

## MINUTES

### Durham Soil and Water Conservation District 201 E Main St/floor 5, Durham, NC 27701

Meeting Number: 11 (District Meeting)

Date: December 11, 2019

Meeting Number: 5 (for State reporting purposes)

#### **Supervisors Present:**

Talmage Layton, Chairman  
Danielle Adams, Vice Chairman  
David Harris, Financial Officer  
Natalie Murdock, Secretary/Treasurer  
Laura Marie Davis, Associate Supervisor  
Melissa Rooney, Associate Supervisor

#### **Others Present:**

Eddie Culberson, Director  
Lisa Marochak, Senior Administrative officer  
Mike Dupree, Agribusiness & Environmental Services Mngr.  
Jessica Perrin, Watershed Conservationist  
Emily Bateman, Natural Resources Conservationist  
Allie Dinwiddie, Central Regional Coordinator

*A regular meeting of the Durham Soil & Water Conservation District Board was held on Wednesday, December 11, 2019, and called to order at 5:53 pm by the Chairman, Talmage Layton. The meeting was held at Soil and Water Conference Room, 201 E Main St, floor 5, Durham, NC 27701.*

**Minutes/Financial Report**– A motion was made by Danielle Adams to approve the minutes from the November meeting and to accept the financial report. David Harris seconded the motion. Motion carried.

#### **Approval of Agenda**

A motion was made by Natalie Murdock to approve the agenda as presented. Danielle Adams seconded the motion. Motion carried.

#### **Old Business**

##### **A. Environmental Affairs Board Update-** *Laura Marie Davis reported on the following.*

- Laura Marie Davis gave a brief presentation to The EAB on Durham Soil and Water's Education Programs.
- Provided EAB update to the Board and staff.
  - Will email a copy of the proposed ordinance changes.

##### **B. Upper Neuse River Basin Issues Update-** *David Harris reported on the following.*

- Fall Lake Regulatory Forum will be held on February 12th 11:30 am-2:30 pm at the Falls Lake Rolling View Community Center.
- Provided UNRBA update

##### **C. Directors Report-** *Eddie Culberson reported on the following:*

- **FY2021 County Budget-** the budget hearing with the County Manager is scheduled for March 26<sup>th</sup> at 10 am.
- **2019 Farmer Appreciation Dinner-** Eddie Culberson complimented the Durham SWCD Board and staff on a successful event that was held on November 18.

- **Spark Award-** Eddie Culberson congratulated Jessica Perrin for receiving the Spark Award from the Durham Public School Board.

**D. Administrative Report-** Lisa Marochak reported on the following:

- NCASWCD Annual Meeting-** Lisa reminded the board member to register for the Annual Meeting if they haven't already done so.
- Supervisor Disclosure Forms-** Forms were passed out to all supervisors that were in attendance to sign.
- Division of Soil and Water Contract-** A motion was made by Danielle Adams to approve entering into the contract with the Division of Soil and Water. Natalie Murdock seconded the motion. Motion passed without dissent.
- Matching Funds-** A motion was made by Danielle Adams to approve the matching funds contract with the Division of Soil and Water. Natalie Murdock seconded the motion. Motion passed without dissent.

**E. Community Conservation Assistance Program-** Jessica Perrin reported on the following:

- **Applications:** A motion was made by Danielle Adams to approve the application for assistance for 32-2020-511 (Ehling) for streambank stabilization, Third Fork Creek, Cape Fear, ranking score of 175. Natalie Murdock seconded the motion. Motion carried.
- **Contracts:** A motion was made by Danielle Adams to approve contract 32-2020-509 (Moyer) for \$4,285 for a 650-gallon cistern system, two rain gardens, and a structural stormwater conveyance in Ellerbe Creek, Neuse River, with a ranking score of 170. FY19 319 funds. David Harris seconded the motion. Motion carried.
- **Requests for Payment (for approval):** 32-2020-504 (de Miranda) for \$3,996 for impervious surface conversion to permeable pavement, Ellerbe Creek, Neuse River, ranking score of 155. FY19 319 funds. Signed 11/21/19 by David Harris.

**Informational only**

❖ **Requests for Payment:**

32-2020-504 (de Miranda) for \$3,996 for impervious surface conversion and permeable pavement, Ellerbe Creek, Neuse River, ranking score of 155. FY19 319 funds. Signed 11/21/19 by David Harris.

❖ **Regional CCAP Application Update:**

32-2020-507 (Fayetteville Elementary) for a Critical Area Planting: CCAP Regional application was submitted on 9/30/19 to the NC Division of Soil and Water Conservation with high priority designation from DSWCD Board along with approvals from DPS Facilities and Maintenance Services and Fayetteville Elementary Principal. At the NC Soil and Water Conservation Commission meeting in November, the Commission allocated \$4,950 of CCAP Regional funds for the Fayetteville Elementary project.

❖ **Other Updates:**

CCAP Riparian Buffer Job Approval Authority was approved at the NC Soil and Water Conservation Commission meeting in November.

**F. Agriculture Cost Share Program (ACSP)–** Emily Bateman reported on the following:

**ACSP**

- ❖ **Application Request:** A motion was made by Danielle Adams to batch and approve the two applications for assistance as presented below. Natalie Murdock seconded the motion. Motion carried.
  - Bright Star Stables (Brad Glazer), supplement for Composter (*don't have to go to the NCASWCD Commission for approval*)
  - Steven Holder, contract revision (changed gravel HUA to concrete)
- ❖ **Contract Request:**
  - A motion was made by Danielle Adams to approve 32-2020-005, Bright Star Stables, supplement for Composter, \$6,742. Natalie Murdock seconded the motion. Motion carried.
  - A motion was made by Danielle Adams to approve 32-2020-003, Steven Holder, contract revision Heavy Use Area, \$11,878. Natalie Murdock seconded the motion. Motion carried.
- ❖ **Informational Only:**
  - Received remaining allocation (remaining 25% of allocation was \$12,153)
  - **RFP signed outside Board Meeting**
    - 32-2020-005, Bright Star Stables, supplement for Composter, \$6,742
    - 32-2020-005, Steven Holder, Heavy Use Area, Stream Protection Well, Watering Tanks, \$9,077

**AgWRAP**

- ❖ **Contract Request:**
  - A motion was made by Danielle Adams to approve 32-2020-802, Nicole Owens, Water Reuse System, \$18,000
- ❖ **Informational Only:**
  - Awarded regional application for Nicole Owens, Water Reuse System, \$18,000

**Disaster Funds**

- **Contract Request**
  - A motion was made by David Harris to approve 32-2020-001, Patricia Russell, Non-field farm road repair, \$4,381. Danielle Adams seconded the motion. Motion carried.
  - A motion was made by David Harris to approve 32-2020-002, Patricia Russell, Non-field farm road repair, \$7,667. Danielle Adams seconded the motion. Motion carried.

- F. Stream Restoration and Stormwater Projects** – Eddie Culberson reported on the following:
- a. **Ward Project**- Site visit is schedule for next Tuesday.
  - b. **Grove Park Project**- Pending contract with CWMTF. This project was moved to the provisional list.
  - c. **Dunbarton Project**- Nearing the end of completion and should be done by the end of the year. The pre-walk through is scheduled for next Tuesday.
  - d. **Riverside High School Project**- Pending contract with CWMTF. This project was moved to the provisional list.
  - e. **Payments to vendors**: Lisa Marochak reported that since the last meeting \$57,779.50 has been received and paid to vendors.
- G. Environmental Education Report**- Lisa Marochak reported on the following:
- **2019 Big Sweep final numbers**- Thank you to everyone that participated and supported the 2019 Durham Big Sweep clean-ups! This year we had 50 cleanups, 659 volunteers, 1,532 volunteer hours, 10,240 pounds of litter removed from our parks, neighborhoods, and creeks, 3,520 pounds of recycling diverted from the landfill, and 2,803 pounds of bulky items (e.g., tires, furniture, etc.).
- H. Ag Development/Farmland Protection Advisory Board**- Mike Dupree reported on the following:  
(*Provided handout and gave update*)
- **NACD Urban Agriculture Conservation grant program**. Districts are able to request up to \$50,000 for advancing District Urban Agriculture Technical Assistance. The staff would like to request the funding to enhance the following programs: **1.** Offer eight training events for farmers and community gardens and support the local Plant A Row initiative that is part of the DFFN food policy council.; **2.** To fund an afterschool program for 5th and 8th grade students that are traditionally underserved at risk youth. The program would focus on gardening and would pay for students and teachers to be engaged in three field trips during the school year, which would include the following: one to a farm; one to the DPS Hub Farm and the last one to a Farmers’ Market. The trips to the farm and the farmers’ market would include giving each student \$5 to purchase farm products during the field trips.; **3.** To fund a two-week paid apprenticeship for 25 Northern High Agriculture students. The apprenticeship would focus on community service work by assisting local community gardens during the apprenticeship. *Letters of support will be provided from the Superintendent of DPS, Piedmont Conservation Council and the Friends of the Hub Farm nonprofit.*

A motion was made by Natalie Murdock to approve the board resolution for submission of an Agriculture Conservation Initiative Proposal to the National Association of Conservation Districts. David Harris seconded the motion. Motion carried. Applications are due January 10, 2020.

**Informal:**

- **Southeast Sustainability Development Network (SSDN) Grant Program**- District staff have collaborated with Paul Cameron, the City of Durham Sustainability Director on the

submission of a grant to the Southeast Sustainability Development Network (SSDN). The SSDN grant program is offering \$300,000 to support funding for green infrastructure programs. The SSDN grant program is offering \$300,000 to support funding for green infrastructure programs. The proposal was approved by SSDN Committee and is now in a contract phase with the Durham City.

- I. **Bahama Community Park Committee Update-** Danielle Adams and David Harris gave an update to the Durham SWCD Board on the MOU that the Durham SWCD Board to approve at the last meeting.
- J. **NC Division of Soil and Water Update-** Allie Dinwiddie provided an update to the Board and staff.
  - **School of Government Training-** Register by end of January for the February 25<sup>th</sup> training.
  - **Area IV Spring Meeting** will be held in Granville Co on February 27<sup>th</sup>.
  - **Micro-irrigation application** due February 1

**NEW BUSINESS:**

**A. Election of 2020 Durham Soil and Water Conservation District Board officers**

**Chairman-** A motion was made by Danielle Adams to nominate Talmage Layton for the 2020 Chairman. There being no further nominations. Natalie Murdock seconded the motion. Motion passed without dissent.

**Vice Chairman-** A motion was made by Natalie Murdock to nominate Danielle Adams for the 2020 Vice Chairman by acclamation to keep the officer the same. There being no further nominations. Motion passed without dissent.

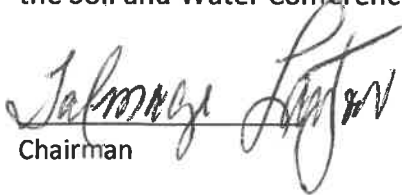
**Financial Officer-** A motion was made by Danielle Adams to nominate David Harris for the 2020 Financial Officer. There being no further nominations. Natalie Murdock seconded the motion. Motion passed without dissent.

**Secretary/Treasurer-** A motion was made by Danielle Adams to nominate Natalie Murdock for the 2020 Secretary/Treasurer by acclamation and there being no further nominations. Motion passed without dissent.

**Adjourn:** The Chairman adjourned at 8:03 pm.

**Next Meeting: Durham SWCD Board Meeting – February 3, 2020 at 5:30 pm**

The meeting will be held at the Admin II Building (201 E Main St, floor 5, Durham, NC 27701) in the Soil and Water Conference Room.

  
Chairman

  
Senior Administrative Officer

February 3, 2020  
**Approval date**

