

Durham Soil and Water Conservation District

Board of Supervisor's Meeting

ZOOM Conference Call

April 6, 2020 at 1:30 PM

MINUTES

Supervisors present:

Talmage Layton, Chairman
Danielle Adams, Vice Chairman
David Harris, Financial Officer
Natalie Murdock, Supervisor
Laura Marie Davis, Supervisor
Mark DeWitt, Associate Supervisor

Staff and others present:

Eddie Culberson, Director
Lisa Marochak, Senior Administrative Officer
Mike Dupree, Agribusiness & Environmental Services Manager
Jessica Perrin, Watershed Conservationist
Emily Bateman, Natural Resources Conservationist
Anjali Boyd, guest
Allie Dinwiddie, Regional Coordinator
Diana Irizarry, Supervisory Soil Conservationist

1. **Called to Order:** 1:38 pm by Vice Chair, Danielle Adams.
2. **Approval of Minutes:** A motion was made by David Harris to approve the minutes from March 2, 2020. Laura Marie Davis seconded the motion. Motion carried.
3. **Approval of Agenda:** A motion was made by David Harris to approve the agenda with modification to move Financial update to number 3 on the agenda. Laura Marie Davis seconded the motion. Motion carried.
4. **Financial Report:** A motion was made by David Harris to accept the Financial Report as presented. Laura Marie Davis seconded the motion. Motion carried.

5. **OLD BUSINESS**
 - A. **AgWRAP-** Emily Bateman reported on the following:
 - **Extra Allocation Funds-** Durham SWCD received \$13,000

 - **Applications for Assistance:**

A motion was made by Laura Marie Davis to approve contract 32-2020-804 (Guy Eubanks) for water supply well, for his orchard. David Harris seconded the motion. Motion carried.

- **Contract Approval:**

A motion was made by David Harris to approve contract 32-2020-804 (Guy Eubanks) for water supply well, for \$12,999. Ranking score 95. Talmage Layton seconded the motion. Motion carried.

B. CCAP- Jessica Perrin reported on the following:

- **2019 Applications for Assistance Rollover Request:**

A motion was made by David Harris to approve the 2019 rollover request for Evans. Rollover 2019 contract # 32-2019-502 to 2020 contract # 32-2020-516. Talmage Layton seconded the motion. Motion carried.

- **Contract**

A motion was made by David Harris to approve contract 32-2020-516 (Evans) for \$1,714 for a cistern foundation and accessories package for two donated 5,000-gallon cisterns in Ellerbe Creek, Neuse River, with a ranking score of 150. FY19 319 funds. Laura Marie Davis seconded the motion. Motion carried.

C. 2020 Spot Checks for Ag and CCAP- Emily Bateman and Jessica Perrin

- The spot checks were originally scheduled for today, but they need to be rescheduled due to COVID-19. The Board tentatively scheduled the Ag spot checks for May 27 and the CCAP spot checks for May 28. The board will revisit the dates at the May board meeting.

NEW BUSINESS

- a. Vacant Supervisor position-** Natalie Murdock turned in her resignation to the Durham SWCD Board on March 31. A motion was made by David Harris to recommend the appointment of Mark DeWitt to fill the vacant/unexpired term of Natalie Murdock. Talmage Layton seconded the motion. Motion carried.
- b. New Supervisor-** Congratulations to Laura Marie Davis on her appointment to the Durham SWCD Board by the NC Soil and Water Commission.
- c. Associate Supervisors-** This item was tabled until the May meeting.
- d. Small Farmer Grant Committee-** Mark DeWitt will fill the vacant Soil and Water representative position on the committee.

- e. **Quickbooks/laptop**- Lisa Marochak reported that there is a possibility that the District-owned Quickbooks was affected by the County Malware attack on March 6, but she will not know until the county reinstalls the software on her computer. This item was tabled until the May meeting.

Next Meeting Date- May 4, 2020 at 5:30 pm via ZOOM. ***(ZOOM number and link will be emailed and posted on the Durham SWCD webpage)***

Adjourn: 2:36 pm

Approved:

Chairman- Talmage Layton

Senior Admin. Officer

Approved date