary spaces located within the Human Services Facility. The renovation of the ABHB space is currently underway, scheduled for substantial completion in late summer 2020. Durham County anticipates occupancy in the Fall of 2020. Funding for these contracts is available in the Alliance Behavioral Healthcare Backfill renovation account.

Alignment with Strategic Plan: This aligns with Goal 4 - Environmental Stewardship - through the improvement of the environmental performance of County buildings to reduce energy use and greenhouse gas emissions from the built environment. The relocation of various departments into this facility also addresses Goal 5 by providing more efficient service delivery and better customer service.

Resource Persons: Peri Manns, ASLA, LEED GA, Deputy Director of Engineering and Environmental Services, Brenda Hayes-Bright, Assoc. AIA, CDT, Project Manager, Engineering and Environmental Services; and Mauli Mehta, IIDA, NCIDQ, LEED AP, Perkins + Will Architects.

County Manager's Recommendation: The County Manager Recommends that the Board Authorize the execution of Purchase of goods contracts with Carolina Business Interior (CBI) for the purchase of furniture for the Alliance Behavioral Healthcare Backfill renovation project located at 414 East Main Street, Durham, NC in the amount of \$230,528.90 plus owners contingency at \$11,526.45_ and to execute

any other related contracts, if necessary, not to exceed the budget of \$242,055.35.

Attachments: [AAF Supplemental Document Furniture CBI 06222020](#)

[AAF - Alliance Behavioral Healthcare Backfill - Furniture CBI](#)

20-0281

Approve Contract with GFL Environmental for Solid Waste and Recycling Collection Services to Durham County Government Facilities

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with GFL Environmental beginning July 1, 2020 through June 30, 2021 to provide Solid Waste and Recycling Collection Services to Durham County Government Facilities. The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed two percent (2%) . The compensation paid to GFL Environmental for FY 20-21 shall not exceed \$54,000. This contract will have no new fiscal impact as funds are part of the FY 2020-21 Budget.

In review of the MWBE compliance for RFP 20-013 Solid Waste Services for Durham County Facilities, there were no MWBE participation goals achieved on this project. GFL Environmental, Inc. will be utilizing their own workforce to perform this service on the project.

Alignment With Strategic Plan: Durham County Government is responsible for properly managing and disposing of the solid waste and recyclable materials it generates in its buildings and facilities. These responsibilities align with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Korovui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service Contract with GFL Environmental beginning July 1, 2020 through June 30, 2020. The compensation paid to GFL Environmental in FY20-21 shall not exceed \$54,000.

Attachments: [AAF Supplemental Document - GFL Buildings](#)

[MWBE Compliance Review Form-AAF for 20-013 RFP 061220](#)

[RFP 20-013 Solid Waste for County Facilities \(1\)](#)

[RFP 20-013 Tabulation -Solid Waste Services Durham County Facilities](#)

20-0282

Approve Contract with Republic Services for Solid Waste Hauling Services at Durham County Convenience Sites

Agenda Text:

The Board is requested to authorize the County Manager to enter into a contract with Republic Services to provide hauling services for solid waste and recycling at the

Durham County Convenience Sites beginning July 1, 2020 through June 30, 2021. The contract may be renewed for four (4) successive one (1) year periods under the same terms and conditions with the ability at the time of renewal to adjust the compensation payable to the Contractor based on the increase or decrease the Consumer Price Index (CPI), not to exceed two percent (2%). The compensation paid to Republic Services for FY 20-21 shall not exceed \$240,000. This contract will have no new fiscal impact as funds are part of the FY 2020-21 Budget.

In review of the MWBE compliance for RFP 20-013 Solid Waste Services for Durham County Facilities, there were no MWBE participation goals achieved on this project. GFL Environmental, Inc. will be utilizing their own workforce to perform this service on the project.

Alignment with Strategic Plan: Durham County Government is responsible for properly managing and disposing of the solid waste and recyclable materials it generates in its buildings and facilities including its four solid waste and recycling convenience sites. These responsibilities align with Strategic Plan Goal 4: Environmental Stewardship and Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Motiryo Keambiroiro, General Services Director and Chrissie Koroivui, Solid Waste Program Manager

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to enter into a service contract with Republic Services in an amount not to exceed \$240,000 for solid waste hauling at Durham County Convenience Sites beginning July 1, 2020 through June 30, 2019.

Attachments:

[AAF Supplemental Republic Convenience Sites](#)

[RFP 20-014 Solid Waste Hauling for DCo Convenience Sites](#)

[RFP 20-014 Tabulation -Solid Waste Hauling Services Durham County Conveni](#)

[MWBE Compliance Review Form-AAF for 20-014 RFP 061220](#)

20-0283

Execution of an Amendment to the Architectural Design Service Contract with HDR Engineering of the Carolinas for Upgrades to the Northern Durham County Solid Waste Convenience Sites

Agenda Text:

The Board is requested to authorize the County Manager to amend the contract with HDR Engineering of the Carolinas in the amount of \$186,505 to provide bidding assistance and construction phase services for the new Northern Solid Waste Convenience Site to be located at 11894 N. Roxboro Road. Upon execution of this agreement, the new contract with HDR Engineering of the Carolinas will be a not-to-exceed amount of \$550,967.

HDR Engineering Inc. of the Carolinas was selected to provide design services for this project through RFQ No. 19-007, Architectural Services for Upgrades to

Northern Durham County Solid Waste Convenience Sites, advertised on August 11, 2018. HDR assisted the County with the preparation of a Master Plan and Site Plan and obtaining the Special Use Permit and Site Plan approval for the proposed Northern Convenience Center site located off of Route 501 (North Roxboro Road) on parcels that the County has acquired. HDR has also assisted the County with preparation of construction documents and stormwater and erosion and sediment control permitting for the proposed facility. HDR will now assist with project bidding and final permitting and providing construction and post construction services.

This new facility will consolidate the two existing leased convenience sites, Rougemont and Bahama, into one County-owned property. The development of this new convenience center will meet the long-term demands of the growing community and provide flexibility for future service changes to the waste and recycling programs. The County also desires to improve safety for residents and staff at the site by providing better separation of public traffic and material storage areas and access routes.

Alignment with Strategic Plan: Durham County Government is responsible for providing solid waste services to unincorporated residents in Durham County which includes curbside recycling, litter control and abatement, and the management of residential convenience sites. These responsibilities align with Strategic Plan Goal 4 - Environmental Stewardship and Goal 5 - Accountable, Efficient and Visionary Government. (brief statement and relevant goal)

Resource Persons: Motiryo Keambiroiro, General Services Director, Chrissie Koroivui, Solid Waste Program Manager, Darius Allen, Waste Reduction Supervisor, and Jim Faress, Engineering and Environmental Services

County Manager's Recommendation: The County Manager recommends that the Board authorize the County Manager to amend the Contract with HDR Engineering of the Carolinas to provide bidding assistance and construction phase services for the Durham County Northern Convenience Site in the amount of \$186,505, thus increasing the total compensation to a not-to-exceed amount of \$550,967.

Attachments: [AAF Supplemental HDR 6_2020](#)
[06_2020 Attachment A - Northern CC Bidding and Contract Administration Assi:](#)
[Contract Amendment HDR_FY2021](#)
[Renderings](#)

20-0291 **Budget Ordinance Amendment No. 20BCC000065 - Appropriate \$1,500,000 of General Fund Fund Balance and Increase Transfer to the Benefits Plan Fund by the Same Amount to Ensure all Expenditures do not Exceed Budgeted Appropriations.**

Agenda Text: In analyzing the Benefits Plan Fund and assessing where the County's costs for these benefits will be at fiscal year end, it is County staff's belief that expenditures may

exceed the current amount budgeted for medical (health) costs. As such, the Board is requested to approve Budget Ordinance Amendment No. 20BCC000065 to increase the Benefits Plan Fund expenditure budget in the amount of \$1,500,000 for medical (health) self-insured costs and increase the Benefits Plan Fund funding sources of a one-time County contribution transfer of \$1,500,000. The General Fund will be amended as follows: Increase the transfer to health benefits \$1,500,000 and increase fund balance appropriated by \$1,500,000.

Please note that while County staff estimates this as a possible need for additional budget for FY2019-20 for the medical (health) costs, the requested budgetary increase is a conservative estimate. County staff does not anticipate the need for the entire amount; however, the Local Government Commission will not allow amendments to the budget after June 30th for the current fiscal year. Therefore, staff is requesting this amount to ensure that we do not exceed budget appropriations. This amendment is consistent with an amendment that was brought before the board in FY2018-19 in the amount of \$2,500,000. Of this amount, \$1,141,370 was required.

Alignment with Strategic Plan: This request relates to the following elements of the Durham County Strategic Plan: the amendment aligns with Goal #5 (Accountable, Efficient, and Visionary Government).

Resource Persons: Kathy Everett-Perry, Chief Human Resources Officer; Deidre Gonzales, Benefits Manager; David Ades, Assistant Director of Budget

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000065 to increase the Benefits Plan Fund expenditure budget in the amount of \$1,500,000 for medical (health) self-insured costs and increase the Benefits Plan Fund funding sources of a one-time County contribution transfer of \$1,500,000. The General Fund will be amended as follows: Increase the transfer to health benefits \$1,500,000 and increase fund balance appropriated by \$1,500,000.

Attachments: [AAF-65 Legal Form Benefits Plan Fund increase for health GF Fund Balance A](#)
[AAF 65 - Supplemental Information for Benefits Plan Budget Amendment](#)

20-0293 **Budget Ordinance Amendment No. 20BCC000066 - Recognizing \$5,480,715 of Coronavirus Relief Funds Received from the State of North Carolina Offsetting Durham County COVID Related Response and Mitigation Costs**

Agenda Text: The Board of County Commissioners is requested to approve recognizing \$5,480,715 of Corona Relief Funds received from the State of North Carolina to support a portion of County COVID related costs. These funds will support already incurred costs by the County and will lower the General Fund fund balance burden in support of these COVID-19 costs. These grant funds will support COVID-19 expenditures in the current fiscal year and FY 2020-21. The balance of grant dollars that are not committed (e.g., encumbered) at fiscal year-end will carry over into FY

2020-21 as restricted fund balance. Since these funds were not appropriated in the FY 2020-21 original budget as of July 1, 2020, an amendment appropriating the balance of these funds will be brought to the Board at a July regular session for approval.

Durham County has been allocated \$5,480,715 of Coronavirus Relief Fund (CRF) funding from the State of North Carolina that can be used for direct COVID-19 costs that qualifies per the Board approved plan. The CRF funding has been provided to the State from the federal CARES Act approved in March 2020. Eligible expenses under the CRF Plan (the "Plan") include: medical expenses, public health expenses, payroll expenses, expenses of actions to facilitate compliance with COVID-19 related public health measures, expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, and any other COVID-19 related expenses reasonably necessary to the function of government. The funds will offset County expenses after the standard compliance occurs. All funds must be expended by December 30, 2020 and will be subject to a performance and fiscal review by the State Auditor. Any balance of these funds that have not been spent as of December 30, 2020 must be returned to the State.

The Board on County Commissioners approved the County's CRF plan on June 8, 2020 and the plan was submitted to NC PRO on June 9. A copy of the approved plan is provided as backup. Additional information on CRF funding can be found on the NC PRO website at <https://www.nc.gov/agencies/ncpro>.

Alignment with Strategic Plan: Goal 2; Goal 3; Goal 5

Resource Persons: Jodi Miller, General Manager; Jim Groves, Emergency Services Director, Claudia Hager, General Manger; Susan Tezai, Chief Financial Officer; Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000066 recognizing \$5,480,715 of Coronavirus Relief Funds received from the state of North Carolina to support a portion of County COVID-19 related response and mitigation costs. These funds will support already incurred costs by the County and will lower the General Fund fund balance burden in support of these mitigation costs.

Sponsors: Lane

Attachments: [AAF-66 Legal Form Recognizing Corona Relief Fund Support for County COVID Approved Durham County CRF Plan 06-09-2020](#)

20-0299 **Appoint Voting Delegate - National Association of Counties (NACo) Annual Conference and North Carolina Association of County Commissioners (NCACC) Annual Conference**

Agenda Text: The Board is requested to appoint Commissioner Brenda Howerton as the voting delegate and Chair Wendy Jacobs as the alternate for the NACo Conference.

The Board is also requested to appoint Commissioner Ellen Reckhow as the voting delegate for the NCACC Annual Conference.

Alignment with Strategic Plan: This item aligns with Goal 5: Accountable, Efficient and Visionary Government.

Resource Persons: Wendy Jacobs, Chair

County Manager's Recommendation: The County Manager recommends that the Board appoint Commissioner Brenda Howerton as the voting delegate and Chair Wendy Jacobs as the alternate for the NACo Conference and appoint Commissioner Ellen Reckhow as voting delegate for the NCACC Annual Conference.

6. Public Hearings (20min)

20-0285 Public Hearing to Consider Allocating Economic Development Funds to GRAIL, Inc (20min)

Agenda Text:

The Board is requested to hold a public hearing to consider allocating a total of \$925,000 in Economic Development funds to GRAIL, Inc and authorize the Manager to enter into preliminary negotiations and execute an agreement with the Company. GRAIL, an innovative healthcare company pioneering a test that detects more than 50 cancers with a single blood draw, will locate their new laboratory facility in Durham County, creating 739 jobs and investing \$111 million.

With the investment, GRAIL will bring a new state-of-the-art laboratory facility with office and warehouse space to North Carolina's Research Triangle Park. GRAIL, headquartered in Menlo Park, California, has developed a testing approach supported by evidence from a population-scale clinical study program believed to be the largest ever conducted in genomic medicine. GRAIL's team of leading scientists, technologists, and clinicians are working urgently to revolutionize cancer detection.

With approval of the award, the Company has agreed to make reasonable efforts to participate in several workforce partnerships that include engagements with Durham Public Schools Career and Technical Education, Durham Tech BioWorks Advisory Committee, NC Works Career Center, Durham Public Library's STEAM Center and North Carolina Central's BRITE Center among others. Please find additional project details including a full list of partnerships, terms and project attributes in the briefing sheet attached to the agenda item.

GRAIL's project in North Carolina will be facilitated, in part, by a Job Development Investment Grant (JDIG) approved by the state's Economic Investment Committee on June 2, 2020. Over the course of 12 years, the project is estimated to grow the state's economy by \$1.2 billion. Durham County payments only occur following performance verification that the company has met its incremental job creation,

investment and criteria targets.

Staff is recommending that the County provide \$925,000 in Economic Development Investment funds to GRAIL, Inc. subject to performance goals being met by the Company related to timing and amount of investment, employment creation and maintenance of the created jobs as well as partnership engagement criteria.

This public hearing has been advertised as required by law.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager Goal 4

County Manager's Recommendation: The County Manager recommends that the Board hold a public hearing to consider allocating a total of \$925,000 in Economic Development funds to GRAIL and authorize the Manager to enter into preliminary negotiations and execute an agreement with the Company.

Attachments: [Briefing Sheet - GRAIL, Inc.](#)

7. Other Business (175min)

20-0284 Guidance for Re-opening Durham County Government & Temporary Personal Travel & High-Risk Activities Guidelines (45min)

Agenda Text: The Board is requested to receive information the following documents: Guidance for Re-opening Durham County Government and the Temporary Personal Travel & High-Risk Activities Guidelines.

Summary

The purpose of the Guidance for Re-opening document is to assist Departments in transition to re-opening and to enhance safety and well-being in an environment that maintains commitment to public service and a healthy work environment during the COVID 19 Pandemic. The guidelines provide the framework in which we will safely and carefully reopen County services and programs.

The purpose of the Temporary Personal Travel & High-Risk Activities Guidelines is to help minimize the transmission of COVID-19 in the workplace and assist employees with guidance for personal and business travel to reduce or eliminate potential COVID-19 exposure from high risk activities.

Alignment with Strategic Plan: Both guidance documents align with Goal 2: Health and Wellbeing for All. The documents include new business practices, guidance and

information that reflect the evolving reality of the COVID-19 pandemic and our success in mitigating the effects of this unprecedented global health emergency.

Resource Persons: Kathy Everett Perry, CHRO/Chief Employment Counsel, Dara Richardson, Human Resources Manager, Jim Groves, Emergency Services Director, Leslie O'Connor, Chief Emergency Manager

County Manager's Recommendation: The County Manager recommends that the Board receives information on the Guidance for Re-opening Durham County Government & Temporary Personal Travel & High-Risk Activities Guidelines

Attachments:

[Draft Guiding Principles for Reopening updated June 17 2020](#)

[DCo Travel Guidelines June 17 2020](#)

20-0286

Durham Small Business Recovery Fund (45min)

Agenda Text:

The Board is requested to receive a presentation on the Durham Small Business Recovery Fund, provide feedback and authorize the County Manager to execute a contract committing Durham County's \$1,000,000 to the Durham Small Business Recovery Fund for businesses impacted by COVID-19. During the June 1 Budget Worksession, at the conclusion of the Small Business Recovery Fund update, the Board unanimously agreed to allocate \$1 million of CARES Act funding to support small businesses impacted by COVID-19 through a term loan program. The Board directed staff to receive additional input from community partners and small businesses about their goals for a loan fund and return with a recommendation at the 6-22 Regular Board meeting.

Durham Small Business Recovery Fund

The City of Durham and Duke University have partnered with the Carolina Small Business Development Fund (CSBDF - a nonprofit, certified CDFI) to administer the Durham Small Business Recovery fund. The fund will be comprised of both public and private funds, administering loans with the former and grants with the latter. Currently, the fund is supported by \$1 million from the City and \$1 million from Duke to respectively carry out both components of the fund.

CSBDF will administer the grant and loan, to create a single point of entry and employ their recent experience administering similar programs in Mecklenburg County, the City of Raleigh and partnering in the State program (NC Rapid Recovery). As part of their scope, CSBDF will provide loan processing, servicing and collections; outreach and marketing to promote the program as well as technical assistance to businesses applying for and receiving loans. Loans will be awarded on a first come, first served basis. This approach in Mecklenburg has yielded an approval rate of approximately 50% for minority and woman-owned businesses and that approximately 50% of the borrowers selected have been minority or woman-owned.

Program Eligibility:

- Businesses must be independently owned and physically located in Durham
- Less the 25 FTE employees and less than \$2 million total revenue
- Businesses with revenue under \$500,000 are eligible for grants
- Businesses with revenue over \$500,000 are eligible for loans
- Must demonstrate at least a 25% decline in revenue due to COVID-19
- Business must show a minimum of 2 years in profitable operation or growth trajectory

Grant and Loan Terms:

- Loan Amounts: \$5,000 up to \$35,000
- Maximum Grant: \$10,000
- Loan Term: Up to 10 years
- Interest rate of 3%
- Deferred principal payments up to 12 months; interest only payments during the first year

Cost of Fund Administration:

- An administrative fee that would consist of 10% of the loan fund
 - All repaid loan principal would go back to the City and 2.5 of the 3% in interest income; the other .5% of the performing and delinquent loan balance would be deducted from earned and collected interest income
- A technical assistance fee that would consist of 10% of the loan fund

Timeline:

- Grant application launched June 18; funds received by early to mid-July
- Loan application launched June 18; funds received by mid-July

Additional information on the fund can be found here:

<https://carolinasmallbusiness.org/initiatives/durhamgrantprogram/>

Community Small Business Recovery Fund Proposal

The Community Small Business Recovery Fund (aka Duke-Durham Fund proposal), created by community members and local businesses, has solicited broad input from Durham's small business community and was endorsed by the Durham Small Business Coalition. Their proposal consists of a forgivable loan program to assist in bridging the COVID-19 crisis and help Durham's small businesses, across all geographies and demographics, stay open by addressing their short-term liquidity and long-term solvency needs.

Please find the full fund proposal included as an attachment. There are many points of

alignment between the two proposals, but the main points of difference are highlighted below:

City Fund Community Proposal

Term Loan Forgivable Loan

25 Employee Maximum 50 Employee Maximum

Revenue Maximum of \$2 million Revenue Maximum of \$8 million

Includes Food Trucks, Home-based Businesses Limited to Storefront Businesses

Businesses Operating at Least 2 years Businesses Operating at Least 10 months

Rural Center

The Rural Center administers the NC Rapid Recovery Fund, the term loan program that is available to all 100 Counties. It includes the \$125 million of CARES Act funding allocated by the State Legislature as well locally funded programs for Wake County and the Town of Apex. It could be an alternative fund to carry out some of the goals outlined in the community proposal. In the end, the differences between the City Fund and the community proposal were relatively minor.

City Fund Rural Center

25 Employee Maximum 1 employee minimum/100 emp. max. (Wake)

Revenue Maximum of \$2 million Revenue Maximum TBD

Interest Rate of 3% Interest rate of 5.5%

Admin Fee 10% / Tech Assist. Fee 10% Admin Fee 5%

Repaid Loan Principal to County 2.5% Repaid Loan Principal to County 0%

No Personal Guarantee Personal Guarantee >20% Ownership

Technical Assistance: Technical Assistance:

- Application Process Training - Application Process Training
- Access to other Funding Resources - Access to other Funding Resources
- Coordinating with Comm. TA Orgs.
- Post Loan Closing Needs Survey
- 1 on 1 Counseling
- Workshops or online learning resources

While there are benefits to both programs in terms of fees, interest rates and repaid loan principal, the level of technical assistance included through the City's fund will provide small businesses with more resources over the long term and thereby potentially increasing their rate of success. Additionally, participation in the City fund will create a single, unified Durham-branded fund, increasing marketing efficiencies and reducing confusion for small businesses about where to apply for City and County funding. Given all of the stated factors above, Staff is recommending that

Durham County partner with CSBDF, the City of Durham and Duke University to participate in the Durham Small Business Recovery Fund.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Officer; Jay Gibson, General Manager Goal 4

County Manager's Recommendation: The County Manager recommends that the Board receive a presentation on the Durham Small Business Recovery Fund Program, provide feedback and authorize the County Manager to execute a contract committing Durham County's \$1,000,000 to the Durham Small Business Recovery Fund for businesses impacted by COVID-19.

Attachments: [Community Small Business Recovery Fund Proposal \(Duke-Durham\)](#)

20-0287

BULLS Initiative Update (30min)

Agenda Text:

The Board is requested to receive an update on an application proposal for Economic Development Administration Economic Adjustment Assistance (EDA-EAA) funds allocated through the CARES Act that will support the BULLS Initiative, and consider allocating \$60,000 in fund balance to act as the required 20% match that would leverage \$240,000 in EDA funds to purchase the equipment for Durham's first Aseptic Training Lab.

At the June 1 Worksession, the newly formed BULLS Initiative, a public-private partnership developed by Made in Durham, the Chamber and the NC Biotechnology Center, was presented to the Board. The proposal outlines programmatic and capital investments necessary to support the growing needs of the life science industry cluster in the region and the growing employment needs of Durham residents. It is a strategy to strengthen the life science pathway so that more Durham residents can compete for excellent career opportunities recruited by the County and fulfill the needs of our growing workforce.

Concurrent with the June 1 conversation, we discussed COVID-19 funding opportunities through the CARES Act, specifically the \$1.5 billion provided to the EDA. The funding that the County can pursue is through the EAA program and is awarded to projects that support economic development and foster job creation while helping the community prepare, prevent, or recover from coronavirus. Typically, EDA-EAA funds are available as a 50:50 match but the funding through the CARES Act is available at an 80:20 match. Given the reduced contribution that the applicant must make and the limited amount of funding available, time is of the essence when applying.

Over the last few weeks, Durham County Economic Development, Made in Durham and the NC Biotechnology Center have been working to determine the most competitive and realistic application by vetting all of the BULLS Initiative elements with EDA Technical Assistance providers. After extensive consideration, it was determined that applying for the **equipment** necessary to create Durham Tech's first Aseptic Lab would make for the strongest application. Building a community-based aseptic training facility, to provide hands-on laboratory and biopharma manufacturing training including aseptic techniques and good manufacturing practice, is an essential piece of the BULLS initiative. The development of an aseptic training facility with teaching labs for education will provide for work-based learning connections between employers and students and for the training of incumbent workers. Currently there is no such facility in Durham and the backlog for access to regional facilities is six months. **This grant will only fund the equipment of the aseptic lab and not any construction-related costs.**

The total cost of the needed equipment, shipping, and installation and taxes to be included in the EDA application is \$300,000 and the County's share of the required 20% match is \$60,000. Please find an itemized list of expenses below:

Equipment	Quantity	Cost
Autoclave (Pre and Post vacuum)	1	\$55,000.00
Benchtop Autoclave, Kinematica	1	\$20,000.00
Modular Hardwall Cleanroom 16'x12'	1	\$43,000.00
Tubing Cutter/Welder	2	\$15,000.00
VWR Refrigerator	1	\$13,000.00
(-70) Upright Freezer	1	\$17,000.00
BioSafety Cabinet class II Type A2	7	\$125,000.00
Shipping and Installation		\$12,000.00
TOTAL		\$300,000.00

Awards are typically received in 6 months and the funds have to be spent within two years. This aligns with the goal of relocating the BioWork program by January/February to a more equitably accessible location and having the new aseptic lab available in that timeframe. Determining the likely temporary location for the BioWork program is the highest priority for the BULLS team and we are hoping to resolve that in the coming weeks while plans for a new and permanent location are pursued.

Durham County funds will only be expended if the application is approved for funding. The EDA grant requires that the 20% match documentation be submitted with the application, and needs to be available, committed and unencumbered. Given the time constraints of the application, seeking County funding was the best approach

to meeting this timeline. Beyond this piece of the BULLS Initiative, there are many other components (construction of new permanent Aseptic Lab and training facility, Scholarships, Awareness Campaign, etc.) to be funded and the team remains committed to identifying private, Federal and State sources to help support the BULLS Initiative coming to fruition.

Alignment with Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity to promote and support the community and economic vitality for all residents

Resource Persons: Andrew Miracle, Economic Development Officer; Casey Steinbacher, Executive Director, Made in Durham; Jay Gibson, General Manager
Goal 4

County Manager's Recommendation: The County Manager recommends that the Board receive an application proposal for EDA-EAA funds allocated through the CARES Act that will support the BULLS Initiative, and consider allocating \$60,000 in fund balance to act as the required 20% match that would leverage \$240,000 in EDA funds to purchase the equipment for Durham's first Aseptic Training Lab.

Attachments: [BULLS Initiative EDA-EAA Presentation](#)
[BULLS Executive Summary](#)

20-0294 **FY 2020-2029 Capital Improvement Plan Update (30min)**

Agenda Text: The Board is requested to receive a presentation from staff on the revised (updated) FY 2020-2029 Capital Improvement Program (CIP) update. The overview will explain the guiding principles used to develop the 10-year CIP, show recommended funding levels for County projects, explain potential Bond Referendums, and highlight major changes to the CIP since its approval in June of 2019.

Alignment with Strategic Plan: This discussion aligns with Goal 5(Accountable, Efficient and Visionary Government) as the County plans for the 2020-29 Capital Improvement Program

Resource Persons: Claudia Odom Hager, Goal 5 General Manager; Keith Lane, Budget Director

County Manager's Recommendation: The County Manager recommends that the Board receive the presentation of revisions to the FY 2020-2029 Capital Improvement Plan.

Sponsors: Lane

Attachments: [Revisions to June 2019 Approved CIP](#)
[Revisions to June 2019 Approved Capital Financing Plan \(CFP\)](#)
[FY 2020-21 Capital Improvement Plan Debt Financing - Based On Capital Finar](#)
[BOCC Questions & Answers about Revised FY 2020 CIP](#)

20-0296 **Discussion on the Joint Durham Community Safety & Wellness Task**

Force (15min)**Agenda Text:**

The Board is requested to discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force. A task force which consists of partnership with the City of Durham and Durham Public Schools.

In the Spring of 2019, during conversations about the Durham Police Department's budget, community members requested that the City of Durham create a task force to explore and recommend community-based public safety models and interventions. City council members and staff believe that this effort will be best served by the participation of both Durham County, which administers and funds public health initiatives, and Durham County Public Schools. As a result, this proposal will create a joint task force with the City of Durham, Durham County, and Durham County Public Schools as partners. This joint community-led task force will be charged with examining the public safety & wellness needs of Durham residents and communities, educating residents on existing safety and wellness resources, and providing recommendations for additional programs to enhance public safety and wellness by focusing on community-based prevention, intervention, and re-entry services.

After multiple discussions, the City Council approved the bylaws at their March 2, 2020 meeting. Mayor Pro Tempore Jillian Johnson stated the Council agreed to commit \$1 million dollars towards investments that the task force recommends that would fall under the City's purview.

Alignment with Strategic Plan: This item aligns with Strategic Goal 2: Health and Well Being for All and Goal 3: Safe Community

Resource Persons: Wendy Jacobs, Chair; Monica Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board discuss the bylaws for the Joint Durham Community Safety & Wellness Task Force and provide direction to staff.

Attachments:

[Final-Published Attachment - 13824 - MEMO - MEMO - 3-2-2020 \(003\)](#)

[Final-Published Attachment - 13824 - OTHER - DURHAM COMMUNITY S](#)

20-0290**Durham County Public Health Focused Update on the COVID-19 Crisis (10min)****Agenda Text:**

The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

Alignment with Strategic Plan: This item aligns with Goal 2: Health and Well-Being for All

Resource Persons: Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

County Manager's Recommendation: The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and

efforts

8. Board and Commission Appointments (10 min)

20-0278

Board and Commission Appointments (10min)

Agenda Text:

Monica Toomer, Clerk to the Board, will distribute ballots to the Board to make appointments to the following boards:

- Bicycle and Pedestrian Advisory Commission
- Citizen Advisory Committee
- Criminal Justice Advisory Committee
- Durham County Women's Commission
- Durham Open Space and Trails Commission
- Durham Planning Commission
- Durham Sports Commission
- Durham Technical Community College Board of Trustees
- Durham Workforce Development Board
- Environmental Affairs Board
- Historic Preservation Commission
- Homeless Services Advisory Committee
- Juvenile Crime Prevention Council
- Nursing Home Community Advisory Committee

The Board of Commissioners recognizes the need to have a representative sample of the citizens of Durham County serve on boards, commissions, committees and authorities. No citizen may serve more than four consecutive terms for 2-year term boards; three consecutive terms for 3-year term boards; two consecutive terms for 4-year term boards; and one consecutive term for 5 and 6-year term boards in any one position, unless otherwise stated by statute; or there are no other applicants who meet the eligibility requirements. The Equalization and Review Board shall be exempt from these term limits.

Alignment with Strategic Plan: This item aligns with Goal 5 Accountable, Efficient and Visionary Government. When citizens are engaged and partners on our Boards and Commissions, the vision of our Strategic Plan is achieved - a thriving, vibrant diverse community with abundant opportunity for all residents to live, work, learn, play and grow.

Resource Persons: Monica Toomer, Clerk to the Board

County Manager's Recommendation: The County Manager recommends that the Board of County Commissioners vote to appoint a member to the aforementioned Boards and Commissions.

Attachments:

[6.22.2020 BC Legistar](#)

9. Items Pulled from the Consent Agenda (20 min)**10. Closed Session****20-0295 Closed Session****Agenda Text:**

The Board is requested to adjourn into Closed Session for the following:

- To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged pursuant to G.S 143-318.11(a)(3)

Alignment with Strategic Plan: This item aligns with the Strategic Goals of Durham County Government

Resource Persons: Lowell Siler, County Attorney

County Manager's Recommendation: The County Manager recommends that the Board adjourn into Closed Session and provide direction to staff.

11. Adjournment