



# Durham County

200 E. Main Street  
Durham, NC 27701  
(919) 560-0025

## Meeting Agenda Board of County Commissioners

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Monday, June 8, 2020

7:00 PM

Commissioners' Chambers

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### Regular Session

### “Public Charge”

The Board of Commissioners asks its members and citizens to conduct themselves in a respectful, courteous manner, both with the Board and fellow citizens. At any time, should any member of the Board or any citizen fail to observe this public charge, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until such time that a genuine commitment to the public charge is observed.

As a courtesy to others, please turn off cell phones during the meeting.

### 7:00 pm Regular Session

1. Opening of Regular Session - Pledge of Allegiance (5 min)
2. Agenda Adjustments (5 min)
3. Announcements (5 min)

#### [20-0261](#) Announcements

#### Agenda Text:

1. **Serving the Durham Community: COVID-19 Volunteer Opportunities**  
- If you are looking for ways to give back in your community; please check the list below for volunteer opportunities.
  - Feed Durham by volunteering with a food relief agency or assist seniors through the Triangle Nonprofit & Volunteer Leadership Center (formerly the Volunteer Center of Durham):  
<https://tinyurl.com/feeddarham>
  - Support Durham FEAST, a child and adult feeding collaboration between Durham Public Schools and other partners:  
<https://www.durhamfeast.org/volunteer>
  - Assist another area nonprofit seeking volunteers by searching the Durham County Public Health website: [www.dcopublichealth.org](http://www.dcopublichealth.org)

<http://www.dcopublichealth.org>

2. **Free Tax Help Starting in June** - Reinvestment Partners will be offering FREE tax services at Durham's Northgate Mall until July 10, 2020. For drop off instructions and links to download forms please visit [www.tinyurl.com/northgatetaxhelp](http://www.tinyurl.com/northgatetaxhelp)  
<<http://www.tinyurl.com/northgatetaxhelp>>
3. **COVID19 Testing in Durham** - If you are looking for COVID19 testing in Durham, click on the following link to Durham County Department of Public Health's data dashboard which will help you locate COVID19 testing near you: <<https://durhampublicpublichealth-durhamnc.hub.argis.com/>>
4. **Book Return Now Open** - The book return at Main Library is now open for you to return library materials, Monday - Friday, 7 a.m. - 7 p.m. Please wear a mask, practice social distancing, and wash your hands before and after use. If you are unable to return your books at this time, please feel free to hold on to them. Fines are not accruing. More details at <<https://durhamcountylibrary.org/2020/03/durham-county-library-covid-19-update/>>
5. **COVID Rental Assistance Program** - Have you been laid-off or furloughed, and are now behind in your rent? The Department of Social Services may be able to help. Please call 919-560-8000 to schedule an appointment.
6. **Become a Mentor for African American Males** - The African American Male Initiative at North Carolina Central University is seeking mentors for their upcoming 2020 class. The 2020 cohort will include 40 young men who are majoring in various subjects. To apply, please visit <<https://bit.ly/2020MacMentors>>
7. **There is Still time for Census 2020** - For the first time ever, the Census can be completed by phone, email, or online. Due to health concerns, the time to complete the Census has been extended to October 31, 2020. Please visit <<https://2020census.gov/>> to complete the Census today!
8. **Did you Know that you can Vote from Home?** - Vote from the convenience of your home for the 2020 General Election! Please visit [www.dcovotes.com](http://www.dcovotes.com) <<http://www.dcovotes.com>> for more information absentee ballots and how to request a form.

#### 4. Minutes (5 min)

**20-0260 Minutes**

**Attachments:** [Work Session - March 2, 2020](#)

**5. Ceremonial Items (20min)****20-0262 Proclamation - 11th Anniversary World Sickle Cell Awareness Day: Shine the Light on Sickle Cell (10min)**

**Agenda Text:** The Board is requested to proclaim June 19, 2020 as World Sickle Cell Awareness Day

The purpose of this proclamation is to bring annual awareness with the goal of increasing public knowledge and an understanding of sickle cell disease, and the challenges experienced by patients, families, and caregivers.

**Alignment with Strategic Plan:** This item aligns with Goal 1: Community Empowerment and Enrichment

**Resource Persons:** Tiffany A. Bell, MSW, Health Educator

**County Manager's Recommendation:** The County Manager recommends that the Board proclaims June 19, 2020 as World Sickle Cell Awareness Day

**Attachments:** [Proclamation - World Sickle Cell Awareness Day](#)

**20-0267 Resolution Declaring Racism a Public Health Crisis (10min)**

**Agenda Text:** The Board is requested to approve the attached resolution entitled, Racism: A Public Health Crisis that has been developed in recognition of the national and local protests and riots that have resulted from the recent death of George Floyd by four Minneapolis Minnesota Police officers. The event has served as a spark to recognize the tireless work that must continue to address and reduce the pervasive racial inequities that continue to exist in our country.

Numerous articles point to the adverse impact of negative and deadly encounters between police and persons of color, most notably on young black men and the resultant permanent, negative impacts on their emotional and mental health. The goal is to bring our communities together to educate, train and develop new social policies that will be built on a foundation of racial equity to improve the lives of our communities of color. The Durham Committee on the Affairs of Black People has asked the Board of County Commissioners to join in this action.

**Alignment with Strategic Plan:** This item aligns with Goal 1: Community Empowerment and Enrichment and Goal 2: Health and Well-Being For All.

**Resource Persons:** Dr. Wanda Boone, Executive Director of Durham T.R.Y (Together for Resilient Youth); Kweli Rashied-Henry, Racial Equity Officer; Rod Jenkins, Public Health Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve the resolution and share it with the entire Durham community.

**Attachments:** [Resolution - Racism A Public Health Crisis](#)

## 6. Consent Agenda (15 min)

### 20-0200

#### **Service Contract with Animal Protection Society of Durham, Inc**

**Agenda Text:**

The Board is requested to approve the service contract with Animal Protection Society of Durham, Inc. (APS) for the operation of the Durham County Animal Shelter, in the amount of \$770,525.96. This includes services such as (i) caring for, at the shelter, all dogs, cats and other animals impounded by Animal Control and/or delivered to it by members of the general public; (ii) providing necessary veterinary care for animals impounded, housed, or surrendered to the shelter, and (iii) maintaining accurate records and providing monthly reports of all animals impounded, the disposition of all animals, amounts collected for board, redemption fees, and civil penalties by APS.

The request is for a contract continuation for funding for the operations of the Durham County Animal Shelter. APS has a lease agreement with Durham County for the Durham County Animal Shelter through June 30, 2021. The 5% increase requested by APS will cover general operating increases related to health insurance premium increases, and general operating increases associated with medical care for animals.

**Alignment with Strategic Plan:** This request aligns with Goal 2: Health and Well-being for all and Goal 3: Safe Community.

**Resource Persons:** David LaBarre, Director of Planning & Development, Durham County Sheriff's Office.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the service contract with Animal Protection Society of Durham, Inc for the operation of the Durham County Animal Shelter in the amount of \$770,525.96

**Attachments:** [AAF Supplemental Document - APS Contract FY21](#)

[Durham County Budget Request Letter](#)

[Shelter Budget Request Final 2020.2021](#)

[APS Service Contract FY21](#)

### 20-0202

#### **Recognize a \$50,000 donation from the Research Triangle Foundation to Durham's Emergency Operation Center**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No. 20BCC000060 recognizing a \$50,000 donation from the Research Triangle Foundation to the City/County Emergency Management Division's Emergency Operations Center (EOC). The funds will be used to support the Emergency

Operation Center's current and future response and recovery efforts with items such as supplies, PPE, technology, and meals during activations for EOC staff. There is no statement of work or reporting requirements for the donation.

This is the first donation that the Emergency Management Division has received from the Research Triangle Foundation. The Scott Levitan, President and CEO of the RT Foundation, will attend the June 8, 2020 virtual Board meeting to discuss the donation.

**Alignment with Strategic Plan:** This donation aligns with the County's Goal 3: Safe Community.

**Resource Persons:** Jim Groves, Emergency Services Director; Leslie O'Connor, Chief Emergency Manager; Scott Levitan, President and CEO of the Research Triangle Foundation.

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No. 20BCC000060 recognizing a \$50,000 donation from the Research Triangle Foundation to the City/County Emergency Management Division's Emergency Operations Center.

**Attachments:**

[RTF Supplemental 50k Donation 6-8-2020](#)

[AAF-60 Legal Form Recognizing \\$50K donation from the RTF to the EOC](#)

**20-0203**

**Capital Project Amendment No. 20CPA000030 - Appropriating \$2,900,000 of LOBS Funds to the Durham Technical Community College Capital Project (5925300CC014) for the Purchase of Property at 1684 E. Lawson Street (Crocodile Creek, Inc.) and Reducing from the DTCC Newton Building Project (59205300CC012) by \$2,900,000 of "PAYGO" Funds**

**Agenda Text:**

The Board is requested to consider and approve creating a new land purchase capital project using \$2.9 million of County LOBS funding. The Board is also requested to reduce \$2.9 million of PAYGO funding from the DTCC Newton Building capital project.

This building and property is currently occupied by Crocodile Creek, Inc. a toy importer and distributor. The current owner has periodically suggested interest in selling the property and that the college has a right of first refusal because the building originally housed Newton Instrument Co, which was founded by George Newton (a founding trustee of the college). The college owns property adjacent to this building to both the east and the west, and the main campus is located directly across Lawson St.

DTCC has identified a potential use for the building after some renovation. Students have expressed need for an on-campus health clinic and fitness center. DTCC has had preliminary discussions with a major health care system in our community who has indicated a willingness to consider establishing such a facility and naming it in

honor of the late MaryAnn Black, who served on Durham Tech's Board of Trustees for several years, including five as chair.

DTCC has signed a non-binding letter of intent indicating willingness to acquire the building later this year for a purchase price of \$2.9 million, contingent on the approval of the Durham Tech Board of Trustees and the North Carolina State Board of Community Colleges, and the completion of an environmental assessment. (An appraisal completed last fall places the market value at \$3.21 million.)

In 2018 the county authorized \$4 million in Pay-as-You-Go funds to supplement funds approved in the 2016 bond referendum for construction of the Applied Technologies building and renovation of the Newton Industrial Education Center. Those two efforts are part of a single project that is currently underway. Since getting approval for the PAYGO funding, construction prices have dropped significantly, and the bids for the Applied Technology building came in approximately \$2 million under budget.

Therefore, the County is requesting the County release \$2.9 million of the \$4 million that was originally earmarked for the Applied Technology building. The college will return any unused portion of the original pay-go funding to the county at the conclusion of the Applied Technology/ Newton renovation project.

**Alignment With Strategic Plan:** This capital project amendment aligns with Goal 1-Community and Family Prosperity and Enrichment, though providing access to educational, vocational, economic and cultural opportunities and by providing support for educational opportunities that ensure high academic achievement.

**Resource Persons:** Dr. Bill Ingram, Durham Technical Community College President; Andrew Kleitsch, DTCC Chief Financial Officer; Keith Lane, Durham County Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board approve Capital Project Amendment No. 20CPA000030 appropriating \$2,900,000 of LOBS funds to the Durham Technical Community College capital project (5925300CC014) for the purchase of property at 1684 E. Lawson Street (Crocodile Creek, Inc.) and reducing the DTCC Newton Building capital project (59205300CC012) by \$2,900,000 of "PAYGO" funds.

**Sponsors:** Lane

**Attachments:** [CPA-30 Legal Form DTCC Property Purchase Project \(\\$2,900,000\)](#)

## **20-0205**

**Approval of Interlocal Agreement between the County of Durham and the City of Durham for the International City/County Management Association (ICMA) Local Government Management Fellowship Position**

**Agenda Text:** The Board is requested to authorize the County Manager to execute the attached

Interlocal Agreement with the City of Durham for the International City/County Management Association (ICMA) Fellow.

As part of the Fiscal Year 2020-2021 Budget, the City of Durham and the County of Durham have proposed continuing to host an ICMA Local Government Fellow for one year (July 2020 through June 2021). The ICMA Local Government Management Fellowship Program links aspiring local government professionals with a local host government or governments for a year. The local government or governments provide the Fellow with professional work experience, while ICMA offers professional development opportunities and a Fellows network so that the Fellows can all connect with and learn from each other. The County of Durham and the City of Durham collaborate to offer an ICMA Fellow the opportunity to work in City and County government on a variety of projects throughout the year. The position is a County position; but will be paid on a 50/50 basis from both the County and the City. The amount to be contributed by the County is \$37,905, and the City will contribute the same amount. The attached Interlocal Agreement formalizes the agreement between the City and County for the ICMA Fellowship.

**Alignment with Strategic Plan:** The ICMA Local Government Fellowship Program closely aligns with Goal 5 (Accountable, Efficient and Visionary Government), as the ICMA Fellowship is one way in which the County works to develop the next generation of local government leaders.

**Resource Persons:** Michael Davis, Strategic Initiative Manager

**County Manager's Recommendation:** The County Manager recommends that the Board authorizes the County Manager to execute the attached Interlocal Agreement with the City of Durham for the International City/County Management Association Fellow.

**Attachments:** [Interlocal Agreement - ICMA Fellow FY20-21](#)  
[AAF Supplemental for ICMA Fellow FY20-21](#)

## **20-0216** **Manhole Inspection Services for Utilities Division**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a standard service contract in the amount of \$92,000.00 with Hydrostructures, PA for Manhole Inspection Services for the Utilities Division's sewer collection system. Approximately 2,250 sewer manholes within the county's collection system will be inspected, assessed, photographed and labeled. This information is used to determine how to prioritize sewers for rehabilitation. The initial term of the contract is from July 1, 2020 through June 30, 2021; with the option to renew by the County for four (4) successive one (1) year periods, under the same terms and conditions.

On March 3, 2020, Durham County issued a Request for Proposal (RFP 20-016). The RFP was mailed to interested vendors, advertised in local newspapers, and published on the Durham County website. Three (3) proposals were received on

March 3, 2020. The proposal review team determined that the Hydrostructures, PA proposal offered the best value and met the proposal requirements. In review of the MWBE participation for this project, there were no participation goals achieved because Hydrostructures, PA will be utilizing their own workforce to perform these services.

**Alignment with Strategic Plan:** The condition assessment of the sewer collection system provides for the efficient use of sewer rehabilitation funds and minimizes the risk of sanitary sewer overflows. This contract is in accordance with the Durham County Strategic Plan Goals of Accountable, Efficient & Visionary Government and Environmental Stewardship and Community Prosperity.

**Resource Persons:** Jay Gibson, PE, General Manager; Peri Manns, ASLA, Deputy Director of E&ES; Stephanie Brixey, Deputy Director of E&ES

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a standard service contract in the amount of \$92,000.00 with Hydrostructures, PA for Manhole Inspection Services for the Utilities Division's sewer collection system.

**Attachments:**

[AAF Supplemental Document - Contract Approval](#)

[RFP 20-016 Manhole Inspection Svcs-DCO TWWTO Utilities Div](#)

[RFP 20-016 Addendum 1 Manhole Inspection Svcs-DCo TWWTP-Utilities Div](#)

[RFP 20-016 Addendum 2 Manhole Inspection Svcs-DCo TWWTP-Utilities Div](#)

[MWBE Compliance Review Form-AAF for 20-016 RFP 051120](#)

**20-0217**

**Local Water Supply Plan for Rougemont Water System**

**Agenda Text:**

The Board is requested to adopt the Local Water Supply Plan (Plan) for Rougemont Water System and sign the accompanying Resolution for submission to North Carolina Department of Environmental Quality (NCDEQ). On February 14, 2020, NCDEQ approved the Plan. A copy of the Local Water Supply Plan, the approval letter from NCDEQ, and the Resolution are attached.

**Alignment with Strategic Plan:** This action is in accordance with Durham County Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment," as well as supporting Strategic Plan Goal 4 "Environmental Stewardship."

**Resource Persons:** Jay Gibson, PE, General Manager; Peri Manns, ASLA, Deputy Director of E&ES; Stephanie Brixey, Deputy Director of E&ES

**County Manager's Recommendation:** The County Manager recommends that the Board adopt the Local Water Supply Plan for Rougemont Water System and authorize the Chair of the Board to sign the Resolution on behalf of the County.



**Attachments:**      [AAF Supplemental Document - Non-contract](#)  
[DWR Approval Letter 02.14.2020](#)  
[LWSP Final](#)  
[LWSP Resolution 2020](#)

**20-0220**      **Library requests to Award Contract for Sole Source Purchase of Digital Content Management Services and for eBooks and eAudiobooks from OverDrive with no increase to**

**Agenda Text:**

The Board is requested to provide approval for sole source exemption for the purchase of digital content management services from OverDrive in the amount of \$8,000 annually for three years. The Board is also requested to provide approval for the purchase of individual eBooks and eAudiobooks from OverDrive in an amount not to exceed \$435,000 for the first year of the contract. In addition, the Board is requested to provide approval for the County Manager to execute any other related contracts such as amendments, if necessary, not to exceed \$858,000 annually in the remaining years of the contract.

Funds for this contract will come from Library's existing Resources and Technical Services budget for books, audiovisual materials and electronic resources. No new or additional funds are being requested. Increases in the contract amount for the next three years are encompassed in the recommendation to approve any other related contracts such as amendments not to exceed \$858,000 annually.

**Alignment with Strategic Plan:** This request aligns with the Strategic Plan Goal 1 "Community and Family Prosperity and Enrichment" by providing library materials which support and enhance the educational, creative and cultural opportunities available to library users.

**Resource Persons:** Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Jan Seabock, Collection Development Administrative Librarian

**County Manager's Recommendation:** The County Manager recommends that the Board provide approval for sole source exemption for the purchase of digital content management services from OverDrive in the amount of \$8,000 annual for three years. The Board is also requested to provide approval for the purchase of individual eBooks and eAudiobooks from OverDrive in an amount not to exceed \$435,000 for the first year of the contract. In addition, the Board is requested to provide approval for the County Manager to execute any other related contracts such as amendments, if necessary, not to exceed \$858,000 annually in the remaining years of the contract.

**Attachments:** [FY17 - FY23 Overdrive budget](#)  
[OverDrive Library Order Form- Durham County Library \(3 Year Agreement 2020\)](#)  
[OverDrive Sole Source Letter- Durham County Library \(2020\)](#)  
[Willie Darby Approval of FY21 Overdrive Service Agreement](#)  
[Supplement Form Library to award sole source contractor for Purchase of Digite](#)

**20-0221** **Approval of Contract for Psychiatric Services at the Durham County Detention Center**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a service contract in the amount of \$98,280 with Psychiatric Services and Consultation, LLC to provide psychiatric services to individuals in the Durham County Detention Center pending approval of the FY21 Budget.

Dr. Patricia Knautt with Psychiatric Services and Consultation, LLC serves as the detention center's Mental Health Director, making clinical decisions concerning the care of individuals with mental health concerns. This services agreement is necessary to ensure detainees with mental illness have access to psychiatric services, including evaluation and assessment, crisis intervention, as well as medication management and monitoring. Funding for the contract has been included in the Criminal Justice Resource Center's FY21 budget request.

**Alignment With Strategic Plan:** This request supports the Durham County Strategic Plan's Goals 2: Health and Well-Being for All, and Goal 3: Safe Community.

**Resource Persons:** Gudrun Parmer, CJRC Director

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a service contract in the amount of \$98,280 with Psychiatric Services and Consultation, LLC to provide psychiatric services to individuals in the Durham County Detention Center pending approval of the FY21 Budget.

**Attachments:** [AAF Supplemental Document - CJRC Service Contract, Psychiatric Services](#)  
[CJRC, Psychiatric Services Contract FY20-21](#)  
[CJRC, Psychiatric Services - Scope of Services FY20-21](#)

**20-0222** **Contract Approval for Electronic Monitoring Services**

**Agenda Text:** The Board is requested to authorize the County Manager to enter into a contract in the amount of \$120,450 with Buddi US, LLC to provide Electronic Monitoring Services for individuals assigned to Durham County Pretrial Services in Fiscal Year 2020-21 pending approval of the FY21 Budget. Electronic Monitoring is an essential program component of Pretrial Services for court identified criminal defendants who are on release from the Durham County Detention Center as an alternative to detention.

Durham County Purchasing Division issued a Request for Proposals for Electronic Monitoring Services (RFP 19-023) in February 2019. After a comprehensive review process, the Selection Committee recommended Buddi US, LLC as the preferred vendor. The FY21 contract holds the cost at \$6.00 per unit per day and the program's capacity at 55 devices, with an option to add additional units as needed.

**Alignment With Strategic Plan:** This agenda item supports Goal 3: Safe Community of the County's Strategic Plan.

**Resource Persons:** Gudrun Parmer, CJRC Director

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the County Manager to enter into a contract in the amount of \$120,450 with Buddi US, LLC to provide Electronic Monitoring Services for individuals assigned to Durham County Pretrial Services in Fiscal Year 2020-21 pending approval of the FY21 Budget.

**Attachments:** [AAF Supplemental Document - CJRC Contract Approval FY21 Electronic Monit](#)  
[CJRC, Electronic Monitoring - Service Contract, FY2021](#)  
[CJRC, Electronic Monitoring - Scope of Services, FY2021](#)

**20-0233** **Budget Amendment 20BCC000062 for the Department of Social Services Recognizing SHIFT NC funds in the amount of \$3,500**

**Agenda Text:** The Board is requested to approve the Department of Social Services request to recognize additional revenue subsequent to the adoption of the FY2019-2020 Budget.

**SHIFT NC (Sexual Health Initiatives For Teens):** SHIFT NC is a statewide nonprofit providing community support to a variety of youth-serving organizations in Durham to support organizations' capacity to connect young people (ages 15-19) to quality sexual and reproductive health services that meet their needs. DSS has entered into a Memorandum of Understanding with SHIFT NC to receive \$3,500 for FY2019-2020. DSS identified staff will participate in training opportunities offered by SHIFT NC to support this effort; provide staff with supportive materials that can be distributed to youth and make referrals most appropriate for the youth. The Department recognizes \$3,500 and will adhere to the terms of the Memorandum of Understanding.

No county dollars required.

**Alignment with Strategic Plan:** Goal 2: Health and Well-being for All.

**Resource Persons:** William Rose, Director and Jovetta Whitfield, Assistant Director.

**County Manager's Recommendation:** The County Manager recommends that

the Board approve Budget Ordinance Amendment No. 20BCC000062 for the Department of Social Services to recognize funds in the amount of \$3,500 from SHIFT NC.

**Attachments:**     [SHIFT NC MOA \\$3,500](#)  
                          [AAF-62 Supplemental Form DSS Recognize funding from SHIFT-NC for DSS T](#)  
                          [AAF-62 Legal form Budget Ordinance Amendment No. 20BCC000062 DSS to r](#)

**20-0234**     **Approval of the City of Durham and County of Durham Housing Opportunities for Persons with Aids (HOPWA) Sub-Grant Agreement**

**Agenda Text:**     The Board is requested to authorize the County Manager to enter into a sub-grant agreement between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program. Under this federal program, HUD makes grants to local communities, States, and nonprofit organizations for projects that benefit low-income persons living with HIV/AIDS and their families. The Department of Social Services (DSS) is being awarded the HOPWA Program funds for eligible activities. DSS will provide services as stated in the scope of work.

Funding is incorporated in the FY2020-2021 Budget.

**Alignment with Strategic Plan:** Goal 2: Health and Well-being for All

**Resource Persons:** William Rose, Director and Janeen Gordon, Assistant Director of Aging and Adult Services.

**County Manager's Recommendation:** The County Manager recommends the Board authorize the County Manager to enter into a sub-grant agreement between the City of Durham (Grantee) and the County of Durham (Project Sponsor) for the Housing Opportunities for Persons with Aids (HOPWA) Program.

**Attachments:**     [HOPWA AAF SUPPL Form](#)  
                          [HOPWA Agmt 1-1-2020 thru 12-31-2020](#)

**20-0238**     **Approval of Contract Amendment to Extend Contract with Child Care Services Association for Management of Durham Pre-K through FY22-23**

**Agenda Text:**     The Board is requested to review the details of the proposed, three-year contract (extension) with Child Care Services Association for Durham Pre-K management and, if appropriate, grant the County Manager authority to execute that contract.

Durham Pre-K is now completing its second year under management by Child Care Services Association (CCSA). The universal pre-K effort in Durham now involves an annual investment of over \$5 million and involves an enormous amount of work beyond ensuring that providers receive payments. Durham Pre-K prioritizes and fosters high quality pre-K in many ways. It provides significant technical assistance

and professional development opportunities to pre-K directors and teachers. It works with local educational institutions to improve and expand the pipeline of qualified teachers, and the pay supplements for teachers mean that Durham County is changing the dynamics of the early childhood education job market.

Durham Pre-K is managed by CCSA and governance is provided by a 16-member Governance Committee which meets every other month to establish and revise policies, procedures, and finances. The Governance Committee includes early childhood education service providers and experts, community representatives, faith, non-profit and institutional leadership, and a full list of the current members is attached.

The proposed three-year contract (extension) for Child Care Services Association for continued management of Durham Pre-K will involve future funding that is not yet known, though flat funding is proposed for the FY20-21 school year (system management costs of \$813,733 and instructional service costs of \$3,033,107 for a total of \$3,846,840. The contract makes space for different amounts to be budgeted in future years.

**Alignment with Strategic Plan:** A strong, universal pre-K program in Durham aligns most strongly with Goal 1 but should ultimately strengthen our community across all goal areas.

**Resource Persons:** Drew Cummings, Chief of Staff; Marsha Basloe, President (CCSA); Linda Chappel, Senior VP (CCSA); Alejandra Rivas-Dlott (DPK Manager); Cate Elander, Durham County Early Childhood Coordinator

**County Manager's Recommendation:** The County Manager recommends that the Board review the details of the proposed, three-year contract (extension) with Child Care Services Association for Durham Pre-K management and, if appropriate, grant the County Manager authority to execute that contract.

**Attachments:**

[CCSA - 2020 contract amendment 3 yr ext](#)

[FY21 Durham PreK Scope of Work](#)

[DPK Contract Extension Discussion 6-1-20](#)

[Durham Pre-K Governance members March 2020](#)

**20-0252**

**Budget Ordinance Amendment No.20BCC000063 - Recognize \$58,008 in Grant Funding from the FY2020 Coronavirus Emergency Supplement Funding (CESF) Program to the Durham County Sheriff's Office**

**Agenda Text:**

The Board is requested to approve Budget Ordinance Amendment No.20BCC000063 recognizing \$58,008 from the FY2020 Coronavirus Emergency Supplement Funding (CESF) Program to the Durham County Sheriff's Office. The Coronavirus Emergency Supplemental Funding (CESF) Program, made available by the U.S. Department of Justice, provides funding to assist eligible states, local units of

government, and tribes in preventing, preparing for, and responding to the coronavirus. The award letter for this funding is attached.

Allowable projects and purchases include, but are not limited to: overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses, and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers. The Sheriff's Office will be using these funds to purchase face shields, masks, gloves, eye protection, coverall suits and hand sanitizers to mitigate current and future risks with the Coronavirus.

**Alignment with Strategic Plan:** Goal #3: Safe Community

**Resource Persons:** David LaBarre, Director of Planning and Development, Durham County Sheriff's Office

**County Manager's Recommendation:** The County Manager recommends that the Board approve Budget Ordinance Amendment No.20BCC000063 recognizing \$58,008 from the FY2020 Coronavirus Emergency Supplement Funding (CESF) Program to the Durham County Sheriff's Office.

**Attachments:**

[AAF Supplemental Document - Non-contract CESF](#)

[Coronavirus AWARD REPORT](#)

[AAF-63 Legal Form Recognizing \\$58,008 in Grant Funding from the FY2020 Cc](#)

**20-0253**

**Renewal of Interlocal Agreement for Little River Regional Park**

**Agenda Text:**

The Board is requested to approve the one-year extension of the existing Interlocal Agreement with Orange County for the operation of the jointly-owned Little River Regional Park (LRRP). The LRRP is a 391-acre park in northern Durham and Orange County jointly acquired by the two counties in 1999 with a combination of local funds, non-profit land trust assistance and a grant from the Clean Water Management Fund. The park is operated by Orange County according to the provisions of the Interlocal Agreement, with the operational costs shared equally between the two counties. The park has been a popular destination for Durham and Orange residents, with the shelters often fully booked during the summer months. Park usage is divided fairly equally between Orange and Durham residents.

The current Interlocal Agreement was adopted in June 2014 for five years and includes an additional automatic one-year extension that the two counties have been operating under, which expires June 30, 2020. Revisions to the terms of the existing Interlocal Agreement are anticipated by both counties, but additional time is needed to work through the new provisions. An updated Interlocal Agreement as anticipated to be ready for the Board's consideration in the winter.

**Alignment With Strategic Plan:** The shared operation of Little River Park with

Orange County supports the County's Strategic Plan Goal #4 Environmental Stewardship, Outcome Measure #4 which is: "Number of total acres of open space and farmland that have been protected/ influenced by Durham County., as well as Goal 2 'Health and Well Being for All,' by providing for healthy exercise. Shared operational cost with another county supports Goal 5 "Accountable, Efficient and Visionary Government".

**Resource Persons:** Jane Korest, Open Space & Real Estate Manager; Brendan Moore, Open Space Land Manager; Peri Manns, Deputy Director of Engineering and Environmental Services

**County Manager's Recommendation:** The County Manager recommends that the Board approve the one-year extension of the existing Interlocal Agreement with Orange County for the operation of the jointly-owned Little River Regional Park.

**Attachments:** [AAF Supplemental Form LRRP Interlocal Extension](#)  
[Attach 1 Lit River Reg Park Interlocal Extension 6-1-2020](#)  
[Attach 2 Lit Riv Park Location Map](#)  
[Attach 3 LRRP INTERLOCAL AGREEMENT FINAL](#)

## 7. Other Business (90min)

### **20-0265** Adoption of the FY 2020-21 Budget Ordinance (30min)

**Agenda Text:** The Durham County Manager presents the FY 2020-21 Annual Budget Ordinance to the Durham County Board of Commissioners for approval. This submission is in accordance with the Local Government Budget & Fiscal Control Act which requires adoption of the annual budget, no later than July 1.

**Alignment with Strategic Plan:** Goal #5, Accountable, Efficient, and Visionary Government

**Resource Persons:** Wendell Davis, Durham County Manager; Keith Lane, Director, Budget & Management Services.

**County Manager's Recommendation:** The County Manager recommends that the Board approve the FY2020-21 Budget Ordinance.

**Attachments:** [Final approved FY 2020-21 Master Fee Schedule.pdf](#)  
[FY 2020-21 Budget Ordinance.pdf](#)

### **20-0264** Proposed Durham County Coronavirus Relief Fund (CRF) Plan (20min)

**Agenda Text:** The Board is requested to review, discuss, and approve the proposed CRF Plan for Durham County based on discussion and guidance from the Board. This plan must be submitted to the NC Pandemic Recovery Office (NC PRO) by June 15, 2020. NC PRO ([www.nc.gov/agencies/ncpro](http://www.nc.gov/agencies/ncpro) <<http://www.nc.gov/agencies/ncpro>>) advises that the plan can be amended after the June 15 deadline based on the changing COVID-19 response needs. U.S. Department of Treasury has indicated



that CARES funding (which funds CRF) is designed to provide short-term and quick support funding to respond to the pandemic.

North Carolina House Bill 1043/S.L. 2020-4 appropriated \$150 million to be distributed to county governments based on their population according to 2019 Vintage Year Census Bureau estimates. The law also reserved an additional \$150 million for local governments for future use if the U.S. Treasury approves revenue replacement as an acceptable use of these funds. Durham County has been allocated \$5.48 million that can be used for COVID-19 response and mitigation efforts. A copy of the award notification has been attached.

The proposed plan uses the new guidance provided by NC PRO to use FEMA reimbursement first to maximize federal funding coming to North Carolina. The State has agreed to continue to provide the required 25% match for FEMA reimbursement. The proposed plan provides information on expenditures to date, projected expenditures until December 31, 2020, and recommended CRF expenditures based on leveraging eligible FEMA and CRF expenses. The proposed revisions to the plan have been highlighted in red on the attached plan. Due to the duration of the emergency, FEMA is using a quarterly review and approval process for COVID-19 expenses which will expedite County reimbursements. As illustrated on the proposed plan, a majority of the \$5.48 million can be used to cover the County's direct COVID-19 expenditures to date even with FEMA reimbursement being pursued first.

**Alignment with Strategic Plan:** The proposed CRF plan aligns with Goal 3: Safe Community and Goal 5: Accountable, Efficient, and Visionary Government.

**Resource Persons:** Jim Groves, Emergency Services Director; Leslie O'Connor, Chief Emergency Manager; Jodi Miller, General Manager - Safe Community.

**County Manager's Recommendation:** The County Manager recommends that Board reviews and discusses the proposed CRF Plan and based on discussion and direction from the Board approve the plan for submittal to NC PRO by June 15, 2020.

**Attachments:** [Combined Companion and CRF Plan 6-01-2020 updated](#)  
[COVID19 Funds to County Governments letter-05072020](#)  
[New Treasury Coronavirus-Relief-Fund-FAQ 5-29-2020](#)  
[FAQ Local Coronavirus Relief Funds updated 5-29-2020](#)

## **20-0266** **FY 2020-2029 Capital Improvement Plan Update (30min)**

**Agenda Text:** The Board is requested to receive a presentation from staff on the revised (updated) FY 2020-2029 Capital Improvement Program (CIP) update. The overview will explain the guiding principles used to develop the 10-year CIP, show recommended funding levels for County projects, explain potential Bond Referendums, and highlight



major changes to the CIP since its approval in June of 2019.

**Alignment with Strategic Plan:** This discussion aligns with Goal 5(Accountable, Efficient and Visionary Government) as the County plans for the 2020-29 Capital Improvement Program

**Resource Persons:** Claudia Odom Hager, Goal 5 General Manager; Keith Lane, Budget Director

**County Manager's Recommendation:** The County Manager recommends that the Board receive the presentation of revisions to the FY 2020-2029 Capital Improvement Plan.

**Sponsors:** Lane

**Attachments:** [FY 2020-21 Capital Improvement Plan Debt Financing - Based On Capital Finar](#)  
[Revisions to June 2019 Approved Capital Financing Plan \(CFP\)](#)  
[Revisions to June 2019 Approved CIP](#)

**20-0268** **Durham County Public Health Focused Update on the COVID-19 Crisis (10min)**

**Agenda Text:** The Board has requested a public health focused update from County staff on the COVID-19 response and efforts.

**Alignment with Strategic Plan:** This item aligns with Goal 2: Health and Well-Being for All

**Resource Persons:** Rodney Jenkins, Public Health Director; Joanne Pierce, General Manager

**County Manager's Recommendation:** The County Manager recommends that the Board receive an update from County staff on the COVID-19 response and efforts

**8. Items Pulled from the Consent Agenda (20 min)**

**9. Adjournment**